

## The General Fund

All of Shaler Township's operations for general government, public safety, public works, parks and recreation, and miscellaneous revenues are accounted for in the General Fund.

Total revenues for the 2017 budget year are \$ 11,649,868 which is an increase of 1.57% over the 2016 budgeted revenues. Planned expenditures for the 2017 budget year total \$ 12,994,333. The 2017 General Fund budget will be balanced using the proposed beginning fund balance of \$ 2,522,207. The 2017 beginning balance is \$655,662 less than the 2016 actual beginning balance which indicates that 2016 expenditures exceeded revenues by this amount.

The 2017 budget maintains existing staff and service levels. The 2017 tax millage rate will remain unchanged from the 2016 rate of 2.49 mills. Shaler Township is a very affordable community in which to live, providing a full service police and public works department, as well as a community library and active emergency medical services organization.

**SHALER TOWNSHIP MUNICIPAL BUILDING  
300 WETZEL ROAD, GLENSHAW, PA 15116**



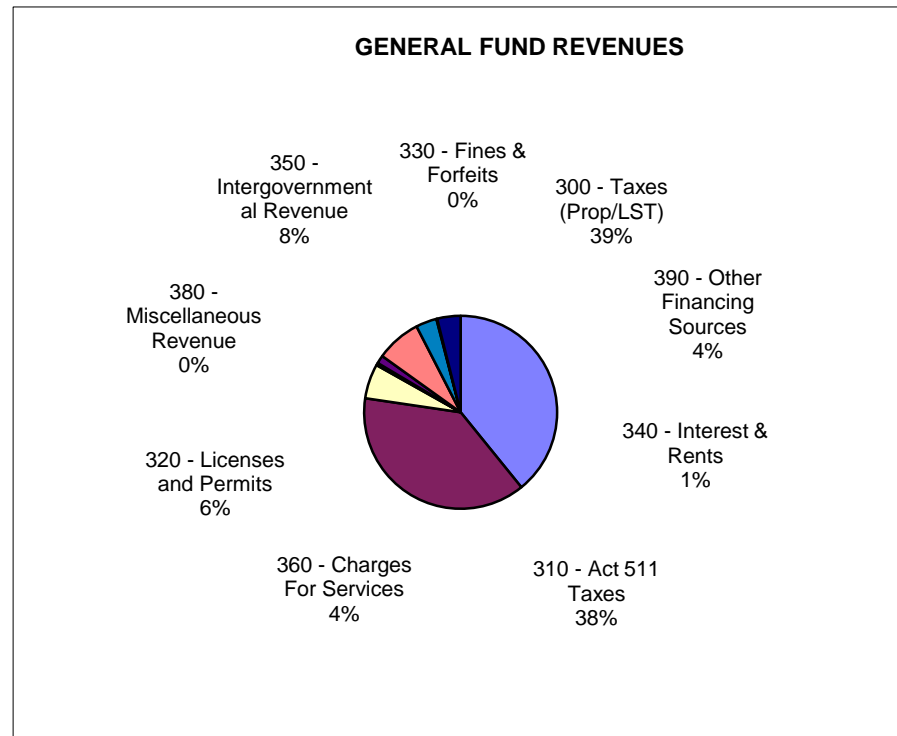
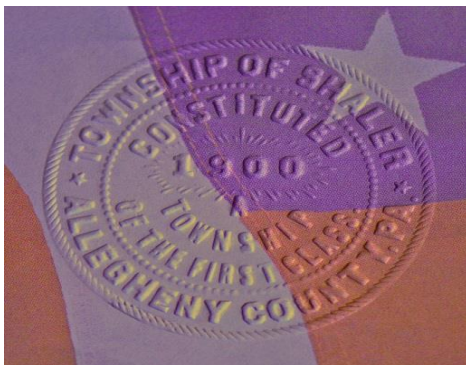
## Revenue Summary

The Township of Shaler 2017 General Fund Budget includes total revenues of \$ **11,655,709**.

The majority of these revenues are derived from the collection of Real Estate Taxes, Earned Income Taxes and Charges for Services and franchise fees for both refuse collection and cable television.

Other sources of revenue in the 2017 budget are obtained from the sale of Licenses and Permits, Fines and Forfeits, Interest, Rents and Royalties, Intergovernmental Revenues, and Other Financing Services.

	<u>2016 Budget</u>	<u>2017 Budget</u>
300 - Taxes (Prop/LST)	4,500,500	4,562,575
310 - Act 511 Taxes	4,331,000	4,446,500
320 - Licenses and Permits	665,450	675,500
330 - Fines & Forfeits	43,650	47,825
340 - Interest & Rents	156,500	158,750
350 - Intergovernmental Revenue	855,900	879,615
360 - Charges For Services	432,105	407,719
380 - Miscellaneous Revenue	13,850	15,500
390 - Other Financing Sources	470,706	455,884
<b>Total Revenues</b>	<b>\$ 11,469,661</b>	<b>\$ 11,649,868</b>



## 2017 Activity Description

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### **Property/Local Services Tax**

The 2017 property tax revenues are projected to be \$4,195,000. The proposed millage rate for the 2017 budget is 2.49 mills. This remains unchanged from the 2016 millage rate. Local service tax revenues are budgeted at \$195,000 for 2017.

### **Act 511 Taxes**

This activity includes revenues from the earned income tax, deed transfer tax and mechanical device tax. The 2017 anticipated EIT revenues for both current and delinquent taxes are \$4,446,500. Collection of all delinquent earned income tax will be contracted to Keystone Collections effective January 1, 2017.

### **Licenses & Permits**

The 2017 budget includes the Cable Television Franchise fee from Comcast and Verizon, the two authorized cable providers in the Township. Total revenues for this activity are \$675,500. Township management is concerned that as subscribers to this service decline, revenues will also decline.

### **Fines & Forfeits**

The 2017 budget includes revenues from all fines and forfeits in the amount of \$47,825.

### **Interest, Rents & Royalties**

Continued low interest rate returns on Township investments are reflected in this budget category. The refuse franchise fee revenue has been budgeted at \$116,000. The municipal building houses two tenants resulting in annual rent revenues of \$39,800.

### **Intergovernmental Revenue**

This revenue represents a portion of the additional 1% sales tax (RAD) levied on purchases made within Allegheny County. Revenues for this activity total \$475,000. The Act 205 funds are a pass through for employee pension plan funding. The DER Performance Grant is based on the volume of recycling generated throughout the Township with residential and commercial refuse collection.

**Charges for Services**

The total 2017 revenues for these line items are estimated at \$407,719. Charges for services include reimbursement for snow removal from state and county governments recreation user fees, building & zoning fees and reimbursement for police services utilized by other agencies.

**Miscellaneous Revenue**

These revenues cannot be accounted for in other revenue classifications and are grouped in this activity.

**Other Financing Sources**

A transfer of \$223,500 from the Sanitary Sewer Fund to the General Fund is also included in this line item. This transfer includes payment for administrative services provided by Township management.

## Summary of Revenues

Beginning Balance		\$ 3,684,084	\$ 3,909,266	\$ 3,177,869	\$ 3,177,869	\$ 2,522,207	-20.63%
<b>300 - Property &amp; Local Services Taxes</b>		<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
<b>301 - Real Estate Tax</b>							
3010.0100	Current Year	\$ 4,142,666	\$ 4,143,850	\$ 4,150,000	\$ 4,155,356	\$ 4,195,000	1.08%
3010.0300	Delinquent Taxes	190,473	144,565	165,000	172,555	170,000	3.03%
3010.1000	Litigation Settlement	2,500	2,500	2,500	2,500	2,500	0.00%
	<b>Total Real Estate Taxes</b>	<b>4,335,639</b>	<b>4,290,916</b>	<b>4,317,500</b>	<b>4,330,411</b>	<b>4,367,500</b>	<b>1.16%</b>
<b>305 - Local Services Tax</b>							
3050.0000	Local Services Tax	192,662	183,444	182,000	200,550	195,000	7.14%
3050.1000	Local Services Tax Commission Paid	534	734	1,000	980	75	-92.50%
	<b>Total Local Services Tax</b>	<b>193,196</b>	<b>184,178</b>	<b>183,000</b>	<b>201,530</b>	<b>195,075</b>	<b>6.60%</b>
	<b>Total Taxes</b>	<b>4,528,835</b>	<b>4,475,094</b>	<b>4,500,500</b>	<b>4,531,941</b>	<b>4,562,575</b>	<b>1.38%</b>
<b>310 - Act 511 Taxes</b>							
3100.1000	Deed Transfer Tax	344,445	394,549	325,000	413,555	410,000	26.15%
3100.2000	Earned Income tax	3,844,673	3,940,678	3,875,000	3,956,488	3,945,000	1.81%
3100.2010	Earned Income tax - delinquent	323,415	181,907	98,500	124,320	75,000	-23.86%
3100.7000	Mechanical Devices Tax	36,400	28,200	32,500	31,000	16,500	-49.23%
	<b>Total Act 511 Taxes</b>	<b>4,548,933</b>	<b>4,545,334</b>	<b>4,331,000</b>	<b>4,525,363</b>	<b>4,446,500</b>	<b>2.67%</b>

<b>320 - Licenses and Permits</b>		<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
<b>321 - Business Licenses</b>							
3210.0600	Solicitation Permits	650	1,052	450	650	500	11.11%
3210.0800	Cable Television Fees	658,118	678,170	665,000	688,984	675,000	1.50%
	<b>Total Business Licenses</b>	<b>658,768</b>	<b>679,222</b>	<b>665,450</b>	<b>689,634</b>	<b>675,500</b>	<b>1.51%</b>
<b>Total Licenses and Permits</b>		<b>658,768</b>	<b>679,222</b>	<b>665,450</b>	<b>689,634</b>	<b>675,500</b>	<b>1.51%</b>

<b>330 - Fines &amp; Forfeits</b>							
3310.0100	Magistrate Fines	35,948	22,104	20,000	28,303	25,000	25.00%
3310.0200	D.U.I . Arrests	13,340	12,136	13,000	8,422	9,500	-26.92%
3310.0300	State Police Fines	14,657	14,373	10,500	13,509	13,250	26.19%
3310.0500	Parking Fines	65	167	150	75	75	-50.00%
	<b>Total Fines &amp; Forfeits</b>	<b>64,010</b>	<b>48,780</b>	<b>43,650</b>	<b>50,309</b>	<b>47,825</b>	<b>9.56%</b>

<b>340 - Interest &amp; Rents</b>							
3400.2900	Refuse Franchise Fee	110,322	116,648	115,000	117,547	116,000	0.87%
3400.9900	Land/Building Rental (NHCOG)	14,400	14,400	14,400	14,400	15,600	8.33%
3400.9901	Land/Building Rental ( Senate 30th District)	2,200	28,600	26,400	24,200	24,200	-8.33%
3410.1000	Sweep Account Interest	779	402	450	540	450	0.00%
3410.1100	Interest on Investments	211	382	250	3,250	2,500	900.00%
	<b>Total Interest &amp; Rents</b>	<b>127,912</b>	<b>160,433</b>	<b>156,500</b>	<b>159,937</b>	<b>158,750</b>	<b>1.44%</b>

<b>350 - Intergovernmental Revenue</b>		<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
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**Township of Shaler**

**2017 Annual Budget Report  
General Fund**

3550.0100	PURTA Tax	11,360	10,574	10,500	10,138	10,000	-4.76%
3550.0400	Alcohol Beverage Taxes	3,950	3,950	3,950	3,650	3,650	-7.59%
3550.0500	Act 205 Monies	334,080	351,900	158,950	185,031	172,465	8.50%
3550.0700	Foreign Fire Premium	163,866	169,019	165,000	167,939	170,000	3.03%
3550.0800	General Sales Tax (RAD)	454,442	459,593	475,000	495,250	475,000	0.00%
3550.1500	DER Performance Grant	48,469	44,233	42,500	51,886	48,500	14.12%
	<b>Total Intergovernmental Revenue</b>	<b>1,016,167</b>	<b>1,039,270</b>	<b>855,900</b>	<b>913,894</b>	<b>879,615</b>	<b>2.77%</b>

**360 - Charges For Services**

**361 - General Government**

3610.0320	Fees for Site Development	8,980	7,750	5,500	6,400	5,500	0.00%
3610.0340	Zoning Hearing Fees	1,825	2,500	1,850	125	1,250	-32.43%
3610.0350	Zoning Compliance Letters	13,555	15,980	14,000	14,950	15,000	7.14%
3610.0360	Street Opening Permits	225	425	100	450	250	150.00%
3610.0370	Building Permits	21,974	29,874	20,000	116,500	22,500	12.50%
3610.0371	Accessory Building Permits	4,315	4,471	5,000	5,280	5,000	0.00%
3610.0372	Labor/Industry Fee	420	472	500	545	500	0.00%
3610.0390	Subdivision / Developers Fees	-	1,600	-	-	-	0.00%
3640.0100	Gasoline Sales	47,597	29,131	32,500	21,450	24,500	-24.62%
3610.0500	Sale of Maps and Ordinances	97	70	100	65	100	0.00%
3610.0600	Reimburse E.I.T. Expenses	36,015	26,251	22,500	25,655	-	-100.00%
3610.0700	School District Utilities	823	967	875	667	825	-5.71%
3610.0800	Laidlaw Utilities	253	207	180	184	200	11.11%
3610.5800	Sale of No Lien Letters	14,625	17,683	15,000	17,650	17,500	16.67%
3610.9100	Civil Service Application	-	1,260	-	-	1,500	-100.00%
3610.9400	Sale of Property/Supplies	12,045	76,149	30,000	31,430	30,000	0.00%
3610.9401	Sale of Property/Scrap	11,153	8,638	7,500	7,835	7,500	0.00%
3610.9500	Leaf Collection Bags	2,546	2,395	1,750	2,360	2,250	28.57%
	<b>Total General Government</b>	<b>176,447</b>	<b>225,821</b>	<b>157,355</b>	<b>251,545</b>	<b>134,375</b>	<b>-14.60%</b>

<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
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Township of Shaler

2017 Annual Budget Report  
General Fund

362 - Public Safety

3620.0110	Educational Service	32,367	34,146	34,500	34,402	35,650	3.33%
3620.0120	School Events	20,801	13,880	15,000	17,365	15,000	0.00%
3620.0135	Other Revenue	49,049	43,700	1,500	23,500	2,500	66.67%
3620.0140	Sale of Accident Reports	4,050	5,475	4,500	3,947	4,000	-11.11%
3620.0150	Fingerprint Fees	1,245	265	-	-	-	0.00%
	<b>From Other Governments</b>	<b>107,513</b>	<b>97,466</b>	<b>55,500</b>	<b>79,214</b>	<b>57,150</b>	<b>2.97%</b>

363 - Highways & Streets

3630.0510	Contracted Snow Removal, PennDOT	35,884	52,856	36,000	35,914	35,914	-0.24%
3630.0520	Contracted Snow Removal, County	26,152	26,937	26,250	26,161	24,780	-5.60%
	<b>Total Highways &amp; Streets</b>	<b>62,036</b>	<b>79,793</b>	<b>62,250</b>	<b>62,075</b>	<b>60,694</b>	<b>-2.50%</b>

367 - Recreation Fees

3670.5400	Ballfield Rental	1,150	1,600	1,500	900	1,250	-16.67%
3670.5500	Picnic Shelter Permits	2,245	3,130	3,000	3,530	3,500	16.67%
3670.8000	Swimming Pool Rental	1,800	700	500	2,500	750	50.00%
3670.8100	Swimming Pool Fees	56,301	49,630	60,000	64,362	65,000	8.33%
3670.8500	Swimming Lessons	10,986	9,913	10,000	7,607	7,500	-25.00%
3670.8700	Daily Admission	51,113	84,447	80,000	76,900	75,000	-6.25%
3670.8900	July 4th Rentals	1,650	2,400	2,000	3,180	2,500	25.00%
	<b>Total Recreation Fees</b>	<b>125,245</b>	<b>151,820</b>	<b>157,000</b>	<b>158,979</b>	<b>155,500</b>	<b>-0.96%</b>

<b>Total Charges For Services</b>	<b>471,240</b>	<b>554,900</b>	<b>432,105</b>	<b>551,813</b>	<b>407,719</b>	<b>-5.64%</b>
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<b>380 - Miscellaneous Revenue</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
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**380 - Miscellaneous Revenue**

3800.0000	Miscellaneous Revenue	6,424	13,290	5,000	12,450	7,500	50.00%
3800.0100	NSF Charges	125	226	100	25	-	-100.00%
3800.1500	Insurance Claim Revenue	10,841	79,615	-	40,868	-	0.00%
3800.1600	Fire Escrow Administration Fee	-	-	-	-	-	0.00%
3800.5900	SNIP Donations	5,230	4,400	5,000	4,200	4,500	-10.00%
3800.6000	5K Memorial Race	-	3,793	3,750	3,315	3,500	-6.67%
	<b>Total Miscellaneous Revenue</b>	<b>22,620</b>	<b>101,324</b>	<b>13,850</b>	<b>60,858</b>	<b>15,500</b>	<b>11.91%</b>

**390 - Other Financing Sources**

**390 Transfers from Other Fund**

3920.8101	Transfer from Sanitary Sewer-Commissioners	12,773	13,176	14,081	14,607	15,000	6.53%
3920.8102	Transfer from Sanitary Sewer - General Govt.	95,103	108,368	104,850	106,992	107,500	2.53%
3920.8104	Transfer from Sanitary Sewer - MIS Department	2,165	3,588	3,740	5,999	3,750	0.27%
3920.8105	Transfer from Sanitary Sewer - Public Works	11,811	11,350	13,200	15,786	15,000	13.64%
3920.8107	Transfer from Sanitary Sewer - PW Supervision	16,987	48,976	30,327	33,256	25,000	-17.57%
3920.8106	Transfer from Sanitary Sewer - Engineering	49,162	29,760	42,130	49,366	50,000	18.68%
3920.8108	Transfer from Sanitary Sewer - Legal	3,955	2,425	3,875	3,991	-	-100.00%
3920.8109	Transfer from Sanitary Sewer - Building Maint	7,310	7,116	7,266	7,011	7,250	-0.22%
	<b>Total Interfund Transfers</b>	<b>199,266</b>	<b>224,759</b>	<b>219,469</b>	<b>237,008</b>	<b>223,500</b>	<b>1.84%</b>

