

**MINUTES**  
**REGULAR MEETING, SHALER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**TUESDAY, MARCH 9, 2021**

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Boyle and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

**PRESENT:** Iozzo, Boyle, Cross, Shutter, McElhone, Mizgorski, Fisher  
**ALSO PRESENT:** Timothy Rogers, Manager; Harlan Stone, Solicitor; Judith Kording, Assistant Manager; Robert Vita, Code Enforcement Officer; Amanda Jennings, Finance Assistant; Elaina DiBucci, Administrative Assistant

The Chairman announced that an Executive Session was held on February 23, 2021 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act and Act 15 which covers public meetings under the Governors Declaration of Disaster Emergency.

#### **Approval of Minutes**

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, February 9, 2021. **Mr. Boyle moved, seconded by Mr. Cross that the Minutes of the Regular Meeting of February 9, 2021 be approved as received by each Commissioner. The motion was carried.**

#### **Planning Commission**

The next item of business was the Planning Commission minutes. **Mr. Piekarski** stated final approval was given for the Site Development – Carl Hoffield – 1448 Babcock Boulevard – Second Ward – Lot & Block No. 165-F-50. Mr. Piekarski stated they still needed the certified plans for flood proofing which were supposed to be received a week after the meeting and they were not. He asks for the Commissioners to deny this request due to the certified plans not being received.

#### **Engineers Report – Mr. Matthew Sebastian**

The next item of business was the Engineers Report.

- *Sanitary and Storm Sewer*
  - Completed our annual Wasteload Management Report and submitted to ALCOSAN.
  - ADS Environmental, on behalf of ALCOSAN, plans to perform nighttime flow isolation work in March. This is similar to flow isolation work the Township has completed in recent years. Door hangers will be distributed to residents near the manholes ADS will be working in.

- *Paving*
  - The 2021 Road Paving Program bid packages have been made available. To date, there are 7 planholders. The bids will be opened on March 19.
  
- *Other*
  - Construction began on the repairs of the pool filter building wall. The new wall will be completed in early March.
  - Completed an application for the Noble Environmental “Green Gifts” grant program for the upcoming Fawcett Fields/Eagle Canyon Trail project. Noble Environmental is the parent company of County Hauling.
  - Worked with the Parks Foreman and Gateway Engineers to develop a new mapping application to house park inspection data. We will use the map to record inspections and plan park maintenance work.

### **Shaler Hampton EMS**

The next item of business was a report from **Mr. Eric Schmidt**, Director of Shaler Hampton EMS (SHEMS). Mr. Schmidt reported their volume was down in February compared to previous months. He also reported that response times were 7.8 minutes average.

**Mr. Schmidt** stated he just attended a meeting with Matt Brown, Chief of Emergency Services for Allegheny County, and discussed how SHEMS has been handling the COVID-19 vaccination distribution efforts. He stated Allegheny County is ahead of all other counties with distributing vaccines and the strive to continue this trend.

**Mr. Schmidt** also reported that the subscriptions went out today for the SHEMS subscription drive. He stated they have signs for anyone that would like to advertise for it as well at their house.

### **New Business**

The next item of business was the possible approval of Site Development – Carl Hofffield – 1448 Babcock Boulevard – Second Ward – Lot & Block No. 165-F-50.

**Mr. Mizgorski moved, seconded by Mr. Iozzo that the Site Development – Carl Hofffield – 1448 Babcock Boulevard – Second Ward – Lot & Block No. 165-F-50 be denied without prejudice. The motion was carried.**

**Mr. Vita** stated that the flood elevation certificate has not been received, which tells you where the building is in relation to the base flood elevation. He stated the building is almost 6 feet below the base flood elevation, so it must go back for a redesign. It does not meet the Township’s flood plain ordinance, therefore, the reason why they are recommending that this be denied without prejudice at this time. He stated they will have perishable items in this new construction; therefore, the construction must be dry flood proofed as this is a requirement. These are all FEMA standards that they must follow.

### **Receipts and Authorizations**

The next item of business was the receipts for the month of February 2021.

**Mr. Boyle moved, seconded by Mr. Cross that the receipts for the month of February 2021 be turned over to the proper authorities for deposit. The motion was carried.**

The next item of business was the authorizations for the month of February 2021.

**Mr. Boyle moved, seconded by Mr. Mizgorski that warrants be drawn for the month of February 2021. The motion was carried.**

## **REPORTS OF STANDING COMMITTEES**

### **Parks and Recreation**

The next item of business was the recommendation from the Parks and Recreation Committee Meeting on February 23, 2021 for pickle ball lines at tennis courts.

**Mrs. Fisher moved, seconded by Mr. Boyle that the recommendation from the Parks and Recreation Committee Meeting of February 23, 2021 for pickle ball lines at tennis court be approved. The motion was carried.**

### **Environmental and Land Use**

The next item of business was the discussion on the Traffic 21 Grant from Chris Chirdon. **Mr. Chirdon** was present at the meeting and stated there is no liability for the Township regarding this, it is a service grant.

### **Commissioners Comments**

**Mr. McElhone** stated the American Legion will be celebrating their 102<sup>nd</sup> birthday March 15<sup>th</sup> – March 17<sup>th</sup> and he would like salute all fellow and current members. He also stated that March 29<sup>th</sup> is Vietnam Veterans Day, and he would like to salute all fellow Vietnam Veterans and those who have sacrificed their lives.

### **Manager's Report**

**Mr. Rogers** wanted to thank the road crew for all their hard work this year during the winter, it has been the most financially impacted winter the Township has had in at least 7 years. He stated the Township is currently under construction at the pool for the filter room and removing the trees in the viewing area. He stated the Township is also in the process of remodeling the concession stand area, a few updates include a new pavilion available to the community to rent, new fencing, remodeling the inside of the concession area as well as having a new food menu. He is unsure at this time how long this is all going to take but hoping it will be available this summer.

### **Public Comments**

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:30 PM.**

Respectfully submitted,

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Timothy J. Rogers, Secretary  
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