

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, JUNE 8, 2021

The meeting was called to order at approximately 7:00 P.M. by Vice Chairman Bill Cross. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Vice Chairman asked the Secretary to call the roll as follows:

PRESENT: Iozzo, Boyle, Cross, Shutter, McElhone, Mizgorski, Fisher
ALSO PRESENT: Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Assistant; Elaina DiBucci, Administrative Assistant

Mr. Rogers noted that **Commissioner Shutter** called into the meeting and was present telephonically due to being out of state.

The Chairman announced that an Executive Session was held on May 25, 2021 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act and Act 15 which covers public meetings under the Governors Declaration of Disaster Emergency.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, May 11, 2021. **Mr. Boyle moved, seconded by Mr. Shutter that the Minutes of the Regular Meeting of May 11, 2021 be approved as received by each Commissioner. The motion was carried.**

Planning Commission

The next item of business was the Planning Commission minutes. **Mr. Piekarski** stated the site development for Wible Homes, LLC was approved at the last Planning Commission Meeting with new conditions that will be discussed tonight with the Board.

Engineers Report – Mr. Matthew Sebastian

The next item of business was the Engineers Report.

- *Sanitary Sewer*
 - Organized chemical root control treatment with Duke's Root Control for sanitary sewer lines throughout the Township. We work with Duke's through the NHCOC Sewer Repair Contract once or twice a year as part of our ongoing sanitary sewer O&M work.

- Worked with Gateway Engineers to finalize the scope and prepare to bid the Saxonburg Blvd sewer lining work. We expect to put the project out to bid in June with an award and construction to follow close behind.
- *Paving*
 - A. Liberoni, Inc completed paving on 14 of the streets in our 2021 Paving Program. So far, we've gotten a high-quality finished product and workmanship for this year's program. Most of the minor issues that have come up on the project have already been addressed.
- *Other*
 - Received notification of an award of \$60,000 in Community Development Block Grant funding for demolition of unsafe structures throughout the Township. Working through the NHCOCG, we will bid out the demolition work with a goal of demolishing the 4 highest priority structures on our list developed in cooperation with Bob Vita.
 - The pre-bid meeting was held and bids were opened for the Fawcett Fields/Eagle Canyon Trail project. Our low bidder was very aggressive with their bid and we may be able to expand the scope of the project to utilize the previously awarded grant money for the project.

Shaler Hampton EMS

The next item of business was a report from **Mr. Eric Schmidt**, Director of Shaler Hampton EMS (SHEMS). Mr. Schmidt reported on 175 calls in May. He stated that the reminder for the subscription drive went out a couple weeks ago and they are only slightly behind of where they have been in previous years with subscriptions. Mr. Schmidt also provided the Board with an update on the 2 new ambulances SHEMS will be getting soon. He stated there is a drive simulator at the station for new instructors to be trained but they are planning for all employees to be trained prior to the new ambulances coming in August.

Old Business

University of Pitt Engineering Design Team Presentation on Mt. Royal Blvd.

Noah Forbeck, Zachary Kaminski and Kaitlin Hudak are Transportation Engineers from the University of Pittsburgh, and they completed a study on a portion of Mt. Royal Boulevard to see where sidewalks and crosswalks could be placed to help with pedestrians and their safety all while complying with ADA Standards. They presented their final project to the Board through a PowerPoint slideshow.

New Business

Possible approval of Site Development/Lot Consolidation – Wible Homes, LLC – North of the intersection of Scobbo Drive and Wible Run Road – Second Ward – Lot & Block #220-D-320, #220-H-80, #220-H-82, #220-H-84, #220-H-86, #220-H-88, #220-H-90

The next item of business was the Possible approval of Site Development/Lot Consolidation – Wible Homes, LLC – North of the intersection of Scobbo Drive and Wible Run Road – Second Ward – Lot & Block #220-D-320, #220-H-80, #220-H-82, #220-H-84, #220-H-86, #220-H-88, #220-H-90. **Mr. Dan Sharek, 6105 Jackson Street Pittsburgh, PA 15206** was present at the meeting to represent the Wible Homes, LLC project. **Mr. Sharek** stated that there

will be 28 RyanHome townhomes with HOA regulations. He stated there will be an onsite stormwater facility underground. He stated there will be private lighting on the welcome sign at the entrance with lighting directed towards the sign. Mr. Sharek stated that the HOA will maintain that the trash is kept in the garage at each property. He stated that each property has a one car garage as well as a driveway. Upon inquiry from **Mr. Stone, Mr. Sharek** stated that these are common spaces with private drives and sidewalks. Mr. Sharek also confirmed that as far as ingress and egress, they will need an Engineer regardless of size and they are corrugated metal pipe and solid steel. Mr. Sharek stated there will be a small lot for overflow parking with the possibility of paving over the stormwater facility for an additional cost to have a larger overflow parking area. Mr. Sharek confirmed that these townhomes will be public water and they will be individually deeded properties. He stated that they do not believe they will have any issues with lumber as these properties will be built with mostly natural materials and concrete with construction planned to begin in August. Upon inquiry from **Mr. Rogers, Mr. Sharek** agreed that they would consider for the impact fee not be due until the time of sale. Mr. Sharek stated that these properties will be homeowners only, no rentals.