**394 - Proceeds From Short Term Debt**

**395 - Refunds Prior Expenditure**

3950.0000	Refunds Prior Expenditure	265,351	665,518	125,000	240,000	125,000	0.00%
3950.0200	COBRA / BC / BS Payments	6,308	5,798	5,685	3,675	2,415	-57.52%

	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2016 Projected</b>	<b>2017 Proposed</b>	<b>% Change</b>
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Township of Shaler

2017 Annual Budget Report  
General Fund

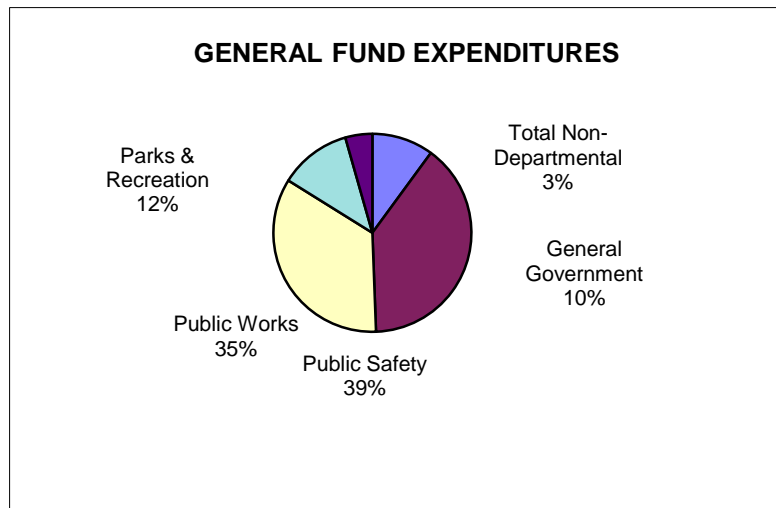
3950.0800	Task Force Reimbursement	9,541	13,250	10,500	12,450	15,000	42.86%
3950.2000	Employee Health Care Contribution	47,523	49,709	58,000	47,504	56,298	-2.93%
3950.3800	Conferences / Meetings Refunds	2,187	955	350	-	-	-100.00%
3950.4800	Library Benefit Reimbursement	33,101	30,743	30,000	30,250	31,396	4.65%
3950.4900	EIT Court Cost Reimbursement	18,893	23,968	15,000	16,595	-	-100.00%
3950.8201	EMS Mechanics	4,053	852	1,000	-	-	-100.00%
3950.8500	Library Maintenance/Supplies	-	2,333	1,200	1,250	1,750	45.83%
3950.8600	HSWA Mechanics	2,424	1,866	2,000	-	-	-100.00%
3950.8652	HSWA - Snow/Ice Control	-	2,240	2,500	525	525	-79.00%
	<b>Total Refunds Prior Expenditure</b>	<b>389,383</b>	<b>797,234</b>	<b>251,237</b>	<b>352,251</b>	<b>232,384</b>	<b>-7.50%</b>
	<b>Total Other Financing Sources:</b>	<b>\$ 588,649</b>	<b>\$ 1,021,993</b>	<b>\$ 470,706</b>	<b>\$ 589,259</b>	<b>\$ 455,884</b>	<b>-3.15%</b>
	<b>Total Current Revenues</b>	<b>\$ 12,027,134</b>	<b>\$ 12,626,349</b>	<b>\$ 11,469,661</b>	<b>\$ 12,073,008</b>	<b>\$ 11,649,868</b>	<b>1.57%</b>
	<b>Total Revenues + Cash Reserves</b>	<b>\$ 15,711,218</b>	<b>\$ 16,535,615</b>	<b>\$ 14,647,530</b>	<b>\$ 15,250,877</b>	<b>\$ 14,172,075</b>	<b>-3.25%</b>

## The General Fund

The General Fund Expenditures represent the day to day operations of the Township. It is the duty of Shaler Township to provide all residents with Public Safety and Public Works. The Township also provides a variety of Recreational services including a public pool and library.

The General Fund provides the allocation of all revenue sources to guarantee these services to the residents of Shaler Township. Services included in this budget are: General Government; Public Safety; Public Works; Parks and Recreation; and other miscellaneous services.

	<u>2016 Budget</u>	<u>2017 Budget</u>
General Government	\$ 1,285,698	\$ 1,307,910
Public Safety	4,967,547	5,113,604
Public Works	4,685,186	4,476,040
Parks & Recreation	1,450,717	1,524,091
Total Non-Departmental	402,750	572,688
<b>Total General Fund Expenditures:</b>	<b>\$ 12,791,899</b>	<b>\$ 12,994,333</b>



## Summary of General Fund Expenditures

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Proposed	% Change
<b>General Government</b>						
4000.0000 Board Of Commissioners	\$ 127,269	\$ 130,288	\$ 155,818	\$ 144,845	\$ 140,250	-9.99%
4010.0000 Office of the Manager	258,490	282,247	262,047	262,964	264,240	0.84%
4020.0000 Finance	239,975	248,712	260,187	263,396	272,924	4.90%
4031.0000 Collection of Real Estate Taxes	106,460	96,548	94,790	73,385	79,040	-16.62%
4032.0000 Collection of EIT/Payroll Assistant	124,188	125,664	123,055	118,859	96,296	-21.75%
4040.0000 Legal Fees	63,054	48,736	77,500	49,000	57,500	-25.81%
4070.0000 MIS Department	42,079	35,918	46,750	74,802	72,700	55.51%
4080.0000 Engineering	121,990	114,382	103,430	101,208	108,610	5.01%
4085.0000 Engineering- Subcontracted	7,204	-	11,700	-	11,700	0.00%
4090.0000 Operation & Maintenance of Buildings	137,417	136,180	150,421	168,784	204,650	36.05%
<b>Total General Government</b>	<b>1,228,125</b>	<b>1,218,675</b>	<b>1,285,698</b>	<b>1,257,244</b>	<b>1,307,910</b>	<b>1.73%</b>
<b>Public Safety</b>						
4100.0000 Police Supervision	\$ 448,102	\$ 589,952	\$ 602,238	\$ 592,920	\$ 621,382	3.18%
4101.0000 Police Sergeants	494,972	402,239	433,827	393,685	388,305	-10.49%
4104.0000 Police Uniformed Patrol	2,368,058	2,278,279	2,359,630	2,330,565	2,441,477	3.47%
4105.0000 Traffic Control	115,210	99,587	105,152	92,101	104,224	-0.88%
4106.0000 Police Patrol Vehicles	221,239	230,622	217,156	190,889	240,683	10.83%
4108.0000 Police Detectives	246,108	282,629	303,054	299,512	325,786	7.50%
4109.0000 Police Station / Buildings	43,599	84,238	62,821	42,665	49,486	-21.23%
4110.0000 Contribution to Fire Companies	386,024	364,432	416,245	413,841	430,680	3.47%
4111.0000 Contributions to Fire Police	4,932	8,611	6,600	6,066	7,325	10.98%
4120.0000 Contributions to Ambulances	152,356	131,428	262,950	133,168	298,257	13.43%
4130.0000 Building / Plumbing	174,756	180,366	192,853	194,304	201,074	4.26%
4140.0000 Planning & Zoning	4,484	4,287	5,022	4,171	4,925	-1.93%
<b>Total Public Safety</b>	<b>4,659,840</b>	<b>4,656,672</b>	<b>4,967,547</b>	<b>4,693,887</b>	<b>5,113,604</b>	<b>2.94%</b>
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>	<b>%</b>

	Actual	Actual	Budget	Projected	Proposed	Change
<b>Public Works</b>						
4028.0000 Recycling/Sanitation	\$ -	\$ 4,168	\$ -	\$ -	\$ -	0.00%
4300.0000 Public Works Supervision	372,534	366,270	368,673	363,994	373,286	1.25%
4301.0000 Public Works Union Force	933,703	1,044,748	1,036,759	1,003,099	1,087,649	4.91%
4302.0000 Public Works Garage	87,273	57,061	73,505	67,739	68,914	-6.25%
4320.0000 Snow & Ice Removal	773,901	836,602	240,138	194,427	240,138	0.00%
4330.0000 Street Signs and Markings	18,010	25,679	30,540	27,485	30,550	0.03%
4340.0000 Street Lighting	1,282	676	721	735	785	8.88%
4350.0000 Groundskeeping	-	69,755	66,304	38,132	51,871	-21.77%
4360.0000 Storm Sewer Maintenance	279,920	418,295	579,000	564,389	551,000	-4.84%
4365.0000 Storm Sewer MS 4 Compliance	-	15,538	33,100	36,962	61,900	87.01%
4370.0000 Repair of Tools, Machinery & Vehicles	593,299	838,106	598,196	510,267	443,298	-25.89%
4380.0000 Construction of Highways	1,150,514	1,952,292	1,600,250	2,065,994	1,521,000	-4.95%
4384.0000 Creek Channel Restoration	11,750	61,513	44,000	29,485	34,500	-21.59%
4480.0000 Water Authority Services	20,010	15,576	14,000	8,797	11,150	-20.36%
<b>Total Public Works</b>	<b>4,242,195</b>	<b>5,706,279</b>	<b>4,685,186</b>	<b>4,911,504</b>	<b>4,476,040</b>	<b>-4.46%</b>
<b>Parks &amp; Recreation</b>						
4520.0000 Swimming Pool	\$ 221,766	\$ 206,915	\$ 222,131	\$ 188,720	\$ 222,843	0.32%
4540.0000 Parks & Recreation Supervision	122,274	128,147	134,893	129,497	139,275	3.25%
4545.0000 Parks & Recreation / Personnel	488,828	482,584	482,953	547,842	546,406	13.14%
4560.0000 Libraries	523,859	530,922	559,700	559,688	560,377	0.12%
4570.0000 Community Celebrations	32,415	33,742	43,800	47,540	43,900	0.23%
4610.0000 Conservation of Resources	7,240	7,240	7,240	4,290	11,290	55.94%
<b>Total Parks &amp; Recreation</b>	<b>1,396,383</b>	<b>1,389,550</b>	<b>1,450,717</b>	<b>1,477,576</b>	<b>1,524,091</b>	<b>5.06%</b>
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>	<b>%</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>	<b>Change</b>

**Township of Shaler**

**2017 Annual Budget Report  
General Fund**

**Non-Departmental**

4710.0000	Debt Retirement	\$	2,985	\$	2,949	\$	2,750	\$	3,480	\$	3,500	27.27%
4860.0000	Insurance		105,667		107,900		110,500		105,022		111,450	0.86%
4890.0000	Retiree Health Benefits		149,018		202,037		203,500		202,106		242,138	18.99%
4920.0000	Transfers to Capital Reserves		-		-		50,000		50,000		175,000	250.00%
4930.0000	Reserve for Contingencies		17,739		73,681		36,000		27,850		40,600	12.78%
	<b>Total Non-Departmental</b>		<b>275,409</b>		<b>386,568</b>		<b>402,750</b>		<b>388,458</b>		<b>572,688</b>	<b>42.19%</b>
<b>Total General Fund Expenditures:</b>			<b><u>\$ 11,801,952</u></b>		<b><u>\$ 13,357,743</u></b>		<b><u>\$ 12,791,899</u></b>		<b><u>\$ 12,728,670</u></b>		<b><u>\$ 12,994,333</u></b>	<b><u>1.58%</u></b>

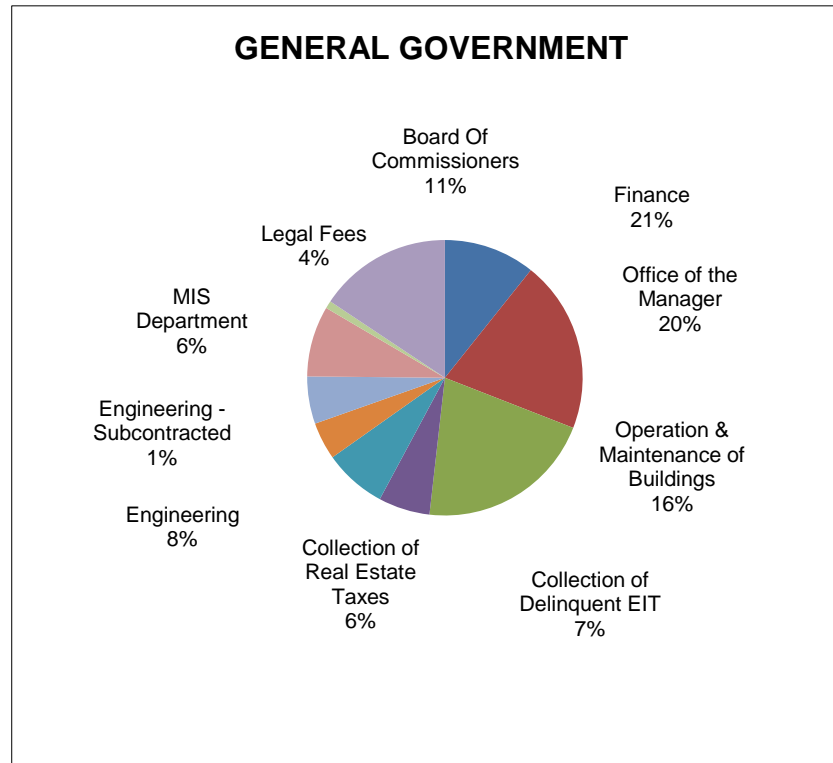
## General Government - 2017 Budget

General Government activities include the expenditures made by the Board of Commissioners, the legislative branch of Township Government, and the Township Manager, the chief administrative officer of the Township. The provision for legal and engineering services are also budgeted in the General Government function. In addition, all expenditures for the Finance Department, Management Information Services and Real Estate and operation of the Township's municipal building are budgeted in this section.

	<u>2016 Budget</u>	<u>2017 Budget</u>
Board Of Commissioners	\$ 155,818	\$ 140,250
Office of the Manager	262,047	264,240
Finance	260,187	272,924
Collection of Real Estate Taxes	94,790	79,040
Collection of Delinquent EIT	123,055	96,296
Legal Fees	77,500	57,500
MIS Department	46,750	72,700
Engineering	103,430	108,610
Engineering - Subcontracted	11,700	11,700
Operation & Maintenance of Buildings	150,421	204,650
<b>Total General Government:</b>	<b>\$ 1,285,698</b>	<b>\$ 1,307,910</b>



Timothy J. Rogers, Township Manager



## General Government - Activity Description

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### **Board of Commissioners**

The Board of Commissioners consists of seven members. All members are elected by the registered voters of the ward in which the member resides. From these seven members, a President and Vice President are elected by their peers. Board members serve a term of four years. The Board of Commissioners form the legislative branch of Township government. The Board is responsible for the appointment of the Township Manager, and all of the various boards and commissions. The Board determines municipal policy, approves the level of services to be provided, adopts the Township's budget, and determines the annual tax rate.

### **Office of the Manager**

The management staff is responsible for administering the programs and policies established by the Board of Commissioners. The Township Manager is hired to serve the Board of Commissioners and Township, and bring to the local government the benefits of training and experience in administering all projects and programs sponsored by the Township. The Township Manager is relied upon to provide complete and objective information, to advise the Board of Commissioners of all Township affairs, and to determine the long term results of proposed actions. Current staffing levels for the department are the Manager and one Administrative Assistant.

### **Finance Department**

The Finance Department is responsible for administering the financial activities of the Township. The Director of Finance and Administration oversees that proper accounting methods are utilized. This department assists the Township Manager in preparing the Township budget and monitors the budget throughout the year. In addition, investment of funds, cash flow analysis, accounts payable and receivable, and payroll and personnel management are the responsibility of the Finance Department. The Finance Department's budget allows for one full time non union personnel and two full time union employees.

### **Collection of Real Estate Taxes**

This department is responsible for the billing and collection of taxes assessed on Real Estate in the Township subject to the rates and millage established by the Board of Commissioners and within the constraints set by the Commonwealth of Pennsylvania and Allegheny County. The ultimate responsibility of real estate tax collection rests with the elected Tax Collector. The Tax Collector is elected by registered voters residing within the Township. The Township has appointed the elected Tax Collector as the Treasurer of the Township.



**Collection of Earned Income Tax /Payroll Assistant**

This department will be phased out in 2017 as the collection of delinquent earned income tax has been contracted with Keystone Collections effective January 1, 2017.

**Legal Fees**

The Township Solicitor is appointed by the Board of Commissioners and serves as the Township's chief legal officer by representing and advising the Township on all legal matters. The Township Solicitor represents the Township in litigation, prepares and reviews contracts and ordinances, and provides legal advice to the Board of Commissioners and Township Manager on matters of Township business.

**MIS Department**

This budget category allows for expenses associated with the computer operations of the Township. The Township utilizes a computer consultant for this budget category at significant cost savings.

**Engineering**

This budget category includes the Township Engineer. The engineer is responsible for coordinating all storm, sanitary and public works projects throughout the Township. This department will be responsible for oversight of the Townships' 2017 road paving program that is budgeted at \$1,250,000. One full time non union employee is budgeted in this category.

**Sub Contracted Engineering**

This budget category includes all work issued to outside engineering firms such as specialized surveying.

**Operation and Maintenance of Buildings**

This activity accounts for expenditures related to the operation of the Township's municipal building. The municipal building houses the Township's administrative offices, as well as the police department. Expenditures for all building maintenance and utilities, including services provided by external contractors are found in this account. Expenditures for the operation of the police department portion of the building are maintained in a separate account. Staffing levels allow for one full-time union employee, the pending retirement of the former building maintenance employee and two part time building custodians.

