

**MINUTES
REORGANIZATION MEETING
AND
REGULAR MEETING, BOARD OF COMMISSIONERS
MONDAY, JANUARY 3, 2022**

Timothy Rogers, pursuant to his duties as secretary and acting as Temporary Chairman pursuant to Rule 7 of the Board of Commissioners Rules of Order, called the swearing in ceremony of newly elected officers to order at approximately 7:00 P.M. The Temporary Chairman announced that the Meeting was being recorded and live streamed on the Township's Facebook.

The Temporary Chairman announced that the Certificates of Election were presented and it has been confirmed that they are in order. Mr. Rogers read brief biographies for Commissioners Mizgorski, Wagner, Boyle and Tax Collector Erin Bartkins as each of them was sworn in. Mr. Rogers then introduced the Honorable District Judge Daniel Konieczka from the Magisterial District Courts of Allegheny County to administer the oaths of office to the following officials.

Re-elected Commissioner David Mizgorski, Oath of Office
Elected Commissioner Conrad Wagner, Oath of Office
Re-elected Commissioner James Boyle, Oath of Office
Re-elected Tax Collector Erin Bartkins, Oath of Office

The Commissioners thanked the audience. The Temporary Chairman thanked District Judge Konieczka for his assistance at this meeting. District Judge Konieczka thanked the constituents of Shaler Township, and the elected officials for their service to the community and indicated that it was his honor to administer the oath of office.

The Temporary Chairman asked Commissioner Cross to start the meeting off with prayer followed by the Pledge of Allegiance.

The Temporary Chairman performed the roll call.

PRESENT: Wagner, Mizgorski, Fisher, Iozzo, Boyle, Cross, Shutter

ABSENT:

ALSO PRESENT: Timothy Rogers, Manager; Harlan Stone, Solicitor; Chief Sean Frank; Matthew Sebastian, Engineer; Robert Vita; Code Enforcement Officer; Amanda Jennings. Finance Assistant; Elaina DiBucci, Administrative Assistant

Election of President/Chairman

The Temporary Chairman opened the floor for nominations for the election of President/Chairman of the Board of Commissioners. **Mr. Boyle moved, seconded by Mrs. Fisher that David Shutter be nominated for President and Chairman of the Board of Commissioners.** The Temporary Chairman asked for any other nominations. There being no further nominations, the Temporary Chairman asked for a motion to close the nominations. **Mr. Cross moved, seconded by Mr. Boyle to close the nominations. The motion was carried.**

The Temporary Chairman then called for a voice vote for the nomination of David Shutter as President and Chairman of the Board of Commissioners. **A unanimous vote was received and David Shutter was elected President and Chairman of the Board of Commissioners.** Mr. Shutter then assumed his place as Chairman and thanked the Board.

Election of Vice President/Vice-Chairman

Chairman Shutter then requested nominations for Vice President/Vice Chairman of the Board of Commissioners. **Mrs. Fisher moved, seconded by Mr. Boyle that William Cross be nominated for Vice President and Vice Chairman of the Board of Commissioners.** There being no further nominations, the Chairman asked for a motion to close the nominations. **Mr. Boyle moved, seconded by Mr. Mizgorski to close the nominations. The motion was carried.**

The Chairman then called for a voice vote for the nomination of William Cross as Vice President and Vice Chairman of the Board of Commissioners. **A unanimous vote was received and William Cross was elected Vice President and Vice Chairman of the Board of Commissioners.** Mr. Cross thanked the Board members for their support.

Appointment of Manager and Secretary

The Chairman then asked for an appointment of Manager and Secretary. **Mr. Mizgorski moved, seconded by Mrs. Fisher that Timothy J. Rogers be appointed as the Manager and Secretary. The motion was carried.** Mr. Rogers thanked the Board for his re-appointment.

Appointment of Assistant Manager and Assistant Secretary

The Chairman then asked for an appointment for Assistant Manager and Assistant Secretary. **Mr. Boyle moved, seconded by Mr. Mizgorski that Judith Kording be appointed as the Assistant Manager and Assistant Secretary. The motion was carried.**

Appointment of Solicitor

The Chairman then asked for an appointment of Solicitor for the Township of Shaler. **Mr. Iozzo moved, seconded by Mr. Mizgorski that Harlan Stone of the firm Babst Calland be appointed as the Township Solicitor. The motion was carried.** Mr. Stone thanked the Board for his appointment.