Mr. Mizgorski moved, seconded by Mrs. Fisher that the Site Development/Lot Consolidation – Wible Homes, LLC – North of the intersection of Scobbo Drive and Wible Run Road – Second Ward – Lot & Block #220-D-320, #220-H-80, #220-H-82, #220-H-84, #220-H-86, #220-H-88, #220-H-90 be approved with the following conditions:

1. Developer entering into a developers agreement as prepared by the Township Solicitor and subject to the approval of the Township Solicitor and Engineer;

2. Developer forming a homeowners association with articles and bylaws compliant with Township, State, and Federal Law and subject to final approval by the Township Solicitor;

3. Developers compliance with any and all applicable conditions recommended by the Township Planning Commission, The Township Engineer, and any outside regulatory agencies including but not limited to the Allegheny County Department of Economic Development;

4. A stormwater management plan and stormwater management agreement to be approved by the Township Solicitor

The motion was carried.

Possible hiring of Police Officer – Statement from Mr. Edward Wesloek, Civil Service Vice Chairman

The next item of business was the possible hiring of Police Officer – Statement from Mr. Edward Wesloek, Civil Service Vice Chairman. Mr. Wesolek stated the Shaler Township Civil Service Commission conducted civil service written and oral examinations for Police Officers and on January 13, 2021 the Commission created an Eligibility List. The Police Officer starting salary is \$55,730.00.

Applicants number one and three withdrew from the Eligibility List. The three names being offered from the eligibility list for Police Officer are:

1. Nicholas Walter
2. Michael Kriebel
3. Tyler Jamison

Mr. Boyle moved, seconded by Mrs. Fisher that Shaler Township makes a conditional offer of employment to Nicholas Walter be hired as a Shaler Township Police Officer and to be

placed on the payroll at the discretion of the Township Manager, subject to and contingent upon the following conditions:

- 1. That he successfully complete all prescribed courses at the Allegheny County Police Academy;**
- 2. That he be eligible and remains eligible to be a licensed police officer under Act 120;**
- 3. That he successfully passes all prescribed physical and psychological medical examinations;**
- 4. That he establishes and maintains as a condition of his employment, residency within 10 air miles of 300 Wetzel Road;**
- 5. That he successfully completes a probationary period of one year and that he has no expectation of continued employment until he successfully completes the probationary work-test period;**
- 6. That during his employment, he remains qualified under all State and Federal requirements for being a Police Officer;**
- 7. That he maintains a Pennsylvania Driver's License as a condition of employment.**

The motion was carried.

The Board of Commissioners congratulated and welcomed **Mr. Nicholas Walter**. Mr. Walter thanked the Board for this opportunity and looks forward to serving Shaler Township as a member of the Police Department.

Shaler Shack summer part-time employees

The next item of business was the possible approval of Shaler Shack summer part-time employees

Mrs. Fisher moved, seconded by Mr. Boyle that the following individuals be hired as summer part time employees for the Shaler Shack. The motion was carried.

	Concession Stand Applicants	Position Hired For
1	Jocelyn Zillweger	Shaler Shack Employee
2	Emily Bacasa	Shaler Shack Employee
3	Dunnovan Ronel	Shaler Shack Employee
4	Cameron Miller	Shaler Shack Employee

Award of Eagle Canyon Trail Project

The next item of business was the possible award for the Eagle Canyon Trail Project.
Mrs. Fisher moved, seconded by Mr. Boyle that the Eagle Canyon Trail Project be awarded to Meadville Land Service, Inc., they being the lowest responsible bidder with a bid for \$258,195.00.

Receipts and Authorizations

The next item of business was the receipts for the month of May 2021.
Mr. Boyle moved, seconded by Mr. Mizgorski that the receipts for the month of May 2021 be turned over to the proper authorities for deposit. The motion was carried.
The next item of business was the authorizations for the month of May 2021.

Mr. Boyle moved, seconded by Mr. Iozzo that warrants be drawn for the month of May 2021. The motion was carried.

Reports of Standing Committees

Finance Committee

Shaler Area School District Agreement of sale on Jeffery School

The next item of business was the possible approval of the Shaler Area School District Agreement of Sale on Jeffery School to Shaler Township. Mr. Rogers stated that this has been a result of multi-year negotiations between the School District and the Township and now that there has finally been an agreement met, there are a lot of projects to be planned to use this building.

Mr. Boyle moved, seconded by Mrs. Fisher that the purchase of Jeffery School for the price of \$120,000 from the Shaler Area School District with the Township Manager and any appropriate Officer of the Board to enter into a sales agreement for the sales of the property be approved. The motion was carried.