**Department: General Government**  
**Activity: Board of Commissioners**  
**Fund: General**  
**Account: 1.4000**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4000.1110	Salaries - Commissioners	\$ 30,625	\$ 30,625	\$ 30,625	\$ 30,625	\$ 30,625	0.00%
4000.1560	Employee Benefits - Health Care	9,399	7,853	8,950	6,120	6,500	-37.69%
4000.1562	Employee Benefits - Eye/Dental	2,466	1,991	2,100	1,475	1,500	-40.00%
4000.1580	Employee Benefits: Life Insurance	756	756	800	765	780	-2.56%
4000.1610	Employee Benefits: Social Security	2,316	2,324	2,343	2,343	2,345	0.09%
	<b>Total Personnel Services:</b>	<b>45,562</b>	<b>43,550</b>	<b>44,818</b>	<b>41,327</b>	<b>41,750</b>	<b>-7.35%</b>
<b>Commodities:</b>							
4000.2100	Office Supplies	645	942	1,000	1,250	1,000	0.00%
4000.3250	Communications - Postage	2,390	1,523	1,250	1,940	2,000	37.50%
4000.3265	Communications - Newsletter	11,250	12,813	13,500	15,000	15,000	10.00%
4000.4800	Miscellaneous	1,023	771	1,000	1,650	1,500	33.33%
4000.7500	Equipment Purchase	-	674	15,000	11,489	2,500	-500.00%
	<b>Total Commodities:</b>	<b>15,308</b>	<b>16,723</b>	<b>31,750</b>	<b>31,328</b>	<b>22,000</b>	<b>-44.32%</b>
<b>Contractual Services:</b>							
4000.3410	Legal Advertising	11,407	8,980	10,000	2,625	6,500	-53.85%
4000.3530	Insurance - Public Officials	24,528	25,606	26,250	32,030	33,500	21.64%
4000.3532	Insurance - Directors Travel	-	-	3,000	2,700	-	-100.00%
4000.4200	Dues and Subscriptions	18,071	18,859	20,500	19,525	19,500	-5.13%
4000.4600	Conferences and Meetings	11,368	12,391	17,750	13,285	15,000	-18.33%
4000.5200	Retirement Gifts / Memorial	1,024	4,180	1,750	2,025	2,000	12.50%
	<b>Total Contractual Services</b>	<b>66,399</b>	<b>70,016</b>	<b>79,250</b>	<b>72,190</b>	<b>76,500</b>	<b>-3.59%</b>
	<b>Total Board Of Commissioners:</b>	<b>127,269</b>	<b>130,288</b>	<b>155,818</b>	<b>144,845</b>	<b>140,250</b>	<b>-11.10%</b>

## Department: General Government

## Activity: Office of the Manager

## Fund: General

## Account: 1.4010

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4010.1210 Salary - Manager	\$ 126,397	\$ 130,951	\$ 136,218	\$ 139,635	\$ 139,450	2.32%
4010.1228 Salary - Administrative Assistant	52,765	53,050	55,095	53,205	55,200	0.19%
Wages - One Time Sick Leave Buy Back	10,874	-	-	-	-	0.00%
4010.1510 Employee Benefits - Accident Insurance	1,088	1,102	1,125	1,151	1,200	6.25%
4010.1560 Employee Benefits - Health Care	22,576	21,735	24,735	23,335	24,600	-0.55%
4010.1562 Employee Benefits - Eye/Dental	1,331	1,334	1,500	1,357	1,500	0.00%
4010.1580 Employee Benefits: Life Insurance	432	432	500	432	450	-11.11%
4010.1610 Employee Benefits: Social Security	13,312	13,288	14,635	14,752	14,891	1.71%
4010.1615 Employee Benefits: Pension Benefits	16,523	16,927	11,749	13,748	12,034	2.37%
<b>Total Personnel Services:</b>	<b>245,298</b>	<b>238,819</b>	<b>245,557</b>	<b>247,616</b>	<b>249,325</b>	<b>1.51%</b>
<b>Commodities:</b>						
4010.2100 Office Supplies	903	2,488	2,500	1,650	2,000	-25.00%
4010.2310 Vehicle Operating Expense	1,780	981	1,250	917	1,150	-8.70%
4010.3250 Communications - Postage	2,294	1,292	1,750	1,283	1,400	-25.00%
4010.4800 Miscellaneous	100	177	250	760	500	50.00%
4010.7500 Equipment Purchase	-	29,589	1,000	2,482	1,500	33.33%
<b>Total Commodities:</b>	<b>5,077</b>	<b>34,526</b>	<b>6,750</b>	<b>7,092</b>	<b>6,550</b>	<b>-3.05%</b>
<b>Contractual Services:</b>						
4010.2330 Vehicle Liability Insurance	642	831	875	812	845	-3.55%
4010.3210 Communications - Telephone	987	855	1,250	1,097	1,150	-8.70%
4010.3540 Insurance - Workers Compensation	841	1,029	895	893	520	-72.12%
4010.4200 Dues and Subscriptions	2,329	3,279	2,750	2,400	2,500	-10.00%
4010.4597 Car Wash Contract	90	10	120	75	100	-20.00%
4010.4600 Conferences and Meetings	3,226	2,897	3,850	2,979	3,250	-18.46%
<b>Total Contractual Services</b>	<b>8,115</b>	<b>8,901</b>	<b>9,740</b>	<b>8,256</b>	<b>8,365</b>	<b>-16.44%</b>
<b>Total Office of the Manager:</b>	<b>258,490</b>	<b>282,247</b>	<b>262,047</b>	<b>262,964</b>	<b>264,240</b>	<b>0.83%</b>

**Department: General Government****Activity: Finance****Fund: General****Account: 1.4020**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4020.1213	Salary - Director Finance/Administration	\$ 84,569	\$ 87,260	\$ 90,875	\$ 89,487	\$ 93,590	2.90%
4020.1400	Wages - Union Personnel	58,438	67,010	68,389	77,980	80,319	14.85%
	Wages - One Time Sick Leave Buy Back	5,384	-	-	-	-	0.00%
4020.1450	Part Time Wages	-	-	1,250	-	-	-100.00%
4020.1510	Employee Benefits - Accident Insurance	829	634	700	848	875	20.00%
4020.1560	Employee Benefits - Health Care	19,650	18,942	19,000	19,243	19,968	4.85%
4020.1562	Employee Benefits - Eye/Dental	2,382	2,725	3,125	2,961	3,036	-2.93%
4020.1580	Employee Benefits: Life Insurance	322	523	600	1,135	1,200	50.00%
4020.1610	Employee Benefits: Social Security	11,276	11,729	12,279	12,811	13,304	7.70%
4020.1615	Employee Benefits: Pension Benefits	10,074	9,914	5,874	8,351	6,017	2.38%
	<b>Total Personnel Services:</b>	<b>192,924</b>	<b>198,736</b>	<b>202,092</b>	<b>212,816</b>	<b>218,309</b>	<b>7.43%</b>
<b>Commodities:</b>							
4020.2100	Office Supplies	3,015	3,462	3,500	2,947	3,500	0.00%
4020.3250	Communications - Postage	2,046	1,471	2,000	1,203	1,400	-42.86%
4020.4800	Miscellaneous	1,352	102	250	425	500	50.00%
4020.7500	Equipment Purchase	-	1,131	1,500	1,375	1,000	-50.00%
	<b>Total Commodities:</b>	<b>6,413</b>	<b>6,166</b>	<b>7,250</b>	<b>5,949</b>	<b>6,400</b>	<b>-13.28%</b>
<b>Contractual Services:</b>							
4020.3110	Auditing Services	20,467	29,268	25,750	17,583	20,000	-28.75%
4020.3210	Communications - Telephone	783	570	650	575	650	0.00%
4020.3540	Insurance - Worker's Compensation	746	869	870	868	240	-262.50%
4020.4200	Dues and Subscriptions	215	246	325	240	325	0.00%
4020.4523	Contracted Services - Software Maint	4,723	375	2,500	7,108	7,500	66.67%
4020.4547	Payroll/Personnel Service	11,329	9,517	17,500	15,437	16,500	-6.06%
4020.4600	Conferences and Meetings	2,375	2,967	3,250	2,820	3,000	-8.33%
	<b>Total Contractual Services</b>	<b>40,638</b>	<b>43,810</b>	<b>50,845</b>	<b>44,631</b>	<b>48,215</b>	<b>-5.45%</b>
	<b>Total Finance:</b>	<b>239,975</b>	<b>248,712</b>	<b>260,187</b>	<b>263,396</b>	<b>272,924</b>	<b>4.67%</b>

**Department: General Government**  
**Activity: Collection of Real Estate Taxes**  
**Fund: General**  
**Account: 1.4031**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4031.1110 Salary - Elected Tax Collector	\$ 11,477	\$ 14,009	\$ 14,850	\$ 13,635	\$ 14,850	0.00%
4031.1610 Employee Benefits: Social Security	878	1,072	1,090	1,043	1,090	-0.01%
<b>Total Personnel Services:</b>	<b>12,355</b>	<b>15,081</b>	<b>15,940</b>	<b>14,678</b>	<b>15,940</b>	<b>0.00%</b>
<b>Commodities:</b>						
4031.2100 Office Supplies	1,207	2,814	1,750	365	500	-250.00%
4031.3210 Communications - Telephone	154	-	-	-	-	0.00%
4031.3250 Communications - Postage	3,781	1,570	1,850	3,523	3,600	48.61%
<b>Total Commodities:</b>	<b>5,142</b>	<b>4,384</b>	<b>3,600</b>	<b>3,888</b>	<b>4,100</b>	<b>12.20%</b>
<b>Contractual Services:</b>						
4031.3550 Insurance - Bonding	8,869	8,869	9,250	8,869	9,000	-2.78%
4031.4518 Contracted Service-Jordan Tax Service	41,174	49,366	48,500	42,700	45,000	-7.78%
4031.9000 Refunds of Prior Years Real Estate Taxes	37,566	16,949	14,500	1,250	2,500	-480.00%
4031.9065 Refunds of Senior Citizen Rebates	1,354	1,898	3,000	2,000	2,500	-20.00%
<b>Total Contractual Services</b>	<b>88,963</b>	<b>77,083</b>	<b>75,250</b>	<b>54,819</b>	<b>59,000</b>	<b>-27.54%</b>
<b>Total Collection of Real Estate Taxes:</b>	<b>106,460</b>	<b>96,548</b>	<b>94,790</b>	<b>73,385</b>	<b>79,040</b>	<b>-19.93%</b>

**Department: General Government****Activity: Collection of Delinquent Earned Income Tax/Payroll Assistant****Fund: General****Account: 1.4032**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4032.1215	Salary - Delinquent Collector/Payroll Asst.	\$ 58,899	\$ 59,319	\$ 62,853	\$ 62,431	\$ 62,850	0.00%
	Wages - One Time Sick Leave Buy Back	3,725	-	-	-	-	0.00%
4032.1510	Employee Benefits - Accident Insurance	369	372	375	383	400	6.25%
4032.1560	Employee Benefits - Health Care	19,648	18,916	18,900	18,916	19,986	5.43%
4032.1562	Employee Benefits - Eye/Dental	1,242	1,243	1,250	1,255	1,325	5.66%
4032.1580	Employee Benefits - Life Insurance	216	216	225	216	225	0.00%
4032.1610	Employee Benefits - Social Security	4,715	4,466	4,808	4,776	4,808	0.00%
4032.1615	Employee Benefits - Pension Benefits	8,261	8,464	5,874	6,874	6,017	2.38%
	<b>Total Personnel Services:</b>	<b>97,075</b>	<b>92,996</b>	<b>94,285</b>	<b>94,850</b>	<b>95,611</b>	<b>1.39%</b>
<b>Commodities:</b>							
4032.2100	Office Supplies	663	791	850	713	500	-70.00%
4032.3250	Communications - Postage	2,060	1,236	1,200	1,520	-	-100.00%
4032.4800	Miscellaneous	713	3,603	750	865	-	-100.00%
4032.4801	Service Charges/Plgit	1,673	-	750	-	-	-100.00%
4032.7502	Software Maintenance	-	-	1,200	-	-	-100.00%
	<b>Total Commodities:</b>	<b>5,109</b>	<b>5,631</b>	<b>4,750</b>	<b>3,098</b>	<b>500</b>	<b>-850.00%</b>
<b>Contractual Services:</b>							
4032.3140	Legal Fees	1,923	3,887	4,500	3,250	-	-100.00%
4032.3210	Communications - Telephone	574	570	600	576	-	-100.00%
4032.3540	Insurance - Worker's Compensation	341	481	270	267	185	-45.95%
4032.4000	Court Costs	19,084	22,002	18,500	16,719	-	-100.00%
4032.4520	Maintenance Agreements	-	-	-	-	-	0.00%
4032.4600	Conferences and Meetings	82	97	150	100	-	-100.00%
	<b>Total Contractual Services:</b>	<b>22,004</b>	<b>27,038</b>	<b>24,020</b>	<b>20,911</b>	<b>185</b>	<b>-12883.78%</b>
	<b>Total Collection of Earned Income Tax:</b>	<b>124,188</b>	<b>125,664</b>	<b>123,055</b>	<b>118,859</b>	<b>96,296</b>	<b>-27.79%</b>

**Department: General Government**  
**Activity: Legal Fees**  
**Fund: General**  
**Account: 1.4040**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4040.1000 Legal Fees - Contracted	62,059	35,695	65,000	47,250	55,000	-18.18%
4040.2100 Office Supplies	-	-	-	-	-	0.00%
4040.4556 General Code	995	13,041	12,500	1,750	2,500	-400.00%
4040.4800 Miscellaneous	-	-	-	-	-	0.00%
<b>Total Contractual Services</b>	<b>63,054</b>	<b>48,736</b>	<b>77,500</b>	<b>49,000</b>	<b>57,500</b>	<b>-34.78%</b>
<b>Total Legal Fees</b>	<b>63,054</b>	<b>48,736</b>	<b>77,500</b>	<b>49,000</b>	<b>57,500</b>	<b>-34.78%</b>

**Department: General Government**  
**Activity: MIS Department**  
**Fund: General**  
**Account: 1.4070**

		2014	2015	2016	2016	2017	%
		Actual	Actual	Budget	Projected Budget	Budget	Change
<b>Commodities:</b>							
4070.4800	Miscellaneous	\$ -	\$ -	\$ -	\$ 875	\$ 850	100.00%
4070.7500	Equipment Purchase	522	-	1,250	2,582	2,750	54.55%
4070.7502	Software Purchase	570	-	1,000	-	1,250	20.00%
<b>Total Commodities:</b>		<b>1,092</b>	<b>-</b>	<b>2,250</b>	<b>3,457</b>	<b>4,850</b>	<b>53.61%</b>
<b>Contractual Services:</b>							
4070.4200	Dues and Subscriptions	2,781	4,027	5,000	15,435	16,500	69.70%
4070.4520	Maintenance Agreements	2,491	2,490	4,500	2,650	2,850	-57.89%
4070.4542	Professional Consultant	35,715	29,402	35,000	53,260	48,500	27.84%
<b>Total Contractual Services</b>		<b>40,987</b>	<b>35,918</b>	<b>44,500</b>	<b>71,345</b>	<b>67,850</b>	<b>34.41%</b>
<b>Total MIS Department:</b>		<b>42,079</b>	<b>35,918</b>	<b>46,750</b>	<b>74,802</b>	<b>72,700</b>	<b>35.69%</b>



**Department: General Government****Activity: Engineering****Fund: General****Account: 1.4080**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4080.1217	Salary - Engineer	\$ 80,965	\$ 58,142	\$ 83,750	\$ 83,499	\$ 86,250	2.90%
	Health Care Buy Back	-	-	-	-	-	0.00%
	Salary - Former Engineer	-	39,082	-	-	-	0.00%
	Wages - One Time Sick Leave Buy Back	5,135	-	-	-	-	0.00%
4080.1510	Employee Benefits - Accident Insurance	513	494	500	500	510	1.96%
4080.1560	Employee Benefits - Health Care	13,630	3,664	-	100	100	100.00%
4080.1562	Employee Benefits - Eye/Dental	786	268	-	65	65	100.00%
4080.1580	Employee Benefits - Life Insurance	216	216	225	245	250	10.00%
4080.1610	Employee Benefits - Social Security	6,540	7,413	6,350	6,388	6,598	3.77%
4080.1615	Employee Benefits - Pension Benefits	8,261	1,000	5,874	6,875	6,017	<u>2.38%</u>
	<b>Total Personnel Services:</b>	<b>116,046</b>	<b>110,280</b>	<b>96,699</b>	<b>97,671</b>	<b>99,790</b>	<u>3.10%</u>
<b>Commodities:</b>							
4080.2100	Office Supplies	718	1,138	1,250	750	850	<u>-47.06%</u>
4080.4800	Miscellaneous	79	759	1,000	-	750	-33.33%
4080.7500	Equipment Purchase	1,329	-	1,000	-	2,500	<u>60.00%</u>
	<b>Total Commodities:</b>	<b>2,126</b>	<b>1,897</b>	<b>3,250</b>	<b>750</b>	<b>4,100</b>	<b>20.73%</b>
<b>Contractual Services:</b>							
4080.2310	Vehicle Operating Expense	2,129	666	950	296	475	-100.00%
4080.2330	Vehicle Liability Insurance	667	639	655	629	650	-0.77%
4080.3210	Communications - Telephone	187	285	300	287	300	0.00%
4080.3540	Insurance - Worker's Compensation	384	440	326	327	245	-33.06%
4080.4200	Dues and Subscriptions	260	-	250	-	550	54.55%
4080.4600	Conferences and Meetings	191	175	1,000	1,250	2,500	<u>60.00%</u>
	<b>Total Contractual Services</b>	<b>3,818</b>	<b>2,206</b>	<b>3,481</b>	<b>2,788</b>	<b>4,720</b>	<b>26.25%</b>
	<b>Total Engineering:</b>	<b><u>121,990</u></b>	<b><u>114,382</u></b>	<b><u>103,430</u></b>	<b><u>101,208</u></b>	<b><u>108,610</u></b>	<b><u>4.77%</u></b>

**Department: General Government**  
**Activity: Engineering**  
**Fund: General**  
**Account: 1.4085**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Subcontracted Services</b>						
4085.4557 Building/Zoning	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	0.00%
4085.4571 Streets/Roads	210	-	-	-	-	0.00%
4085.4572 Storm Sewer Engineering	-	-	5,000	-	5,000	0.00%
4085.4574 Surveying Services	1,644	-	2,500	-	2,500	0.00%
4085.4575 General Services	350	-	1,500	-	1,500	0.00%
4085.4584 Recreation Fund	5,000	-	1,500	-	1,500	0.00%
<b>Total Subcontracted Services:</b>	<b>7,204</b>	<b>-</b>	<b>11,700</b>	<b>-</b>	<b>11,700</b>	<b>0.00%</b>
<b>Total Engineering:</b>	<b>7,204</b>	<b>-</b>	<b>11,700</b>	<b>-</b>	<b>11,700</b>	<b>0.00%</b>