Appointment of Delinquent Tax Collector

The Chairman then asked for an appointment of Delinquent Tax Collector. **Mr. Boyle moved, seconded by Mr. Cross that Jordan Tax Service be appointed as the Delinquent Tax Collector for the Township of Shaler. The motion was carried.**

Appointment of Earned Income Tax Collector

The Chairman then asked for an appointment of the Earned Income Tax Collector. **Mr. Boyle moved, seconded by Mr. Mizgorski that Keystone Collections be appointed as the Earned Income Tax Collector for the Township of Shaler. The motion was carried.**

Appointment of Civil Engineer

The Chairman then asked for an appointment of a Civil Engineer. **Mr. Cross moved, seconded by Mr. Boyle that Matthew Sebastian, P.E. be appointed as the Township's Civil Engineer. The motion was carried.**

Appointment of Consulting Engineers

The Chairman then asked for an appointment for the Consulting Engineers. **Mr. Wagner moved, seconded by Mr. Iozzo that the firms of KLH Engineers and Gateway Engineers be appointed as the Township's Consulting Engineers. The motion was carried.**

Appointment of Fire Marshall

The Chairman then asked for an appointment of the Fire Marshall for the Township of Shaler. **Mr. Wagner moved, seconded by Mr. Cross that Robert Vita be appointed as the Fire Marshall for the Township of Shaler for a term of two years, said term to expire January 1, 2024. The motion was carried.**

Appointment of Assistant Fire Marshall

The Chairman then asked for an appointment for the Assistant Fire Marshall for the Township of Shaler. **Mr. Mizgorski moved, seconded by Mr. Wagner that David Benko be appointed as the Township's Assistant Fire Marshall for a term of two years, said term to expire January 1, 2024. The motion was carried.**

Naming of Official Newspaper

The Chairman then asked for a motion naming the official newspaper. **Mr. Cross moved, seconded by Mr. Boyle that the Pittsburgh Post-Gazette be named as the official newspaper to be used at the discretion of the Township Manager. The motion was carried.**

The Chairman then announced the following Committee appointments:

Public Safety Committee - William Cross, Chair; James Boyle, Frank Iozzo

Environmental & Land Use Committee: - Frank Iozzo, Chair; Susan Fisher, James Boyle

Public Works Committee: - David Mizgorski, Chair; Conrad Wagner, Frank Iozzo

Parks & Recreation Committee: - Susan Fisher, Chair; David Mizgorski, Conrad Wagner

Finance Committee: - James Boyle, Chair; William Cross, Conrad Wagner

Personnel Committee: - William Cross: Chair; David Shutter, James Boyle

Pension & Insurance Committee: - David Shutter, Chair; James Boyle, Susan Fisher

Police Wage / Policy Grievance Committee: - William Cross and David Shutter

North Hills Council of Governments: - David Mizgorski, Delegate and Frank Iozzo, Alternate

CONNECT: Congress of Neighboring Communities: Timothy Rogers and James Boyle, Alternate

Regional Earned Income Tax Collection Committee: Timothy Rogers and Susan Fisher

Shaler Township Activity Liaison: Susan Fisher

Appointment of Various Members to Fill Committee Vacancies

Shaler North Hills Library

The Chairman then asked for an appointment to the Shaler North Hills Library Board. **Mr. Cross moved, seconded by Mr. Boyle that David Shutter be re-appointed as a member to the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2025. The motion was carried.**

The Chairman then asked for another appointment to the Shaler North Hills Library Board. **Mrs. Fisher moved, seconded by Mr. Boyle that Kathryn Dougherty be re-appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2025. The motion was carried.**

The Chairman then asked for another appointment to the Shaler North Hills Library Board. **Mr. Boyle moved, seconded by Mrs. Fisher that Christine Wagner be appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2025. The motion was carried. Mr. Wagner abstained.**

The Chairman then asked for another appointment to the Shaler North Hills Library Board. **Mr. Iozzo moved, seconded by Mr. Cross that Karen Boyle be re-appointed as a member of the Shaler North Hills Library Board for a three-year term, said term to expire January 1, 2025. The motion was carried. Mr. Boyle abstained.**

Hampton Shaler Water Authority

The Chairman then asked for an appointment to the Hampton Shaler Water Authority Board. **Mr. Mizgorski moved, seconded by Mr. Iozzo that James Fisher be re-appointed as a member of the Hampton Shaler Water Authority Board for a five-year term, said term to expire January 1, 2027. The motion was carried. Mrs. Fisher abstained.**

Civil Service Commission

The Chairman then asked for an appointment to the Civil Service Commission. **Mr. Cross moved, seconded Mr. Boyle that Edward Wesolek be re-appointed as a member of the Civil Service Commission for a six-year term, said term to expire January 1, 2028. The motion was carried.**

Girty's Run Joint Sewer Authority

The Chairman then asked for an appointment to Girty's Run Joint Sewer Authority. **Mr Boyle moved, seconded by Mr. Wagner that Brandon Walked be appointed to fill the unexpired term of James Genter on the Girty's Run Joint Sewer Authority for a five-year term, said term to expire January 1, 2024. The motion was carried.**

North Hills Council of Government

The Chairman then asked for an appointment to the North Hills Council of Government. **Mr. Iozzo moved, seconded by Mr. Boyle that David Mizgorski be appointed as a member of the North Hills Council of Government, for a two-year term, said term to expire January 1, 2024. The motion was carried.**