Morton Salt Agreement

The next item of business was the possible approval of the Morton Salt Agreement. Mr. Rogers stated this is part of a 5-year agreement and the Township is currently in the 4th year and there is a 5% increase after 3 years of a fixed price. Mr. Rogers stated that the Township has two suppliers of salt but the other supplier shut down when the Township needed salt the most in the middle of winter, so they are increasing their number with Morton Salt.

Mr. Boyle moved, seconded by Mr. Mizgorski that the purchase of bulk rock salt from Morton Salt in the amount of \$72.83 to be delivered to the Township be approved. The motion was carried.

Purchase of Security Cameras

The next item of business was the possible approval for the purchase of security cameras. Mr. Boyle moved, seconded by Mrs. Fisher that the security cameras from Secure Technical Solutions, Inc. in the amount of \$40,136 be installed at Kiwanis Park, Crawford Pool and the two intersections of Route 8 at Pennview Street and Route 8 at Spencer Lane be approved.

Mr. Rogers stated the Township is in the process of installing security cameras at all major intersections within the Township.

Public Safety

Traffic Signal on Route 8 at Glenshaw Glass Application

The next item of business was the possible approval for the application for the traffic signal on Route 8 at the Glenshaw Glass driveway.

Mr. Mizgorski moved, seconded by Mr. Iozzo that the application for the traffic signal at the Route 8 and Glenshaw Glass Driveway be approved. The motion was carried.

Mr. Rogers stated there have been several accidents at this location over the years and it has been requested by the property owner that the Township considers a traffic light there. To that extent, the property owner of Glenshaw Glass enlisted an engineering company to design the light and secure an ARLE Grant from the Commonwealth of Pennsylvania and they will be

paying 100% of the light. Mr. Rogers stated that there is an understanding if there are any cost overruns the organization agrees in writing that they will absorb any cost overruns. Pursuant to that traffic signal approval, the Board of Commissioners is required to approve both the application and resolution for the traffic signal at this location.

Resolution No. 7-2021 NHCOC Mutual Aid Agreement

The next item of business was Resolution Number 6-2021 Coal Tar-Based Sealant. **Mr. McElhone moved, seconded by Mr. Mizgorski that Resolution Number 7-2021 North Hills Council of Governments Mutual Aid Agreement be approved. The motion was carried.**

Resolution No. 11-2021 Mt. Royal PennDOT Reimbursement and Maintenance Agreement

The next item of business was the Mt. Royal PennDOT Reimbursement and Maintenance Agreement.

Mr. Boyle moved, seconded by Mrs. Fisher that Resolution Number 11-2021 for the Mt. Royal PennDOT Reimbursement and Maintenance Agreement be approved. The motion was carried.

Mr. Rogers stated as part of the paving program in the Township, on Mt. Royal Blvd. and Butler Street from approximately the Etna Borough Building all the way to Irene Street, PennDOT is installing handicap crossings that are required by PennDOT state law. He stated as part of the agreement, PennDOT asked the Township to enter into the agreement for reimbursement of the maintenance for the installation of handicap crossings pursuant to the PennDOT regulations and need a resolution for this agreement to be fully executed.

Resolution No. 12-2021 Agreement for Traffic Signal on Route 8 and Glenshaw Glass

The next item of business was Resolution No. 12-2021 Agreement for Traffic Signal on Route 8 and Glenshaw Glass.

Mr. Mizgorski moved, seconded by Mr. Iozzo that Resolution Number 12-2021 for the agreement of the traffic signal at the Route 8 and Glenshaw Glass Driveway be approved. The motion was carried.

Mr. Rogers stated this is the resolution to go along with the above agreement for the traffic signal on Route 8 at the Glenshaw Glass driveway.

Resolution No. 13-2021 Consent Assessment of Civil Penalty from DEP

The next item of business was Resolution Number 13-2021 for the Consent Assessment of Civil Penalty from the DEP.

Mr. Mizgorski moved, seconded by Mr. Iozzo that Resolution Number 13-2021 for the Consent Assessment of Civil Penalty from the DEP be approved. The motion was carried.

Mr. Rogers stated there was a sanitary sewer leak near the flats near Fall Run Park and it was repaired, but the DEP stated the Township did not get a permit to do this. Mr. Rogers stated they did not have enough time to get a permit as there was raw sewage shooting 6 feet into the air. Mr. Rogers stated this is a resolution and permit for this incident that happened.

Commissioners Comments

Mr. Mizgorski thanked the Chief Sean Frank for him and his staff's help on Memorial Day at the service at the Mt. Royal Blvd. Cemetery.

Mrs. Fisher thanked the Parks and Recreation Crew and Office Staff for all of their assistance and hard work for all new improvements this summer at all the Township Parks and Crawford Pool.

Manager's Report

Mr. Rogers thanked Judy, Amanda, and Elaina for all of their hard work on everything for the new Shaler Shack this summer.

Public Comments

Chief Frank thanked the Board tonight for the new police hire and the added security cameras for more safety throughout the Township.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 8:28 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary
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