**Department: General Government**  
**Activity: Operation & Maintenance of Buildings**  
**Fund: General**  
**Account: 1.4090**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4090.1400	Wages - Union Personnel	\$ 50,356	\$ 52,240	\$ 53,490	\$ 65,019	\$ 51,650	-3.56%
4090.1403	Wages - Overtime Wages	4,071	4,795	5,500	3,750	3,650	-50.68%
4090.1450	Wages - Part Time Help	11,880	11,880	11,750	12,187	12,190	3.61%
4090.1510	Employee Benefits - Accident Insurance	288	87	100	190	100	0.00%
4090.1560	Employee Benefits - Health Care	12	-	-	5,700	22,788	0.00%
4090.1562	Employee Benefits - Eye/Dental	627	741	744	1,067	1,536	51.56%
4090.1580	Employee Benefits-Life Insurance	112	307	325	344	688	52.76%
4090.1610	Employee Benefits-Social Security	5,073	5,272	5,412	6,193	5,163	-4.81%
4090.1615	Employee Benefits-Pension Benefits	906	725	-	1,477	-	0.00%
4090.1620	Employee Benefits - Unemployment	-	-	-	4,272	10,680	100.00%
4090.1910	Employee Benefits - Uniform Allowance	-	-	-	-	-	0.00%
	<b>Total Personnel Services:</b>	<b>73,325</b>	<b>76,048</b>	<b>77,320</b>	<b>100,198</b>	<b>108,445</b>	<b>28.70%</b>
<b>Commodities:</b>							
4090.2000	Supplies	5,742	5,760	7,500	10,880	6,550	-14.50%
4090.4800	Miscellaneous	1,063	1,094	1,000	887	1,000	0.00%
4090.7500	Equipment Purchase	4,868	527	4,000	295	33,550	88.08%
	<b>Total Commodities:</b>	<b>11,673</b>	<b>7,381</b>	<b>12,500</b>	<b>12,062</b>	<b>41,100</b>	<b>69.59%</b>
<b>Contractual Services:</b>							
4090.2310	Vehicle Operating Expense	2,664	2,754	3,250	1,715	2,250	-44.44%
4090.2330	Vehicle Liability Insurance	675	595	600	629	725	17.24%
4090.2600	Small Tools/Equipment	-	-	500	175	500	0.00%
4090.3210	Communications - Telephone	1,526	1,064	1,200	1,076	1,200	0.00%
4090.3540	Insurance - Worker's Compensation	3,686	6,591	4,870	4,867	4,120	-18.20%
4090.3610	Utilities - Electric	10,924	11,200	12,250	8,763	10,250	-19.51%
4090.3620	Utilities - Gas	3,481	3,856	5,260	4,203	4,250	-23.76%
4090.3660	Utilities - Water / Sewer	2,855	2,297	1,850	2,839	2,900	36.21%
4090.3750	Building Maintenance and Repair	13,158	18,157	19,750	18,987	18,500	-6.76%

**Department: General Government**

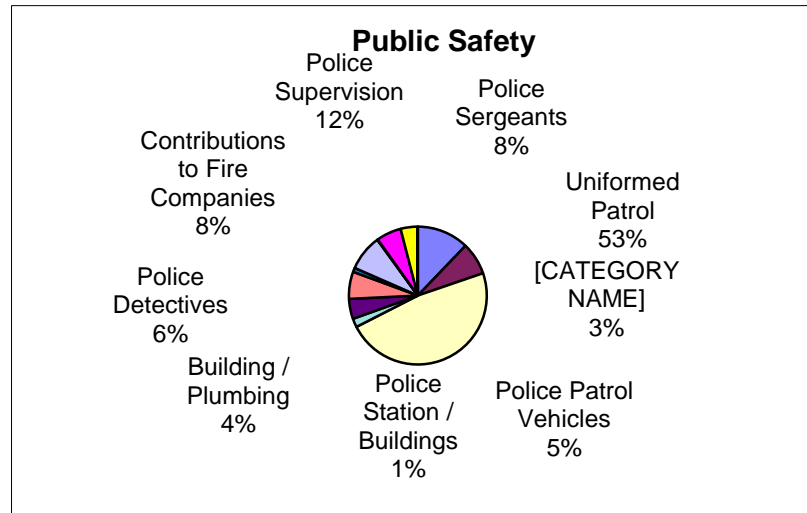
**Activity: Operation & Maintenance of Buildings****Fund: General****Account: 1.4090**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
4090.3753 Equipment Maintenance and Repair	1,669	93	-	350	-	0.00%
4090.3810 Permits and Lease Agreements	416	880	750	650	750	0.00%
4090.4516 Window Cleaning	630	815	750	667	750	0.00%
4090.4520 Maintenance Agreements	7,225	1,001	5,650	5,672	5,260	-7.41%
4090.4528 Lawn Care/Maintenance	-	160	250	550	550	54.55%
4090.4536 Cleaning Services Mat Rental	594	572	600	4,282	600	0.00%
4090.4538 Exterminating	850	669	821	1,131	1,200	31.58%
4090.4540 Elevator Maintenance	2,066	2,048	2,250	1,987	1,300	-73.08%
<b>Total Contractual Services</b>	<b>52,419</b>	<b>52,752</b>	<b>60,601</b>	<b>56,524</b>	<b>55,105</b>	<b>-9.97%</b>
<b>Total Operation &amp; Maintenance of Buildings:</b>	<b><u>137,417</u></b>	<b><u>136,180</u></b>	<b><u>150,421</u></b>	<b><u>168,784</u></b>	<b><u>204,650</u></b>	<b><u>26.50%</u></b>

## Public Safety - 2017 Budget

The Public Safety Budget includes all expenditures for providing protection, safety and emergency management services to the citizens of Shaler Township. Expenditures for Fire Protection and Code Enforcement are also found in this section.

	<u>2016 Budget</u>	<u>2017 Budget</u>
Police Supervision	\$ 602,238	\$ 621,382
Police Sergeants	433,827	388,305
Police Uniformed Patrol	2,359,630	2,441,477
Traffic Control	105,152	104,224
Police Patrol Vehicles	217,156	240,683
Police Detectives	303,054	325,786
Police Station / Buildings	62,821	49,486
<b>Total Police</b>	<b>\$ 4,083,877</b>	<b>\$ 4,171,342</b>
Contributions to Fire Companies	416,245	430,680
Contributions to Fire Police	6,600	7,325
Contributions to Ambulances	262,950	298,257
<b>Total Fire / Ambulance</b>	<b>\$ 685,795</b>	<b>\$ 736,262</b>
Building / Plumbing	192,853	201,074
Planning & Zoning	5,022	4,925
<b>Total Code Enforcement</b>	<b>\$ 197,875</b>	<b>\$ 205,999</b>
<b>Total Public Safety</b>	<b>\$ 4,967,547</b>	<b>\$ 5,113,604</b>



## Public Safety - Activity Description

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### **Police Supervision**

The Police Supervision Activity includes the Chief, Deputy Chief and 2 Lieutenants. Personnel costs for four full time supervisory police officers are included in this activity.

### **Police Sergeants**

The Police Sergeants are charged with the management of the patrol shifts. It is their duty to ensure that proper policies and procedures are used by all personnel and to assume responsibility for all activity occurring on their shift. The 2017 budget allows for two full time police sergeants.

### **Uniformed Patrol**

This division includes all patrol officers of the Shaler Township Police Department. These officers are charged with patrol duties and to provide response to all service calls. Total staffing for 2017 is as follows: 17 patrol officers and 1 school resource officer. This budget contains the largest personnel expense for the Township at \$2,340,002 for 18 officers and two part time clerical employees.

### **Traffic Control**

The Traffic Control Department is responsible for regulating the flow of traffic in designated areas at certain times. Included in this department are personnel costs for the school crossing guards. Shaler Area School District reimburses the Township for 50% of this line item budget as required by state law.

### **Police Patrol Vehicles**

This activity is responsible for the provision and operation of all Public Safety vehicles. The 2017 budget allows for the purchase of two patrol cars.

### **Police Detectives**

Detectives are responsible for providing investigative services within the police department. They are a specialized department that is available to investigate all criminal activity occurring within Shaler Township. The 2017 budget includes personnel costs for

**Police Station and Buildings**

This activity accounts for expenditures related to the operation of the Township's Police Station located within the Municipal Building. Expenditures for building maintenance and utilities for the police department are found in this account. In addition, partial wages for three part-time building custodians are included in this account.

**Contributions to Fire Companies**

This center reflects the Township's contributions to local fire companies to provide fire protection services to the residents of Shaler Township. The 2017 budget also includes a pass through of \$170,000 for the Fireman's Relief Association. There is a corresponding revenue of this amount in the 2017 General Fund Revenues. There is also a budget line item of \$106,698 for equal contributions to the six volunteer fire companies.

**Contributions to Fire Police**

This center reflects the Township's contribution to the Traffic Control Division of the Fire Department.

**Contributions to Ambulances**

This activity reflects the Township's required contribution to Worker's Compensation insurance for volunteers with the Shaler EMS. Also included in this budget category are audit costs, property insurance coverage and fuel expenses that are billed monthly to Shaler EMS. It should be noted that the Township continues to provide increasing in-kind services and an annual grant in aid to the EMS agency which is reflected in the transfers to other funds section of this budget.

**Building and Plumbing**

This department is charged with all expenses related to the inspection of all new buildings and plumbing projects. Personnel costs for one full-time non-union and one full time union employee are included in this activity.

**Planning and Zoning**

The Planning and Zoning Board is charged with ensuring that all construction projects are in compliance with Township zoning codes. Three appointed officials and one contracted recording time secretary are charged to this budget category.

**Department: Public Safety**  
**Activity: Police Supervision**  
**Fund: General**  
**Account: 1.4100**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Personnel Services:</b>						
4100.1211	\$ 100,011	\$ 103,180	\$ 107,000	\$ 108,178	\$ 110,445	3.12%
4100.1312	108,846	101,789	106,500	110,485	107,988	1.38%
4100.1308	69,256	198,880	207,500	199,414	208,061	0.27%
4100.1510	3,936	3,693	3,850	3,914	4,250	9.41%
4100.1560	56,223	81,302	81,225	93,006	90,338	10.09%
4100.1562	3,497	4,973	5,000	5,650	5,785	13.57%
4100.1580	1,057	3,752	3,850	4,272	4,500	14.44%
4100.1610	567	1,437	1,428	1,523	1,650	13.44%
4100.1615	30,290	32,912	9,088	9,089	11,720	22.46%
4100.1910	4,166	2,632	3,400	3,400	3,400	0.00%
<b>Total Personnel Services:</b>	<b>377,849</b>	<b>534,550</b>	<b>528,841</b>	<b>538,931</b>	<b>548,137</b>	<b>3.52%</b>
<b>Commodities:</b>						
4100.2000	-	2,422	2,500	3,080	1,500	-66.67%
4100.2100	2,285	1,218	1,500	1,613	1,750	14.29%
4100.2310	16,110	1,192	1,500	697	775	-93.55%
4100.3250	1,975	1,304	1,500	2,113	1,850	18.92%
4100.4800	1,741	1,161	1,250	865	1,000	-25.00%
4100.7500	339	-	4,500	4,025	3,500	-28.57%
<b>Total Commodities:</b>	<b>22,450</b>	<b>7,298</b>	<b>12,750</b>	<b>12,394</b>	<b>10,375</b>	<b>-22.89%</b>
<b>Contractual Services:</b>						
4100.1921	1,484	9,132	-	1,275	10,000	100.00%
4100.3140	20,855	1,830	12,500	2,015	12,500	0.00%
4100.3210	1,052	1,545	1,750	1,752	1,800	2.78%
4100.3535	1,602	3,588	3,675	3,775	4,000	8.13%
4100.3540	18,189	27,183	23,320	23,320	20,220	-15.33%
4100.4200	2,267	1,819	1,500	1,920	1,850	18.92%



**Department: Public Safety**  
**Activity: Police Supervision**  
**Fund: General**  
**Account: 1.4100**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
4100.4600 Conferences & Meetings	2,352	3,008	6,500	3,652	7,500	13.33%
4100.4602 Emergency Management - Training/Supplies	-	-	5,000	3,887	5,000	0.00%
4100.4601 Mandatory Training	-	-	6,400	-	-	-100.00%
<b>Total Contractual Services</b>	<b>47,803.00</b>	<b>48,105</b>	<b>60,647</b>	<b>41,595</b>	<b>62,870</b>	<b>3.54%</b>
<b>Total Police Supervision:</b>	<b>448,102</b>	<b>589,952</b>	<b>602,238</b>	<b>592,920</b>	<b>621,382</b>	<b>3.08%</b>

**Department: Public Safety**  
**Activity: Police Sergeants**  
**Fund: General**  
**Account: 1.4101**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Personnel Services:</b>						
4101.1309 Salary - Road Sergeants	\$ 366,973	\$ 297,646	\$ 325,000	\$ 305,465	\$ 305,000	-6.56%
4101.1510 Employee Benefits - Accident Insurance	5,149	2,151	2,125	2,378	2,450	13.27%
4101.1560 Employee Benefits - Health Care	60,233	43,449	65,130	49,691	48,120	-35.35%
4101.1562 Employee Benefits - Eye/Dental	3,114	3,506	3,488	3,660	3,700	5.73%
4101.1580 Employee Benefits - Life Insurance	1,333	2,023	2,125	2,136	2,250	5.56%
4101.1610 Employee Benefits - Social Security	5,264	3,116	4,713	4,429	4,640	-1.56%
4101.1615 Employee Benefits - Pension Benefits	15,145	24,686	6,816	4,544	5,860	-16.31%
4101.1910 Uniform Allowance	1,917	2,998	2,550	1,700	1,700	-50.00%
<b>Total Personnel Services:</b>	<b>459,128</b>	<b>379,575</b>	<b>411,947</b>	<b>374,003</b>	<b>373,720</b>	<b>-10.23%</b>
<b>Contractual Services:</b>						
4101.3210 Communications - Telephone	1,197	570	625	575	625	0.00%
4101.3535 Insurance - Police Professional	3,201	2,691	2,750	2,831	3,000	8.33%
4101.3540 Insurance - Worker's Compensation	28,716	19,254	15,555	15,552	9,460	-64.43%
4101.4600 Conferences & Meetings	2,730	149	2,500	725	1,500	-66.67%
4101.4601 Mandatory Training	-	-	450	-	-	-100.00%
<b>Total Contractual Services</b>	<b>35,844</b>	<b>22,664</b>	<b>21,880</b>	<b>19,682</b>	<b>14,585</b>	<b>-50.02%</b>
<b>Total Police Sergeants:</b>	<b>494,972</b>	<b>402,239</b>	<b>433,827</b>	<b>393,685</b>	<b>388,305</b>	<b>-11.72%</b>

**Department: Public Safety**  
**Activity: Uniformed Patrol**  
**Fund: General**  
**Account: 1.4104**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Personnel Services:</b>						
4104.1320	\$ 1,466,466	\$ 1,424,959	\$ 1,575,000	\$ 1,524,648	\$ 1,605,000	1.87%
4104.1321	89,121	95,076	100,000	104,080	105,880	5.55%
4104.1450	37,658	35,030	35,500	35,596	36,500	2.74%
4104.1510	22,528	14,102	15,250	13,579	14,250	-7.02%
4104.1560	363,646	325,573	332,513	332,277	358,275	7.19%
4104.1562	18,405	17,516	18,750	18,984	19,650	4.58%
4104.1580	6,626	16,503	18,500	17,089	18,250	-1.37%
4104.1610	24,675	23,876	26,179	25,238	29,838	12.26%
4104.1615	143,855	131,648	38,633	40,902	52,749	26.76%
4104.1920	-	-	-	8,250	6,500	100.00%
4104.1910	16,270	19,062	14,550	15,850	17,500	16.86%
<b>Total Personnel Services:</b>	<b>2,189,250</b>	<b>2,103,345</b>	<b>2,174,874</b>	<b>2,136,493</b>	<b>2,264,392</b>	<b>3.95%</b>
<b>Commodities:</b>						
4104.2000	1,423	2,292	2,000	743	1,500	-33.33%
4104.2005	998	2,005	2,000	2,650	2,500	20.00%
4104.2024	6,812	7,930	12,000	9,134	10,000	-20.00%
4104.2100	1,863	2,411	2,750	3,239	3,250	15.38%
4104.3250	-	61	125	75	125	0.00%
4104.4800	273	701	10,000	5,000	6,500	-53.85%
4104.7500	11,094	12,652	25,500	35,750	15,000	-70.00%
<b>Total Commodities:</b>	<b>22,463</b>	<b>28,053</b>	<b>54,375</b>	<b>56,590</b>	<b>38,875</b>	<b>-39.87%</b>
<b>Contractual Services:</b>						
4104.3210	6,947	7,311	7,650	8,537	9,500	19.47%
4104.3535	14,419	14,350	14,750	15,100	15,750	6.35%
4104.3540	102,190	92,104	71,530	71,529	75,610	5.40%
4104.3753	749	1,460	500	500	500	0.00%
4104.4200	400	87	2,500	6,300	500	-400.00%
4104.4520	-	6,190	700	850	850	17.65%

**Department: Public Safety**  
**Activity: Uniformed Patrol**  
**Fund: General**  
**Account: 1.4104**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
4104.4523 Maintenance Agreements-Software	9,262	3,875	10,000	8,995	9,000	-11.11%
4104.4586 Animal Control	19,885	19,280	19,500	22,020	23,500	17.02%
4104.4600 Conferences & Meetings	2,468	2,193	3,000	3,650	3,000	0.00%
4104.4601 Mandatory Training	24	32	250	-	-	-100.00%
<b>Total Contractual Services</b>	<b>156,345</b>	<b>146,882</b>	<b>130,381</b>	<b>137,481</b>	<b>138,210</b>	<b>5.66%</b>
<b>Total Police Uniformed Patrol:</b>	<b><u>2,368,058</u></b>	<b><u>2,278,279</u></b>	<b><u>2,359,630</u></b>	<b><u>2,330,565</u></b>	<b><u>2,441,477</u></b>	<b><u>3.35%</u></b>

