

**Shaler Township
Employment Background Check Requirements:**

These instructions and the link below may also be obtained on the Shaler Township website at www.shaler.org under Quick Links.

Pennsylvania State law is now requiring three clearances when working with children. These clearance certifications are good for **60 months**.

- Pennsylvania Child Abuse History Clearance - \$13.00 fee
- Federal Bureau of Investigation Criminal Background Check
<http://www.dhs.pa.gov/citizens/clearancesbackgroundchecks/index.htm> (use Code 1KG756) – \$27.50 fee (Shaler Township will reimburse with receipt.) **
- Pennsylvania State Police Criminal Record Check – will be performed by the Shaler Township Police Department.

** After applying online for your FBI Criminal Background Check, you may obtain your fingerprints at the following address:

UPS Store
5513 Wm. Flinn Highway, Suite 400
Gibsonia, PA 15044
724-443-0381