**Department: Public Safety**  
**Activity: Traffic Control**  
**Fund: General**  
**Account: 1.4105**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4105.1450 Part Time Help	\$ 58,357	\$ 56,772	\$ 57,200	\$ 53,355	\$ 57,500	0.52%
4105.1610 Employee Benefits - Social Security	4,464	4,508	4,552	4,082	4,399	-3.48%
4105.1910 Employee Benefits-Uniform Allowance	-	261	350	278	750	53.33%
<b>Total Personnel Services:</b>	<b>62,821</b>	<b>61,541</b>	<b>62,102</b>	<b>57,714</b>	<b>62,649</b>	<b>0.87%</b>
<b>Commodities:</b>						
4105.2000 Supplies	45	3,524	2,000	1,846	2,000	0.00%
4105.7500 Equipment Purchase	-	-	500	-	500	0.00%
<b>Total Commodities:</b>	<b>45</b>	<b>3,524</b>	<b>2,500</b>	<b>1,846</b>	<b>2,500</b>	<b>0.00%</b>
<b>Contractual Services:</b>						
4104.3210 Communications - Telephone	1,302	1,270	1,350	1,397	1,450	6.90%
4105.3540 Insurance - Worker's Compensation	5,092	4,323	3,575	3,575	3,325	-7.52%
4105.3610 Utilities - Electric	8,132	3,134	3,875	2,095	2,450	-58.16%
4105.3753 Equipment Maintenance & Repair	18,095	6,196	8,500	5,622	8,500	0.00%
4105.3810 Rentals/Lease Agreements	570	568	500	570	600	16.67%
4105.4520 Maintenance Agreements	18,651	19,032	22,500	19,032	22,500	0.00%
4105.4528 Lawn Care Maintenance	481	-	-	-	-	0.00%
4105.4600 Conferences & Meetings	20	-	250	250	250	0.00%
<b>Total Contractual Services</b>	<b>52,343</b>	<b>34,523</b>	<b>40,550</b>	<b>32,541</b>	<b>39,075</b>	<b>-3.77%</b>
<b>Total Traffic Control:</b>	<b>115,210</b>	<b>99,587</b>	<b>105,152</b>	<b>92,101</b>	<b>104,224</b>	<b>-0.89%</b>

**Department: Public Safety**  
**Activity: Police Patrol Vehicles**  
**Fund: General**  
**Account: 1.4106**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4106.1400 Wages - Union Personnel	\$ 19,397	\$ 20,604	\$ 21,500	\$ 20,440	\$ 21,958	2.09%
4106.1610 Employee Benefits - Social Security	1,484	1,576	1,645	1,533	1,680	2.09%
<b>Total Personnel Services:</b>	<b>20,881</b>	<b>22,181</b>	<b>23,145</b>	<b>21,974</b>	<b>23,638</b>	<b>2.09%</b>
<b>Commodities:</b>						
4106.2310 Vehicle Operating Expense	61,579	69,466	80,000	49,236	68,500	-16.79%
4106.4800 Miscellaneous	-	65	500	162	250	-100.00%
4106.7500 Equipment Purchase	105,442	110,528	78,500	80,867	112,000	29.91%
<b>Total Commodities:</b>	<b>167,021</b>	<b>180,058</b>	<b>159,000</b>	<b>130,265</b>	<b>180,750</b>	<b>12.03%</b>
<b>Contractual Services:</b>						
4106.2330 Vehicle Liability Insurance	9,172	8,946	9,250	9,449	9,750	5.13%
4106.3540 Insurance - Worker's Compensation	3,119	1,032	811	811	720	-12.64%
4106.3753 Equipment Maintenance/Repair	20,807	18,086	24,000	27,773	25,000	4.00%
4106.3810 Permits & Lease Agreements	60	60	200	60	75	-166.67%
4106.4597 Car Wash Contract	179	259	750	557	750	0.00%
<b>Total Contractual Services</b>	<b>33,337</b>	<b>28,383</b>	<b>35,011</b>	<b>38,650</b>	<b>36,295</b>	<b>3.54%</b>
<b>Total Police Patrol Vehicles:</b>	<b>221,239</b>	<b>230,622</b>	<b>217,156</b>	<b>190,889</b>	<b>240,683</b>	<b>9.78%</b>

**Department: Public Safety**  
**Activity: Police Detectives**  
**Fund: General**  
**Account: 1.4108**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4108.1311 Wages - Detective	\$ 158,586	\$ 188,426	\$ 207,930	\$ 208,290	\$ 218,705	4.93%
4108.1315 Wages - Task Force	9,109	8,349	10,500	13,059	15,000	30.00%
4108.1510 Employee Benefits - Accident Insurance	2,424	2,175	2,200	3,828	3,965	44.51%
4108.1560 Employee Benefits - Health Care	39,403	43,446	43,850	43,445	48,116	8.87%
4108.1562 Employee Benefits Eye/Dental	1,943	2,398	2,500	2,483	2,525	0.99%
4108.1580 Employee Benefits - Life Insurance	689	1,769	2,225	953	1,000	-122.50%
4108.1610 Employee Benefits - Social Security	1,544	2,784	3,015	3,210	3,390	11.06%
4108.1615 Employee Benefits - Pension Benefits	7,576	16,474	4,544	4,544	5,860	22.46%
4108.1910 Uniform Allowance	1,475	1,469	1,700	1,700	1,700	0.00%
<b>Total Personnel Services:</b>	<b>222,749</b>	<b>267,291</b>	<b>278,464</b>	<b>281,512</b>	<b>300,261</b>	<b>7.26%</b>
<b>Commodities:</b>						
4108.2000 Supplies	147	1,334	500	429	500	0.00%
4108.2100 Office Supplies	881	305	500	640	650	23.08%
4108.2310 Vehicle Operating Expense	3,608	2,722	3,400	2,620	2,850	-19.30%
4108.7500 Equipment Purchase	2,264	-	4,500	-	7,500	40.00%
<b>Total Commodities:</b>	<b>6,900</b>	<b>4,361</b>	<b>8,900</b>	<b>3,689</b>	<b>11,500</b>	<b>22.61%</b>
<b>Contractual Services:</b>						
4108.3210 Communications- Telephone	1,922	1,219	1,350	1,233	1,400	3.57%
4108.3535 Insurance - Police Professional	1,602	1,794	1,870	1,887	1,975	5.32%
4108.3540 Insurance - Worker's Compensation	12,584	7,720	10,620	10,619	9,250	-14.81%
4108.3753 Equipment Maintenance and Repair	226	245	200	140	200	0.00%
4108.4200 Dues & Subscriptions	125	-	400	400	450	11.11%
4108.4600 Conferences & Meetings	-	-	1,000	32	750	-33.33%
4108.4601 Mandatory Training	-	-	250	-	-	-100.00%
<b>Total Contractual Services:</b>	<b>16,459</b>	<b>10,978</b>	<b>15,690</b>	<b>14,311</b>	<b>14,025</b>	<b>-11.87%</b>
<b>Total Police Detectives:</b>	<b>246,108</b>	<b>282,629</b>	<b>303,054</b>	<b>299,512</b>	<b>325,786</b>	<b>6.98%</b>

**Department: Public Safety**  
**Activity: Police Station / Buildings**  
**Fund: General**  
**Account: 1.4109**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4109.1450 Wages- Part Time Help	\$ 13,069	\$ 13,149	\$ 14,650	\$ 13,643	\$ 14,850	1.35%
4109.1610 Employee Benefits - Social Security	1,000	1,006	1,121	1,045	1,136	1.35%
<b>Total Personnel Services:</b>	<b>14,069</b>	<b>14,155</b>	<b>15,771</b>	<b>14,688</b>	<b>15,986</b>	<b>1.35%</b>
<b>Commodities:</b>						
4109.2000 Supplies	3,100	2,086	3,000	810	2,200	-36.36%
4109.4800 Miscellaneous	334	-	1,000	250	500	-100.00%
<b>Total Commodities:</b>	<b>3,433</b>	<b>2,086</b>	<b>4,000</b>	<b>1,060</b>	<b>2,700</b>	<b>-48.15%</b>
<b>Contractual Services:</b>						
4109.3210 Communications - Telephone	490		250	-	-	-100.00%
4109.3610 Utilities - Electric	10,899	11,066	13,450	9,493	10,000	-34.50%
4109.3620 Utilities - Gas	3,439	3,842	5,000	3,132	3,650	-36.99%
4109.3660 Utilities - Water / Sewer	306	1,084	1,650	1,402	1,650	0.00%
4109.3750 Building Maintenance / Repair	3,384	45,119	14,750	3,900	9,000	-63.89%
4109.4516 Building Maintenance / Window Cleaning	630	815	1,150	667	750	-53.33%
4109.4520 Maintenance Agreements	3,802	517	500	5,496	2,500	80.00%
4109.4536 Cleaning Services / Mat Rental	3,147	5,554	6,300	2,828	3,250	-93.85%
<b>Total Contractual Services</b>	<b>26,097</b>	<b>67,997</b>	<b>43,050</b>	<b>26,918</b>	<b>30,800</b>	<b>-39.77%</b>
<b>Total Police Station / Buildings:</b>	<b>43,599</b>	<b>84,238</b>	<b>62,821</b>	<b>42,665</b>	<b>49,486</b>	<b>-26.95%</b>



**Department: Public Safety**  
**Activity: Contributions to Fire Companies**  
**Fund: General**  
**Account: 1.4110**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Commodities:</b>						
4110.2310 Vehicle Operating Expense	\$ 16,925	\$ 12,882	\$ 15,500	\$ 9,152	\$ 12,650	-22.53%
4110.4800 Miscellaneous	399	-	-	204	500	100.00%
<b>Total Commodities:</b>	<b>17,323</b>	<b>12,882</b>	<b>15,500</b>	<b>9,356</b>	<b>13,150</b>	<b>-17.87%</b>
<b>Contractual Services:</b>						
4100.3218 Utilities - Telephone - Air Cards	6,004	6,641	6,750	6,147	6,750	0.00%
4110.2330 Vehicle Liability Insurance/Physical Damage	44,903	41,657	45,000	42,351	45,000	0.00%
4110.3540 Insurance - Worker's Compensation	46,112	26,345	71,047	80,013	87,632	18.93%
4110.3850 Rental - West View Water	1,115	1,190	1,250	1,337	1,450	13.79%
4110.5201 Contributions to Relief Fund	163,866	169,019	170,000	167,939	170,000	0.00%
4110.5203 Contributions to Fire Companies	106,700	106,698	106,698	106,698	106,698	0.00%
<b>Total Contractual Services</b>	<b>368,700</b>	<b>351,550</b>	<b>400,745</b>	<b>404,485</b>	<b>417,530</b>	<b>4.02%</b>
<b>Total Contributions to Fire Companies:</b>	<b>386,024</b>	<b>364,432</b>	<b>416,245</b>	<b>413,841</b>	<b>430,680</b>	<b>3.35%</b>

**Department: Public Safety**  
**Activity: Contributions to Fire Police**  
**Fund: General**  
**Account: 1.4111**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4111.1910 Uniform Allowance	\$ 637	\$ 1,358	\$ 1,500	\$ 1,200	\$ 1,850	18.92%
<b>Total Personnel Services:</b>	<b>637</b>	<b>1,358</b>	<b>1,500</b>	<b>1,200</b>	<b>1,850</b>	<b>18.92%</b>
<b>Commodities:</b>						
4111.7500 Equipment Purchase	1,156	5,811	2,500	2,450	3,000	16.67%
<b>Total Commodities:</b>	<b>1,156</b>	<b>5,811</b>	<b>2,500</b>	<b>2,450</b>	<b>3,000</b>	<b>16.67%</b>
<b>Contractual Services:</b>						
4111.2330 Insurance - Vehicle Liability Insurance	1,321	1,256	1,350	616	675	-100.00%
4111.3753 Equipment Maintenance and Repair	1,818	186	1,250	1,800	1,800	30.56%
<b>Total Contractual Services</b>	<b>3,139</b>	<b>1,442</b>	<b>2,600</b>	<b>2,416</b>	<b>2,475</b>	<b>-5.05%</b>
<b>Total Contributions to Fire Police:</b>	<b><u>4,932</u></b>	<b><u>8,611</u></b>	<b><u>6,600</u></b>	<b><u>6,066</u></b>	<b><u>7,325</u></b>	<b><u>9.90%</u></b>

**Department: Public Safety**  
**Activity: Contributions to Ambulances**  
**Fund: General**  
**Account: 1.4120**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Contractual Services:</b>						
4120.2310 Vehicle Operating Expense	\$ 16,591	\$ 11,940	\$ 14,500	\$ 9,425	\$ 12,250	-18.37%
4120.3110 Auditing Services	11,436	11,196	12,500	11,526	12,500	0.00%
4120.3540 Insurance - Worker's Compensation	3,273	3,477	2,700	2,700	2,257	-19.63%
4120.3582 Insurance - Property Coverage	1,854	1,884	2,000	1,884	2,000	0.00%
4120.3750 Building Maintenance / Repair	17,305	6,322	10,500	7,583	8,500	-23.53%
4120.4542 Contracted Services - Consultant Study	1,897	554	-	-	-	0.00%
4120.4800 Miscellaneous	-	55	750	50	750	0.00%
4120.5304 Contribution to Shaler EMS	100,000	96,000	220,000	100,000	260,000	15.38%
<b>Total Contractual Services</b>	<b>152,356</b>	<b>131,428</b>	<b>262,950</b>	<b>133,168</b>	<b>298,257</b>	<b>11.84%</b>
<b>Total Contributions to Ambulances:</b>	<b>152,356</b>	<b>131,428</b>	<b>262,950</b>	<b>133,168</b>	<b>298,257</b>	<b>11.84%</b>

**Department: Public Safety**  
**Activity: Building / Zoning**  
**Fund: General**  
**Account: 1.4130**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4130.1221 Salary - Building Inspector	\$ 74,232	\$ 76,374	\$ 82,084	\$ 81,171	\$ 83,950	2.22%
4130.1400 Wages - Union Personnel	45,937	47,011	48,930	47,117	49,002	0.15%
Wages - One Time Sick Leave Buy Back	4,591	-	-	-	-	0.00%
4130.1450 Part Time Help	115	-	-	-	-	0.00%
4130.1510 Employee Benefits - Accident Insurance	749	550	575	575	600	4.17%
4130.1560 Employee Benefits - Health Care	14,603	14,059	14,250	16,080	17,985	20.77%
4130.1562 Employee Benefits Eye/Dental	1,088	1,203	1,400	1,493	1,525	8.20%
4130.1580 Employee Benefits - Life Insurance	296	216	250	243	275	9.09%
4130.1610 Employee Benefits - Social Security	9,501	9,362	10,023	9,814	10,171	1.45%
4130.1615 Employee Benefits - Pension Benefits	9,167	9,188	8,966	7,613	6,017	-49.02%
<b>Total Personnel Services:</b>	<b>160,279</b>	<b>157,963</b>	<b>166,478</b>	<b>164,105</b>	<b>169,524</b>	<b>1.80%</b>
<b>Commodities:</b>						
4130.2100 Office Supplies	701	984	1,250	1,345	1,500	16.67%
4130.2310 Vehicle Operating Expense	2,905	1,642	2,000	2,480	2,750	27.27%
4130.3250 Communications - Postage	381	-	125	707	850	85.29%
4130.4800 Miscellaneous	2,215	301	250	675	750	66.67%
4130.7500 Equipment Purchase	214	-	750	50	750	0.00%
4130.9000 Refunds	225	500	500	-	500	0.00%
<b>Total Commodities:</b>	<b>6,640</b>	<b>3,426</b>	<b>4,875</b>	<b>5,257</b>	<b>7,100</b>	<b>31.34%</b>
<b>Contractual Services:</b>						
4130.2330 Vehicle Liability Insurance	624	595	625	585	625	0.00%
4130.3140 Legal Fees	3,097	6,797	6,250	20,928	7,500	16.67%
4130.3210 Communications - Telephone	256	286	300	287	500	40.00%
4130.3540 Insurance - Worker's Compensation	630	814	450	443	325	-38.46%
4130.4200 Dues & Subscriptions	2,470	1,449	625	1,350	1,500	58.33%
4130.4518 Contracted Services - Demolition	-	8,628	12,500	-	12,500	0.00%
4130.4600 Conferences & Meetings	760	407	750	1,350	1,500	50.00%
<b>Total Contractual Services</b>	<b>7,837</b>	<b>18,977</b>	<b>21,500</b>	<b>24,942</b>	<b>24,450</b>	<b>12.07%</b>
<b>Total Building / Zoning:</b>	<b>174,756</b>	<b>180,366</b>	<b>192,853</b>	<b>194,304</b>	<b>201,074</b>	<b>4.09%</b>

**Department: Public Safety**  
**Activity: Planning & Zoning**  
**Fund: General**  
**Account: 1.4140**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4140.1115 Salary - Zoning Hearing Board	\$ 2,250	\$ 1,875	\$ 2,250	\$ 2,249	\$ 2,250	0.00%
4140.1610 Employee Benefits - Social Security	172	143	172	172	175	1.64%
<b>Total Personnel Services:</b>	<b>2,422</b>	<b>2,018</b>	<b>2,422</b>	<b>2,421</b>	<b>2,425</b>	<b>0.12%</b>
<b>Commodities:</b>						
4140.2100 Office Supplies	-	103	100	-	-	100.00%
4140.4515 Stenograph Services	2,062	2,165	2,500	1,750	2,500	0.00%
<b>Total Commodities:</b>	<b>2,062</b>	<b>2,268</b>	<b>2,600</b>	<b>1,750</b>	<b>2,500</b>	<b>-4.00%</b>
<b>Total Planning &amp; Zoning:</b>	<b>4,484</b>	<b>4,287</b>	<b>5,022</b>	<b>4,171</b>	<b>4,925</b>	<b>-1.97%</b>

## Public Works - 2017 Budget

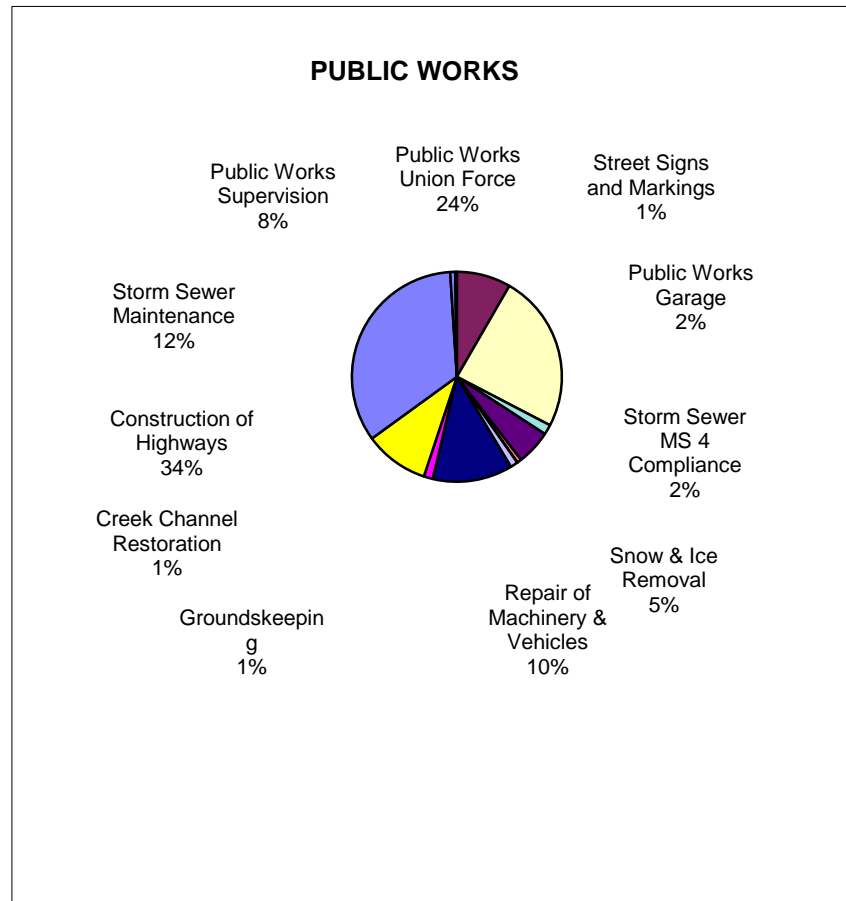
Public works expenditures include those related to the operation of the Township's infrastructure and public roadways.

All expenditures related to the physical care of the Township's streets, bridges, storm sewers and street lighting are included in this category.

	<u>2016 Budget</u>	<u>2017 Budget</u>
Public Works Supervision	\$ 368,673	\$ 373,286
Public Works Union Force	1,125,816	1,087,649
Public Works Garage	66,459	68,914
Snow & Ice Removal	641,005	240,138
Street Signs and Markings	30,500	30,550
Street Lighting	1,500	785
Groundskeeping	66,304	51,871
Storm Sewer Maintenance	579,000	551,000
Storm Sewer MS 4 Compliance	33,100	61,900
Repair of Machinery & Vehicles	598,196	443,298
Construction of Highways	1,600,250	1,521,000
Creek Channel Restoration	44,000	34,500
Water Authority Services	14,000	11,150
<b>Total Public Works</b>	<b>\$ 5,168,803</b>	<b>\$ 4,476,040</b>



**Replacement of Storm Sewer on Lehr Avenue**



## Public Works - Activity Description

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### **Public Works Supervision**

This activity is responsible for all expenses related to the Supervision of the Public Works Department, including one Public Works Director and two Foremen. The Public Works Director and Foremen are responsible for the planning and coordinating all Public Works construction projects and day to day activities of the department.

### **Public Works Union Personnel**

This activity is charged with all personnel expenses related to the Township's Public Works Union work force. Public Works Employees are members of Teamsters Local 205. These employees are charged with the delivery of quality Public Works services to all Township residents. The 2017 budget allows for staffing levels of 12 full time union employees.

### **Public Works Garage**

This activity is charged with the expenses related to the maintenance and utilities necessary to operate the Public Works Garage building located on Little Pine Creek Road. One part time building custodian is expensed to this budget category.

### **Snow and Ice Removal**

This account is charged with the expenses for supplies and services, such as road salt and maintenance of snow plows, related to the removal of ice and snow from Township Roads. This budget includes \$188,388 for full time personnel overtime costs and related personnel costs. The purchase of bulk rock salt will be from the 2017 Liquid Fuels Fund budget. The Township has budgeted \$ 625,000 for this commodity. This will allow for the purchase of 9,200 tons of rock salt in 2017. For comparison purposes, the 2016 budget included the purchase of 10,000 tons of bulk road salt for a total of \$625,000.

**Street Lighting**

This account is charged with the cost of electricity necessary to operate some of the Township's street lights. Street lights that do not qualify for state liquid fuels tax funding are charged to this line item.

**Groundskeeping**

This is a new activity for 2015 and includes expenses with the Township's new program for groundskeeping of all Township traffic islands and other public areas.

**Storm Sewer Maintenance**

The storm sewer maintenance activity is charged with the expenses of maintaining and repairing the Township's storm sewers. The 2017 budget includes funding in the amount of \$185,000 for materials used for in-house construction repairs and an additional \$360,000 for contracted projects

**Storm Sewer - MS 4 Compliance**

This budget function will deal with educating the public regarding storm water management issues and hazardous spills, and related expenses associated with this governmental mandate.

**Repairs of Tools and Equipment**

The 2017 budget allows for two full-time union mechanics in this category. In addition to all personnel costs, this budget includes all repair and maintenance expense associated with the public works vehicle fleet. The purchase of one additional 2018 MAck 42,000 GVW dump truck is budgeted from the Liquid Fuels Fund budget.



**Construction of Highways**

This activity accounts for the Township's contribution to highway construction projects. Included are expenses for paving, line painting and maintenance of public grounds along the roadways. This activity includes \$1,175,000, plus an additional \$75,000 from the 2017 Liquid Fuels Budget, for a total of \$1,250,000 for road paving projects. This amount represents 100% of the Township of Shaler's 2016 road paving program.

**Creek Channel Restoration**

This budget category includes funding for maintenance of the Township's storm water detention ponds as well as the debris pond at Little Pine Creek along Route 8.

**Department: Public Works**  
**Activity: Public Works Supervision**  
**Fund: General**  
**Account: 1.4300**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4300.1222	Salary - Public Works Director	\$ 66,896	\$ 84,393	\$ 85,000	\$ 83,750	\$ 85,050	0.06%
	Salary - Former Public Works Director	23,537	-	-	-	-	0.00%
4300.1226	Salary - Foreman	134,069	146,065	155,500	153,868	154,750	-0.48%
	Wages - One Time Sick Leave Buy Back	12,341	-	-	-	-	0.00%
4300.1510	Employee Benefits - Accident Insurance	1,210	1,283	1,350	1,345	1,425	5.26%
4300.1560	Employee Benefits - Health Care	67,690	65,169	65,850	65,169	72,175	8.76%
4300.1562	Employee Benefits Eye/Dental	3,726	3,730	4,500	3,767	3,960	-13.64%
4300.1580	Employee Benefits - Life Insurance	607	648	750	648	750	0.00%
4300.1610	Employee Benefits - Social Security	17,860	17,381	18,398	18,178	18,345	-0.29%
4300.1615	Employee Benefits - Pension Benefits	24,784	25,391	17,625	20,622	18,051	2.36%
4300.1910	Uniform Allowance	335	250	750	350	750	0.00%
4300.1912	Safety Equipment	-	-	750	250	750	0.00%
4300.1913	Licensing Fees	-	60	100	-	150	<u>33.33%</u>
	<b>Total Personnel Services:</b>	<b>353,056</b>	<b>344,369</b>	<b>350,573</b>	<b>347,947</b>	<b>356,156</b>	<b>1.57%</b>
<b>Commodities:</b>							
4300.2100	Supplies	976	258	950	648	750	-26.67%
4300.4800	Miscellaneous	373	436	500	185	200	-150.00%
4300.7500	Equipment Purchase	391	926	1,500	250	3,500	<u>57.14%</u>
	<b>Total Commodities:</b>	<b>1,740</b>	<b>1,621</b>	<b>2,950</b>	<b>1,083</b>	<b>4,450</b>	<b>33.71%</b>
<b>Contractual Services:</b>							
4300.3540	Insurance - Worker's Compensation	16,998	19,470	14,400	14,391	11,930	-20.70%
4300.4600	Conferences & Meetings	740	810	750	573	750	0.00%
4301.3210	Communications - Telephone	-	-	-	-	-	<u>0.00%</u>
	<b>Total Contractual Services</b>	<b>17,738</b>	<b>20,280</b>	<b>15,150</b>	<b>14,964</b>	<b>12,680</b>	<b>-19.48%</b>
	<b>Total Public Works Supervision:</b>	<b><u>372,534</u></b>	<b><u>366,270</u></b>	<b><u>368,673</u></b>	<b><u>363,994</u></b>	<b><u>373,286</u></b>	<b><u>1.24%</u></b>

**Department: Public Works**  
**Activity: Public Works Union Force**  
**Fund: General**  
**Account: 1.4301**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4301.1400 Wages - Union Personnel	\$ 475,432	\$ 540,626	\$ 575,000	\$ 548,650	\$ 625,523	8.08%
4301.1403 Wages - Overtime	33,550	85,060	65,000	67,828	65,000	0.00%
4301.1450 Wages - Part Time Employee	10,326	23,352	24,500	28,140	31,500	22.22%
4301.1510 Employee Benefits - Accident Insurance	3,723	1,192	1,300	1,127	1,265	-2.77%
4301.1560 Employee Benefits - Health Care	255,844	226,544	232,000	215,191	237,994	2.52%
4301.1562 Employee Benefits - Eye/Dental	7,410	9,313	10,750	9,387	9,860	-9.03%
4301.1580 Employee Benefits - Life Insurance	1,367	5,905	4,750	3,951	4,100	-15.85%
4301.1610 Employee Benefits - Social Security	38,792	49,317	50,834	49,313	55,235	7.97%
4301.1615 Employee Benefits - Pension Benefits	12,697	10,879	-	9,765	-	0.00%
4301.1910 Uniform Allowance	3,278	5,384	4,650	7,020	7,500	38.00%
4301.1912 Safety Equipment	4,795	5,980	6,500	1,960	2,500	-160.00%
4301.1913 Licensing Fees	-	930	500	523	250	-100.00%
<b>Total Personnel Services:</b>	<b>847,215</b>	<b>964,483</b>	<b>975,784</b>	<b>942,854</b>	<b>1,040,727</b>	<b>6.24%</b>
<b>Commodities:</b>						
4301.2000 Supplies	2,007	764	1,500	1,153	1,250	-20.00%
4301.4800 Miscellaneous	1,483	548	1,000	450	500	-100.00%
<b>Total Commodities:</b>	<b>3,489</b>	<b>1,312</b>	<b>2,500</b>	<b>1,603</b>	<b>1,750</b>	<b>-42.86%</b>
<b>Contractual Services:</b>						
4301.3540 Insurance - Worker's Compensation	81,641	78,110	57,975	57,964	44,422	-30.51%
4301.4600 Conferences & Meetings	1,358	844	500	678	750	33.33%
<b>Total Contractual Services</b>	<b>82,999</b>	<b>78,954</b>	<b>58,475</b>	<b>58,642</b>	<b>45,172</b>	<b>-29.45%</b>
<b>Total Public Works Union Force:</b>	<b>933,703</b>	<b>1,044,748</b>	<b>1,036,759</b>	<b>1,003,099</b>	<b>1,087,649</b>	<b>4.68%</b>

**Department: Public Works**  
**Activity: Public Works Garage**  
**Fund: General**  
**Account: 1.4302**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personal Services</b>						
4302.1450 Wages-Part Time Help	\$ 10,048	\$ 10,289	\$ 10,850	\$ 11,020	\$ 11,885	8.71%
4302.1610 Employee Benefits-Social Security	769	787	830	843	909	8.71%
<b>Total Personal Services</b>	<b>10,816</b>	<b>11,076</b>	<b>11,680</b>	<b>11,863</b>	<b>12,794</b>	<b>8.71%</b>
<b>Commodities:</b>						
4302.2000 Supplies	12,430	9,010	12,500	9,444	11,500	-8.70%
4302.2600 Small Tools/Equipment	189	813	1,200	755	1,200	0.00%
<b>Total Commodities:</b>	<b>12,620</b>	<b>9,823</b>	<b>13,700</b>	<b>10,199</b>	<b>12,700</b>	<b>-7.87%</b>
<b>Contractual Services:</b>						
4302.3210 Communications- Telephone	726	854	925	840	925	0.00%
4302.3610 Utilities - Electric	9,836	10,203	11,650	9,080	10,500	-10.95%
4302.3615 Utilities - Cable Television	2,120	2,436	2,650	2,359	2,400	-10.42%
4302.3620 Utilities - Gas	7,943	7,395	9,200	7,620	8,750	-5.14%
4302.3660 Utilities - Water / Sewer	2,192	2,412	2,750	2,669	2,895	5.01%
4302.3750 Building Maintenance & Repair	25,110	11,629	19,500	21,793	16,500	-18.18%
4302.4536 Cleaning Services / Mat Rental	1,352	1,233	1,450	1,316	1,450	0.00%
4302.4576 Contracted Services - Paving	14,559	-	-	-	-	0.00%
<b>Total Contractual Services</b>	<b>63,837</b>	<b>36,162</b>	<b>48,125</b>	<b>45,677</b>	<b>43,420</b>	<b>-10.84%</b>
<b>Total Public Works Garage:</b>	<b>87,273</b>	<b>57,061</b>	<b>73,505</b>	<b>67,739</b>	<b>68,914</b>	<b>-6.66%</b>

**Department: Public Works**  
**Activity: Snow and Ice Removal**  
**Fund: General**  
**Account: 1.4320**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4320.1403 Wages - Overtime	\$ 140,330	\$ 156,168	\$ 175,000	\$ 129,533	\$ 175,000	0.00%
4320.1610 Employee Benefits - Social Security	<u>10,735</u>	<u>11,947</u>	<u>13,388</u>	<u>9,909</u>	<u>13,388</u>	0.00%
<b>Total Personnel Services:</b>	<b>151,065</b>	<b>168,115</b>	<b>188,388</b>	<b>139,442</b>	<b>188,388</b>	<b>0.00%</b>
<b>Commodities:</b>						
4320.2000 Supplies	8,135	12,201	15,000	8,500	12,500	-20.00%
4320.2010 Supplies - Bulk Salt	594,375	631,143	-	-	-	0.00%
4320.4800 Miscellaneous	278	1,944	1,250	1,115	1,250	0.00%
4320.4824 Miscellaneous - Mailboxes	-	295	500	365	500	0.00%
4320.7500 Equipment Purchase	<u>-</u>	<u>10,650</u>	<u>12,500</u>	<u>13,707</u>	<u>15,000</u>	16.67%
<b>Total Commodities:</b>	<b>602,788</b>	<b>656,234</b>	<b>29,250</b>	<b>23,686</b>	<b>29,250</b>	<b>0.00%</b>
<b>Contractual Services:</b>						
4320.3753 Equipment Maintenance / Repair	<u>20,047</u>	<u>12,253</u>	<u>22,500</u>	<u>31,298</u>	<u>22,500</u>	0.00%
<b>Total Contractual Services</b>	<b>20,047</b>	<b>12,253</b>	<b>22,500</b>	<b>31,298</b>	<b>22,500</b>	<b>0.00%</b>
<b>Total Snow &amp; Ice Removal:</b>	<b><u>773,901</u></b>	<b><u>836,602</u></b>	<b><u>240,138</u></b>	<b><u>194,427</u></b>	<b><u>240,138</u></b>	<b>0.00%</b>

**Department: Public Works**  
**Activity: Street Signs & Markings**  
**Fund: General**  
**Account: 1.4330**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Commodities:</b>						
4330.2000 Supplies	\$ 17,674	\$ 25,295	\$ 30,000	\$ 26,941	\$ 30,000	0.00%
4330.4516 Window Cleaning	336	384	540	544	550	1.82%
<b>Total Commodities:</b>	<b>18,010</b>	<b>25,679</b>	<b>30,540</b>	<b>27,485</b>	<b>30,550</b>	<b>0.03%</b>
<b>Total Street Signs and Markings:</b>	<b>18,010</b>	<b>25,679</b>	<b>30,540</b>	<b>27,485</b>	<b>30,550</b>	<b>0.03%</b>

**Department: Public Works**  
**Activity: Street Lighting**  
**Fund: General**  
**Account: 1.4340**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4340.3610 Utilities - Electric	\$ 1,282	\$ 676	\$ 721	\$ 735	\$ 785	8.15%
<b>Total Contractual Services:</b>	<b>1,282</b>	<b>676</b>	<b>721</b>	<b>735</b>	<b>785</b>	<b>8.15%</b>
<b>Total Street Lighting:</b>	<b><u>1,282</u></b>	<b><u>676</u></b>	<b><u>721</u></b>	<b><u>735</u></b>	<b><u>785</u></b>	<b><u>8.15%</u></b>

**Department: Public Works**  
**Activity: Groundskeeping**  
**Fund: General**  
**Account: 1.4350**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4350.1400 Wages - Union Personnel	\$ -	\$ 17,336	\$ 28,000	\$ 26,856	\$ 30,600	8.50%
4350.1510 Employee Benefits - Accident Insurance	-	179	185	185	200	7.50%
4350.1560 Employee Benefits - Health Care	-	12,722	14,600	3,515	3,270	-346.48%
4350.1562 Employee Benefits - Eye/Dental	-	498	420	672	320	-31.25%
4350.1580 Employee Benefits - Life Insurance	-	-	75	72	81	7.41%
4350.1610 Employee Benefits - Social Security	-	1,326	2,142	2,054	2,341	8.50%
4350.1910 Uniform Allowance	-	-	250	-	-	-100.00%
4350.1912 Safety Equipment	-	-	250	-	-	-100.00%
<b>Total Personnel Services:</b>	-	<b>32,062</b>	<b>45,922</b>	<b>33,354</b>	<b>36,812</b>	<b>-24.75%</b>
<b>Commodities:</b>						
4350.2000 Supplies	-	2,746	7,500	750	2,500	-200.00%
4350.2018 Supplies - Landscaping Materials	-	2,330	4,500	1,296	4,500	0.00%
4350.2310 Vehicle Operating Expense	-	618	650	2,522	2,750	76.36%
4350.2600 Small Tools & Equipment	-	133	1,200	85	1,200	0.00%
4350.4800 Miscellaneous	-	-	500	-	500	0.00%
4350.7500 Equipment Purchase	-	31,340	3,500	-	1,500	-133.33%
<b>Total Commodities:</b>	-	<b>37,166</b>	<b>17,850</b>	<b>4,653</b>	<b>12,950</b>	<b>-37.84%</b>
<b>Contractual Services:</b>						
4350.2330 Vehicle Liability Insurance	-	-	675	-	675	0.00%
4350.3540 Insurance - Worker's Compensation	-	-	657	-	584	-12.50%
4350.3753 Equipment Maintenance & Repair	-	527	1,200	125	850	-41.18%
<b>Total Contractual Services:</b>	-	<b>527</b>	<b>2,532</b>	<b>125</b>	<b>2,109</b>	<b>-20.06%</b>
<b>Total Groundskeeping</b>	-	<b>69,755</b>	<b>66,304</b>	<b>38,132</b>	<b>51,871</b>	<b>-27.83%</b>



**Department: Public Works**  
**Activity: Storm Sewer Maintenance**  
**Fund: General**  
**Account: 1.4360**

		2014	2015	2016	2016	2017	%
		Actual	Actual	Budget	Projected	Budget	Change
<b>Commodities:</b>							
4360.2000	Supplies	\$ 101,585	\$ 159,609	\$ 185,000	\$ 185,000	\$ 185,000	0.00%
4360.4800	Miscellaneous	2,566	10,151	2,500	1,865	2,250	-11.11%
	<b>Total Commodities:</b>	<b>104,151</b>	<b>169,761</b>	<b>187,500</b>	<b>186,865</b>	<b>187,250</b>	<b>-0.13%</b>
<b>Contractual Services:</b>							
4360.4528	Lawn Care and Maintenance	7,888	2,958	6,500	2,874	3,750	-73.33%
4360.6110	Construction - Storm Sewer	167,880	245,576	385,000	374,650	360,000	-6.94%
4360.7000	Emergency Contingencies	-	-	-	-	-	0.00%
	<b>Total Contractual Services</b>	<b>175,769</b>	<b>248,534</b>	<b>391,500</b>	<b>377,524</b>	<b>363,750</b>	<b>-7.63%</b>
<b>Total Storm Sewer Maintenance:</b>		<b>279,920</b>	<b>418,295</b>	<b>579,000</b>	<b>564,389</b>	<b>551,000</b>	<b>-5.08%</b>

**Department: Public Works**  
**Activity: Storm Sewer - MS4 Compliance**  
**Fund: General**  
**Account: 1.4365**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Commodities:</b>						
4365.4572 Contracted Engineering	\$ -	\$ 15,538	\$ 25,000	\$ 24,953	\$ 42,500	41.18%
4365.2000 Supplies	-	-	500	6,853	7,500	93.33%
4365.4800 Miscellaneous	-	-	100	-	1,500	93.33%
<b>Total Commodities:</b>	-	<b>15,538</b>	<b>25,600</b>	<b>31,807</b>	<b>51,500</b>	<b>50.29%</b>
<b>Contractual Services:</b>						
4365.3600 Community Education	-	-	500	-	500	0.00%
4365.4581 Contracted Services - Street Sweeping	-	-	3,500	2,280	3,500	0.00%
4365.7500 Equipment Purchase	-	-	3,500	2,875	6,400	45.31%
<b>Total Contractual Services</b>	-	-	<b>7,500</b>	<b>5,155</b>	<b>10,400</b>	<b>27.88%</b>
<b>Total Storm Sewer Maintenance:</b>	-	<b>15,538</b>	<b>33,100</b>	<b>36,962</b>	<b>61,900</b>	<b>46.53%</b>

**Department: Public Works**  
**Activity: Repair of Tools, Machinery, & Vehicles**  
**Fund: General**  
**Account: 1.4370**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4370.1400	Wages - Union Personnel	\$ 73,042	\$ 74,092	\$ 78,750	\$ 77,373	\$ 83,563	5.76%
4370.1403	Wages- Overtime	13,471	19,594	17,500	17,276	18,140	3.53%
4370.1510	Employee Benefits - Accident Insurance	577	175	200	175	190	-5.26%
4370.1560	Employee Benefits - Health Care	37,196	35,811	39,500	35,809	39,110	-1.00%
4370.1562	Employee Benefits - Eye/Dental	1,254	1,482	1,488	1,707	1,800	17.33%
4370.1580	Employee Benefits - Life Insurance	211	613	645	612	635	-1.57%
4370.1610	Employee Benefits - Social Security	6,565	7,112	7,363	7,241	7,780	5.36%
4370.1615	Employee Benefits - Pension Benefits	1,813	-	-	1,478	-	0.00%
4370.1910	Uniform Allowance	830	1,121	1,125	832	890	-26.40%
4370.1912	Safety Equipment	-	-	250	1,481	1,500	83.33%
	<b>Total Personnel Services:</b>	<b>134,960</b>	<b>139,999</b>	<b>146,821</b>	<b>143,984</b>	<b>153,608</b>	<b>4.42%</b>
<b>Commodities:</b>							
4370.2000	Supplies	1,668	2,939	4,500	7,107	7,450	39.60%
4370.2310	Vehicle Operating Expense	107,494	103,465	115,000	67,278	98,500	-16.75%
4370.2600	Small Tools & Equipment	5,132	8,393	7,500	8,701	8,500	11.76%
4370.4800	Miscellaneous	2,839	3,471	1,500	1,270	1,500	0.00%
4370.7500	Equipment Purchase	178,572	395,435	145,000	146,817	15,000	-866.67%
	<b>Total Commodities:</b>	<b>295,705</b>	<b>513,702</b>	<b>273,500</b>	<b>231,173</b>	<b>130,950</b>	<b>-108.86%</b>
<b>Contractual Services:</b>							
4370.2330	Vehicle Liability Insurance	26,220	27,243	29,750	30,213	32,650	8.88%
4370.3540	Insurance - Worker's Compensation	9,472	10,777	8,475	8,471	6,990	-21.24%
4370.3753	Equipment Maintenance & Repair	126,622	140,566	135,750	95,240	117,500	-15.53%
4370.3810	Permits & Lease Agreements	60	5,818	3,500	812	1,200	-191.67%
4370.4600	Conferences and Meetings	259	-	400	375	400	0.00%
	<b>Total Contractual Services:</b>	<b>162,633</b>	<b>184,404</b>	<b>177,875</b>	<b>135,111</b>	<b>158,740</b>	<b>-12.05%</b>
	<b>Total Repair of Tools, Machinery &amp; Vehicles:</b>	<b>593,299</b>	<b>838,106</b>	<b>598,196</b>	<b>510,267</b>	<b>443,298</b>	<b>-34.94%</b>

**Department: Public Works**  
**Activity: Construction of Highways**  
**Fund: General**  
**Account: 1.4380**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Commodities:</b>						
4380.2000 Supplies	\$ 190,654	\$ 245,402	\$ 200,000	\$ 188,287	\$ 180,000	-11.11%
4270.2031 Supplies - Leaf Bags	4,028	4,169	-	-		0.00%
4380.4800 Miscellaneous	5,364	2,979	3,750	4,000	4,000	6.25%
<b>Total Commodities:</b>	<b>200,046</b>	<b>252,550</b>	<b>203,750</b>	<b>192,287</b>	<b>184,000</b>	<b>-10.73%</b>
<b>Contractual Services:</b>						
4380.2050 Installation of Guide Rails	20,371	65,265	50,000	48,079	42,500	-17.65%
4380.4528 Lawn Care / Maintenance	109,847	173,076	125,000	132,369	100,000	-25.00%
4380.4575 Tree Removal	6,356	9,958	12,500	12,675	12,500	0.00%
4380.4576 Road Paving	807,384	1,405,184	1,200,000	1,673,584	1,175,000	-2.13%
4380.4578 Road Paving - East Elfinwild	-	42,163	-	-	-	0.00%
4380.4577 Barrier Lights	125	110	500	500	500	0.00%
4380.4579 Line Striping	4,785	8,155	6,500	6,500	6,500	0.00%
4380.4580 Debris Site Preparation	1,600	-	2,000	-	-	-100.00%
<b>Total Contractual Services</b>	<b>950,468</b>	<b>1,703,910</b>	<b>1,396,500</b>	<b>1,873,707</b>	<b>1,337,000</b>	<b>-4.45%</b>
<b>Total Construction of Highways:</b>	<b>1,150,514</b>	<b>1,956,460</b>	<b>1,600,250</b>	<b>2,065,994</b>	<b>1,521,000</b>	<b>-5.21%</b>

**Department: Public Works**  
**Activity: Creek Channel Restoration**  
**Fund: General**  
**Account: 1.4384**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4384.4528 Contracted Services - Grass Cutting	\$ 7,046	\$ 6,890	\$ 10,500	\$ 5,735	\$ 7,500	-40.00%
4384.4545 Contracted Services - Tree Removal	-	6,630	10,000	6,100	6,000	-66.67%
4384.4580 Creek Dredging/Debris Removal	4,704	44,072	18,500	17,650	18,500	0.00%
4384.4800 Miscellaneous	-	3,921	5,000	-	2,500	-100.00%
<b>Total Contractual Services:</b>	<b>11,750</b>	<b>61,513</b>	<b>44,000</b>	<b>29,485</b>	<b>34,500</b>	<b>-27.54%</b>
<b>Total Creek Channel Restoration:</b>	<b>11,750</b>	<b>61,513</b>	<b>44,000</b>	<b>29,485</b>	<b>34,500</b>	<b>-27.54%</b>

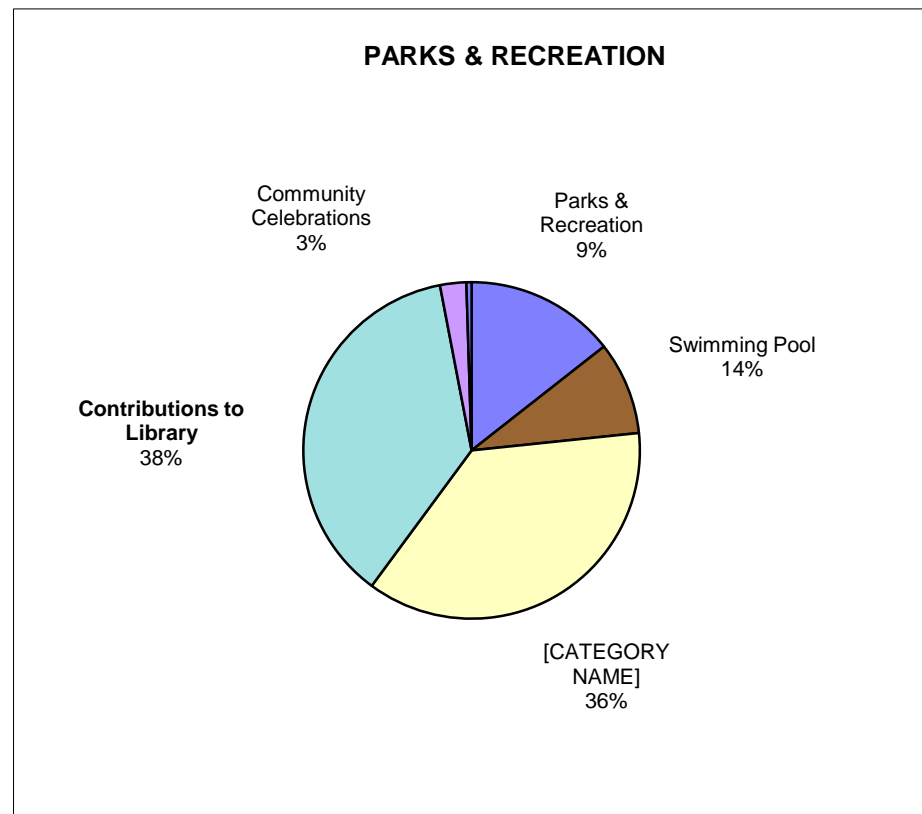
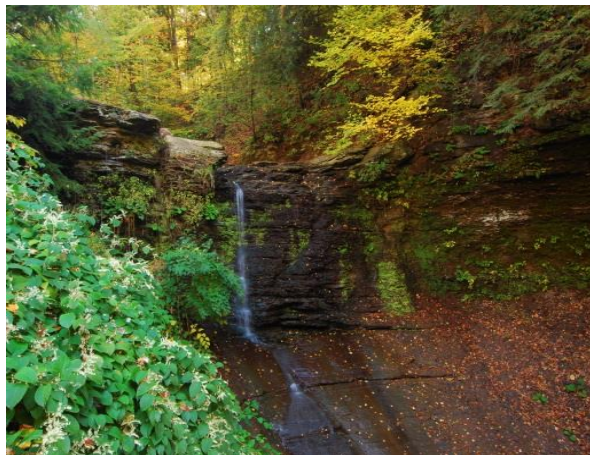
**Department: Public Works**  
**Activity: Water Authority Services**  
**Fund: General**  
**Account: 1.4880**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Commodities:</b>						
4380.2000 Supplies	\$ 4,473	\$ 5,465	\$ -	\$ -	\$ -	0.00%
4380.4800 Miscellaneous	<u>1,820</u>	<u>2,580</u>	<u>2,500</u>	<u>2,545</u>	<u>2,500</u>	<u>0.00%</u>
<b>Total Commodities:</b>	<b>6,293</b>	<b>8,045</b>	<b>2,500</b>	<b>2,545</b>	<b>2,500</b>	<b>0.00%</b>
<b>Contractual Services:</b>						
4370.2310 Vehicle Operating Expense	12,953	6,796	9,500	6,252	8,650	-9.83%
4370.3753 Equipment Maintenance & Repair	<u>764</u>	<u>734</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
<b>Total Contractual Services</b>	<b>13,717</b>	<b>7,530</b>	<b>11,500</b>	<b>6,252</b>	<b>8,650</b>	<b>-32.95%</b>
<b>Total Water Operations</b>	<b><u>20,010</u></b>	<b><u>15,576</u></b>	<b><u>14,000</u></b>	<b><u>8,797</u></b>	<b><u>11,150</u></b>	<b><u>-25.56%</u></b>

## Parks & Recreation - 2017 Budget

The Parks and Recreation Department is charged with expenditures for such activities maintained for the benefit of residents. These include expenditures related to the maintenance of the Township's swimming pool and each of Shaler's parks. The operations for the Township's Library are also included in this category as cultural activities.

	<u>2016 Budget</u>	<u>2017 Budget</u>
Swimming Pool	\$ 209,832	\$ 222,843
Parks & Recreation	130,158	139,275
Parks & Recreation / Personnel	535,410	546,406
Contributions to Library	536,964	560,377
Community Celebrations	36,650	43,900
Conservation of Resources	7,240	11,290
<b>Total Parks &amp; Recreation</b>	<b>\$ 1,456,254</b>	<b>\$ 1,524,091</b>



## Parks & Recreation - Activity Description

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### **Swimming Pool**

Crawford Pool, located in Kiwanis Park, provides a place for Township residents and non-residents, each of whom must pay a fee, to swim during the summer months. All expenditures related to the operation and maintenance of the swimming pool are accounted for under this activity. User fees are charged to help offset the operational costs of this activity.

### **Parks and Recreation Supervision**

Parks and Recreation Supervision is responsible for the construction, upkeep and maintenance of the Township's park facilities and public lands. Maintenance activities include ballfield maintenance, lawn care, and tree removal. Staffing of one full-time non- union personnel is included in this activity.

### **Parks and Recreation Union Personnel**

Parks and Recreation Union Personnel are responsible for carrying out construction and maintenance functions at the Township's parks. Staffing for three full-time union personnel is included in this activity.

### **Library**

This center contains expenditures related to the Township's contribution to the operation of the Shaler North Hills Library. Also included in this budget are all reimbursable expenses such as auditing and insurance services. The 2017 budget contains an allocation of \$450,000 to assist in the operation of the library, plus an additional contribution of \$25,000 for administrative support.

### **Community Celebrations**

This activity reflects Township contributions to groups sponsoring Community wide celebrations such as the Memorial Day Services, Lite Up Night, Community Day and the Volunteer Picnic.



## Department: Parks &amp; Recreation

## Activity: Swimming Pool

## Fund: General

## Account: 1.4520

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4520.1225 Salary - Pool Manager	\$ 7,393	\$ 7,650	\$ 8,033	\$ 7,616	\$ 9,260	13.26%
4520.1450 Wages- Part Time Help	98,027	105,799	110,090	104,929	109,550	-0.49%
4520.1451 Wages- Crossing Guards	3,182	3,937	4,000	3,527	3,850	-3.90%
4520.1610 Employee Benefits - Social Security	8,330	8,980	9,342	8,879	9,383	0.44%
4520.1910 Uniform Allowance	558	504	950	616	850	-11.76%
4520.1912 Safety Equipment	-	-	250	-	250	0.00%
4520.1913 Licensing Fees	-	-	150	-	150	0.00%
<b>Total Personnel Services:</b>	<b>117,489</b>	<b>126,871</b>	<b>132,815</b>	<b>125,567</b>	<b>133,293</b>	<b>0.36%</b>
<b>Commodities:</b>						
4520.2000 Supplies	16,186	6,290	11,500	8,223	9,500	-21.05%
4520.2100 Office Supplies	378	89	350	30	250	-40.00%
4520.2220 Supplies - Chemicals	9,718	19,287	14,000	15,238	16,500	15.15%
4520.4800 Miscellaneous	768	1,471	1,500	1,384	1,500	0.00%
4520.7500 Equipment Purchase	12,897	400	7,500	-	20,500	63.41%
<b>Total Commodities:</b>	<b>39,947</b>	<b>27,536</b>	<b>34,850</b>	<b>24,875</b>	<b>48,250</b>	<b>27.77%</b>
<b>Contractual Services:</b>						
4520.3210 Communications - Telephone	217	261	300	265	300	0.00%
4520.3540 Insurance - Worker's Compensation	7,769	9,173	6,166	6,167	2,450	-151.67%
4520.3610 Utilities - Electric	6,864	8,723	10,250	9,972	10,250	0.00%
4520.3620 Utilities - Gas	5,520	4,601	7,500	3,540	6,650	-12.78%
4520.3660 Utilities - Water / Sewer	5,261	6,319	5,000	5,679	6,400	21.88%
4520.3750 Building Maintenance & Repair	30,659	23,372	15,000	10,367	12,500	-20.00%
4520.3753 Equipment Maintenance & Repair	7,939	59	10,000	2,184	2,500	-300.00%
4520.9000 Refunds	100	-	250	105	250	0.00%
<b>Total Contractual Services</b>	<b>64,330</b>	<b>52,509</b>	<b>54,466</b>	<b>38,278</b>	<b>41,300</b>	<b>-31.88%</b>
<b>Total Swimming Pool:</b>	<b>221,766</b>	<b>206,915</b>	<b>222,131</b>	<b>188,720</b>	<b>222,843</b>	<b>0.32%</b>

**Department: Parks and Recreation**  
**Activity: Parks and Recreation**  
**Fund: General**  
**Account: 1.4540**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personnel Services:</b>						
4540.1226 Salary - Foreman	\$ 77,373	\$ 84,419	\$ 92,000	\$ 89,290	\$ 94,610	2.76%
Wages - One Time Sick Leave Buy Back	4,126	-	-	-	-	
4540.1510 Employee Benefits - Accident Insurance	408	416	425	423	460	7.61%
4540.1560 Employee Benefits - Health Care	22,563	21,723	21,725	21,723	24,060	9.70%
4540.1562 Employee Benefits Eye/Dental	1,242	1,243	1,400	1,255	1,300	-7.69%
4540.1580 Employee Benefits - Life Insurance	216	216	250	216	230	-8.70%
4540.1610 Employee Benefits - Social Security	6,148	6,375	7,038	6,831	7,238	2.76%
4540.1615 Employee Benefits - Pension Benefits	8,261	8,464	5,875	5,975	6,017	2.36%
4540.1910 Uniform Allowance	-	-	250	-	250	0.00%
4540.1912 Safety Equipment	-	-	250	-	250	0.00%
<b>Total Personnel Services:</b>	<b>120,338</b>	<b>122,856</b>	<b>129,213</b>	<b>125,711</b>	<b>134,415</b>	<b>3.87%</b>
<b>Contractual Services:</b>						
4540.3540 Insurance - Worker's Compensation	1,935	5,291	5,680	3,785	4,860	-16.87%
<b>Total Contractual Services</b>	<b>1,935</b>	<b>5,291</b>	<b>5,680</b>	<b>3,785</b>	<b>4,860</b>	<b>-16.87%</b>
<b>Total Parks &amp; Recreation:</b>	<b>122,274</b>	<b>128,147</b>	<b>134,893</b>	<b>129,497</b>	<b>139,275</b>	<b>3.15%</b>

**Department: Parks and Recreation**  
**Activity: Parks and Recreation / Personnel**  
**Fund: General**  
**Account: 1.4545**

	2014	2015	2016	2016	2017	%	
	Actual	Actual	Budget	Projected	Budget	Change	
<b>Personnel Services:</b>							
4545.1400	Wages - Union Personnel	\$ 148,271	\$ 153,076	\$ 145,850	\$ 147,537	\$ 159,340	8.47%
4545.1403	Wages - Overtime	51,165	49,433	55,000	39,288	47,650	-15.42%
4545.1450	Wages - Part Time Help	19,140	11,435	12,500	27,101	30,000	58.33%
4545.1510	Employee Benefits - Accident Insurance	576	175	200	175	200	0.00%
4545.1560	Employee Benefits - Health Care	45,125	43,445	44,531	41,572	47,126	5.51%
4545.1562	Employee Benefits - Eye/Dental	1,368	2,223	2,550	2,560	2,560	0.39%
4545.1580	Employee Benefits - Life Insurance	211	613	700	612	635	-10.24%
4545.1610	Employee Benefits - Social Security	17,084	15,869	16,321	16,365	18,130	9.98%
4545.1615	Employee Benefits - Pension Benefits	1,813	2,175	-	1,478	-	0.00%
4545.1910	Uniform Allowance	728	619	1,000	919	1,000	0.00%
4545.1912	Safety Equipment	-	-	500	-	500	0.00%
	<b>Total Personnel Services:</b>	<b>285,481</b>	<b>279,062</b>	<b>279,152</b>	<b>277,607</b>	<b>307,141</b>	<b>9.11%</b>
<b>Commodities:</b>							
4545.2000	Supplies	8,386	9,834	9,500	6,772	8,500	-11.76%
4545.2018	Supplies - Landscaping Materials	-	3,190	5,000	5,273	6,500	23.08%
4545.2310	Vehicle Operating Expense	8,938	4,270	4,850	7,409	8,250	41.21%
4545.2600	Small Tools & Equipment	163	1,115	1,750	1,051	1,250	-40.00%
4545.4800	Miscellaneous	931	130	1,250	944	1,000	-25.00%
4545.7500	Equipment Purchase	7,223	48,626	25,000	19,592	52,550	52.43%
	<b>Total Commodities:</b>	<b>25,641</b>	<b>67,165</b>	<b>47,350</b>	<b>41,041</b>	<b>78,050</b>	<b>39.33%</b>
<b>Contractual Services:</b>							
4545.2330	Vehicle Liability Insurance	626	590	625	580	620	-0.81%
4545.3540	Insurance Workers' Compensation	13,592	15,117	10,360	12,253	7,795	-32.91%
4545.3610	Utilities - Electric	6,970	7,336	7,950	5,784	7,250	-9.66%
4545.3620	Utilities - Gas	886	(74)	-	322	500	100.00%
4545.3660	Utilities - Water & Sewer	7,487	4,578	5,000	3,438	4,250	-17.65%
4545.3753	Maintenance Repair - Equipment	6,926	19,350	9,000	15,000	15,000	40.00%
4545.3810	Permits & Lease Agreements	12,144	6,956	12,500	12,313	9,650	-29.53%

**Department: Parks and Recreation**  
**Activity: Parks and Recreation / Personnel**  
**Fund: General**  
**Account: 1.4545**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
4545.4528 Lawn Care / Maintenance	54,885	38,033	52,500	37,276	38,500	-36.36%
4545.4545 Fencing	21,852	15,273	20,000	64,645	25,000	20.00%
4545.4566 Soccer Field Maintenance	-	7,377	7,500	4,440	7,500	0.00%
4545.4568 Baseball Field Maintenance	22,205	7,950	12,500	48,663	22,650	44.81%
4545.4575 Tree Removal	30,133	13,871	16,500	24,480	22,500	26.67%
4545.4576 Road Paving	-	-	-	-	-	0.00%
<b>Total Contractual Services</b>	<b>177,706</b>	<b>136,357</b>	<b>156,451</b>	<b>229,194</b>	<b>161,215</b>	<b>2.96%</b>
<b>Total Parks &amp; Recreation / Personnel:</b>	<b>488,828</b>	<b>482,584</b>	<b>482,953</b>	<b>547,842</b>	<b>546,406</b>	<b>11.61%</b>

**Department: Parks & Recreation****Activity: Library****Fund: General****Account: 1.4560**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personal Services:</b>						
4560.1510 Employee Benefits - Accident Insurance	\$ 415	\$ 1,621	\$ 1,700	\$ 1,828	\$ 1,900	10.53%
4560.1560 Employee Benefits - Health Care	29,233	26,386	27,750	28,143	31,400	11.62%
4560.1562 Employee Benefits - Eye/Dental	154	1,732	2,000	1,897	1,965	-1.78%
4560.1615 Employee Benefits - Pension Benefits	49,569	58,246	35,250	41,245	36,102	2.36%
4560.1580 Employee Benefits - Life Insurance	400	421	500	335	360	-38.89%
<b>Total Contractual Services:</b>	<b>79,771</b>	<b>88,406</b>	<b>67,200</b>	<b>73,448</b>	<b>71,727</b>	<b>6.31%</b>
<b>Contractual Services:</b>						
4560.3110 Auditing Services	-	4,500	4,500	4,500	4,500	0.00%
4560.3750 Building Maintenance/Repair	1,532	2,911	12,500	6,250	8,650	-44.51%
4560.4800 Miscellaneous	7,557	106	500	490	500	0.00%
4560.5216 Contributions to Shaler NH Library	435,000	435,000	450,000	450,000	450,000	0.00%
4560.5220 Supplemental Payment - Shaler NH Library	-	-	25,000	25,000	25,000	0.00%
<b>Total Contractual Services</b>	<b>444,088</b>	<b>442,516</b>	<b>492,500</b>	<b>486,240</b>	<b>488,650</b>	<b>-0.79%</b>
<b>Total Library:</b>	<b>523,859</b>	<b>530,922</b>	<b>559,700</b>	<b>559,688</b>	<b>560,377</b>	<b>0.12%</b>

**Department: Parks & Recreation**  
**Activity: Community Celebrations**  
**Fund: General**  
**Account: 1.4570**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4570.5204 Community Celebrations - Community Day	\$ 20,079	\$ 24,028	\$ 27,500	\$ 35,199	\$ 29,650	7.25%
4570.5206 Community Celebrations - SNIP Clean Up	44	-	150	-	150	0.00%
4570.5208 Community Celebrations - Volunteer Picnic	2,936	3,094	3,450	2,591	3,650	5.48%
4570.5210 Community Celebrations - Light Up Night	9,102	6,420	12,500	9,750	10,250	-21.95%
4570.5212 Community Celebrations - Other Events	255	200	200	-	200	0.00%
<b>Total Contractual Services:</b>	<b>32,415</b>	<b>33,742</b>	<b>43,800</b>	<b>47,540</b>	<b>43,900</b>	<b>0.23%</b>
<b>Total Community Celebrations:</b>	<b>32,415</b>	<b>33,742</b>	<b>43,800</b>	<b>47,540</b>	<b>43,900</b>	<b>0.23%</b>

**Department: Parks & Recreation**  
**Activity: Conservation of Natural Resources**  
**Fund: General**  
**Account: 1.4610**

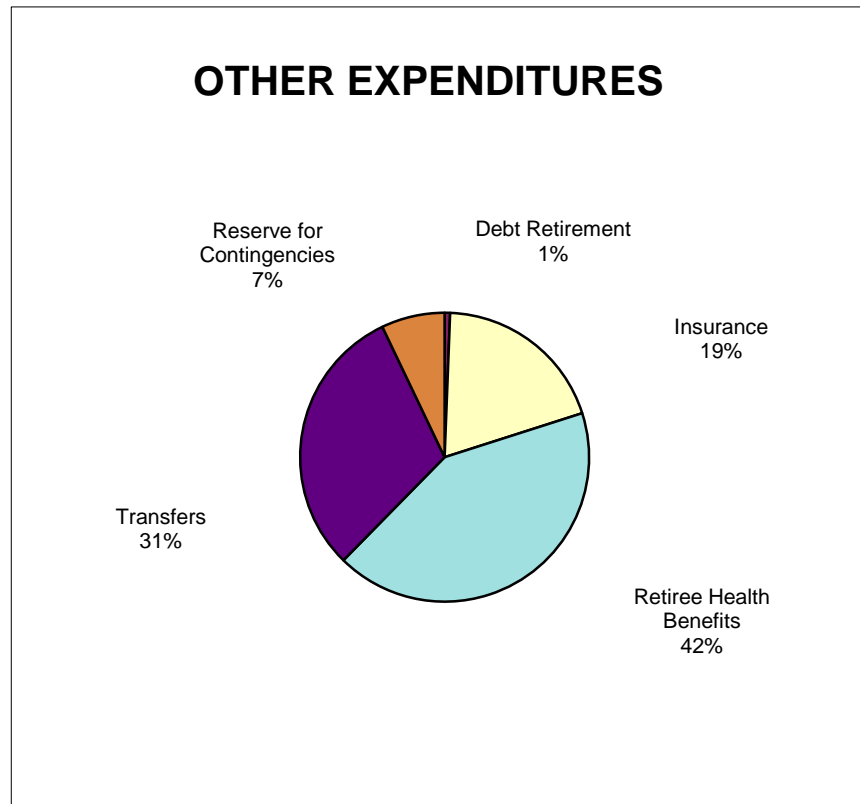
	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4610.4521 Contracted Services - Gypsy Moth Control	\$ 7,240	\$ 7,240	\$ 7,240	\$ 4,290	\$ 11,290	35.87%
<b>Total Contractual Services</b>	<b>7,240</b>	<b>7,240</b>	<b>7,240</b>	<b>4,290</b>	<b>11,290</b>	<b>35.87%</b>
<b>Total Conservation of Resources</b>	<b>7,240</b>	<b>7,240</b>	<b>7,240</b>	<b>4,290</b>	<b>11,290</b>	<b>35.87%</b>

## Non- Departmental - 2017 Budget

Some Township expenditures are not chargeable to any one specific department.

The non-departmental expenditures reflect the payment of health benefits for retired employees, the retirement of debt, and expenses related to bond issuance .

	<u>2016 Budget</u>	<u>2017 Budget</u>
Debt Retirement	\$ 2,750	\$ 3,500
Insurance	110,250	111,450
Retiree Health Benefits	178,413	242,138
Transfers	50,000	175,000
Reserve for Contingencies	36,000	40,600
<b>Total Non-Departmental</b>	<b><u>\$ 377,413</u></b>	<b><u>\$ 572,688</u></b>





## Non- Departmental - Activity Description

### **Debt Retirement**

The Township has no debt for the general fund. All debt was paid in full in 2012. This category will remain in the Township budget for future debt that may be required.

### **Insurance**

Expenditures related to the Township's liability and package insurance coverage's are found in this account.

### **Retiree Health Benefits**

This activity reflects the cost of providing health benefits to retired Shaler Township police officers and their spouses as required by employee bargaining contracts. Other employee groups receive some degree of retiree health care coverage. Township management has been very diligent in reducing these costs for future years.

### **Retiree COBRA Payments**

This activity reflects payments made for health benefits in line with the Federal COBRA law. A corresponding revenue is realized in the General Fund for this expenditure.

### **Transfers to Other Funds**

This budget category includes transfers to the capital improvements fund for various capital improvement projects scheduled in 2017 and in future years.

### **Other Uses and Expenditures**

This center contains expenditures made from the General Fund to pay pensions and refunds of fire escrow.

**Department: Non-Departmental**  
**Activity: Debt Retirement**  
**Fund: General**  
**Account: 1.4710**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4710.6066 Analysis Fee/Service Charges	\$ 2,985	\$ 2,949	\$ 2,750	\$ 3,480	\$ 3,500	21.43%
<b>Total Contractual Services:</b>	<b>2,985</b>	<b>2,949</b>	<b>2,750</b>	<b>3,480</b>	<b>3,500</b>	<b>21.43%</b>
<b>Total Debt Retirement:</b>	<b>2,985</b>	<b>2,949</b>	<b>2,750</b>	<b>3,480</b>	<b>3,500</b>	<b>21.43%</b>

**Department: Non-Departmental**  
**Activity: Insurance**  
**Fund: General**  
**Account: 1.4860**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Contractual Services:</b>						
4560.3585 Insurance - Annual Apprasial Update	\$ 680	\$ 695	\$ 750	\$ 250	\$ 750	0.00%
4860.3510 Insurance - General	82,660	85,398	86,500	82,964	86,500	0.00%
4860.3515 Insurance - Library	14,576	14,040	15,000	14,040	15,950	5.96%
4860.3584 Insurance - Recreation	7,751	7,767	8,250	7,768	8,250	0.00%
<b>Total Contractual Services</b>	105,667	<b>107,900</b>	<b>110,500</b>	<b>105,022</b>	<b>111,450</b>	<b>0.85%</b>
<b>Total Insurance:</b>	<b>105,667</b>	<b>107,900</b>	<b>110,500</b>	<b>105,022</b>	<b>111,450</b>	<b>0.85%</b>

**Department: Non-Departmental**  
**Activity: Retiree Health Benefits**  
**Fund: General**  
**Account: 1.4890**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Personal Services:</b>						
4890.1560 Employee Benefits - Health Care/Eye/Dental	\$ 149,018	\$ 197,037	\$ 198,500	\$ 196,106	\$ 242,138	18.02%
4890.9600 Payment to Retirees Estates	-	5,000	5,000	6,000	-	-100.00%
<b>Total Contractual Services:</b>	<b>149,018</b>	<b>202,037</b>	<b>203,500</b>	<b>202,106</b>	<b>242,138</b>	<b>15.96%</b>
<b>Total Retiree Health Benefits:</b>	<b>149,018</b>	<b>202,037</b>	<b>203,500</b>	<b>202,106</b>	<b>242,138</b>	<b>15.96%</b>

**Department: Non-Departmental**  
**Activity: Transfers to Capital Reserves**  
**Fund: General**  
**Account: 1.4920**

	2014	2015	2016	2016	2017	%
	Actual	Actual	Budget	Projected	Budget	Change
<b>Transfers:</b>						
4920.8502 to Capital Improvements - General	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4920.8503 to Capital Improvements - Road	-	-	25,000	25,000	70,000	64.29%
4920.8505 to Capital Improvements - Police Department	-	-	25,000	25,000	-	0.00%
4920.8582 to Capital Improvements - SEMS Operating	-	-	-	-	-	0.00%
4920.8584 to Capital Improvements - Recreation	-	-	-	-	105,000	100.00%
<b>Total Transfers</b>	-	-	<b>50,000</b>	<b>50,000</b>	<b>175,000</b>	<b>71.43%</b>
<b>Total Transfers:</b>	<u>-</u>	<u>-</u>	<u><b>50,000</b></u>	<u><b>50,000</b></u>	<u><b>175,000</b></u>	<u><b>71.43%</b></u>

**Department: Non-Departmental**  
**Activity: Reserve for Contingencies**  
**Fund: General**  
**Account: 1.4930**

	2014 Actual	2015 Actual	2016 Budget	2016 Projected	2017 Budget	% Change
<b>Miscellaneous:</b>						
4930.2800 Safety Incentives	\$ 10,592	\$ 4,612	\$ 7,500	\$ 4,725	\$ 5,600	-33.93%
4930.7000 Reserve for Contingencies	7,147	5,342	18,500	23,125	22,500	17.78%
4930.7004 Emergency Contingencies	-	63,728	10,000	-	12,500	20.00%
<b>Total Miscellaneous:</b>	<b>17,739</b>	<b>73,681</b>	<b>36,000</b>	<b>27,850</b>	<b>40,600</b>	<b>11.33%</b>
<b>Total Reserve for Contingencies:</b>	<b>17,739</b>	<b>73,681</b>	<b>36,000</b>	<b>27,850</b>	<b>40,600</b>	<b>11.33%</b>
<b>Total Revenues + Reserves</b>	<b>15,711,218</b>	<b>\$ 16,535,615</b>	<b>\$ 14,647,530</b>	<b>\$ 15,250,877</b>	<b>\$ 14,172,075</b>	<b>-3.35%</b>
<b>Total General Fund Expenditures</b>	<b>11,801,952</b>	<b>\$ 13,357,743</b>	<b>\$ 12,791,899</b>	<b>\$ 12,728,670</b>	<b>\$ 12,994,333</b>	<b>1.56%</b>
<b>Total Reserve Fund Balance</b>	<b>3,909,266</b>	<b>\$ 3,177,872</b>	<b>\$ 1,855,631</b>	<b>\$ 2,522,207</b>	<b>\$ 1,177,742</b>	<b>-57.56%</b>