The Chairman then asked for another appointment to the North Hills Council of Government. **Mr. Mizgorski moved, seconded by Mr. Wagner that Frank Iozzo be appointed as a member of the North Hills Council of Government, for a two-year term, said term to expire January 1, 2024. The motion was carried.**

Vacancy Board

The Chairman then asked for an appointment to the Vacancy Board. **Mr. Cross moved, seconded by Mr. Mizgorski that Chester (Sandy) Sanderson be appointed to the Vacancy Board for a two-year term, said term to expire January 1, 2024. The motion was carried.**

Shaler Hampton EMS Board

The Chairman then asked for an appointment to the Shaler Hampton EMS Board. **Mr. Wagner moved, seconded by Mr. Cross that Edmund Olszewski be appointed as a member of the Shaler Hampton EMS Board, for a three-year term, said term to expire January 1, 2025. The motion was carried.**

Planning Commission

The Chairman then asked for an appointment to the Planning Commission. **Mr. Wagner moved, seconded by Mr. Iozzo that Terence Brown be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2026. The motion was carried.**

The Chairman then asked for another appointment to the Planning Commission. **Mr. Wagner moved, seconded by Mr. Mizgorski that Matthew Thiel be re-appointed as a member of the Planning Commission for a four-year term, said term to expire January 1, 2026. The motion was carried.**

The Chairman then asked for another appointment to the Planning Commission. **Mr. Cross moved, seconded by Mr. Boyle that James Genter be appointed to fill the unexpired term of Conrad Wagner on the Planning Commission for a four-year term, said term to expire January 1, 2023. The motion was carried.**

Zoning Hearing Board

The Chairman then asked for an appointment to the Zoning Hearing Board. **Mrs. Fisher moved, seconded by Mr. Boyle that James Young be re-appointed as a member of the Zoning Hearing Board for a three-year term, said term to expire January 1, 2025. The motion was carried.**

The Chairman then asked for another appointment to the Zoning Hearing Board. **Mr. Boyle moved, seconded by Mrs. Fisher that Jerry Schwedler be re-appointed as a member of the Zoning Hearing Board for a three-year term, said term to expire January 1, 2025. The motion was carried.**

Resolutions of Appointment

Resolution Number 1-2022 Official Depository

The Chairman then asked for the naming of the official depository.

Mr. Boyle moved, seconded by Mr. Iozzo that Resolution Number 1-2022 naming First Commonwealth Bank, Wesbanco and C.S. Mckee as the Township's official depositories be approved by voice vote. The motion was carried.

Recognition of Retiring Commissioner McElhone

Mr. Shutter recognized Commissioner McElhone who is retiring from the Board of Commissioners after 32 years. He has served on all Committees and was the President of the Board for numerous years. He also expanded his interest to County and State Organizations where he provided them with leadership and the recognition of Shaler Township there. The Board thanked Mr. McElhone for his 32 years and wish him the best in his retirement.

At this point, the reorganization portion of the meeting was completed. The Chairman called the Regular January Meeting to order.

Regular Meeting: January 3, 2022

The Chairman announced that an Executive Session was held on December 14, 2021 and this evening at 5:30 p.m. wherein the following topics were discussed: employee and personnel matters, contracts and policies, and an update on the actual and on-going litigation as well as potential litigations and identifiable complaints and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said the session was absolutely necessary and was in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, December 14, 2021. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of the Board of Commissioners held Tuesday, December 14, 2021 be approved as received by each Commissioner. The motion was carried. Mr. Wagner abstained.**

Planning Commission: No report from the Planning Commission at this time.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Sanitary and Storm Sewer*

- Manhole lining is complete for the Saxonburg Blvd lining project. Pipe lining will be completed in January. I am working with ALCOSAN on flow monitoring for the project as it relates to the ALCOSAN GROW grant funding.
- *MS4, Flood Control, and Stormwater Management*
 - We are continuing to prepare a stormwater pond repair and maintenance project to bid out in early 2022. This will be a Township wide project and may include wetland pond retrofits to work toward our Pollutant Reduction Plan goals.
 - Received positive results from the annual inspection of the flood control levee behind Burger King on Route 8. We will continue to maintain the levee as instructed by the Army Corps of Engineers and the DEP.
- *Parks*
 - The contractor is currently working on the Eagle Canyon trail reconstruction, which should be completed in January. Parking lot paving and restroom installation at Fawcett Fields will follow in the spring.

ORDINANCES FOR PASSAGE

Ordinance No. 1963 Animals in the Parks

Public Hearing:

Mr. Rogers stated the Parks and Recreation Committee and the Environmental and Land Use Committee created this ordinance. He stated this provides for an expansion of dogs in the township parks. He stated this allows for leashed dogs and leashed domestic animals. He stated they are permitted in the Township Parks, subject to a few stipulations; they must remain on a leash, they are not permitted in playgrounds or mulched areas and if the park is under a public event, animals are not permitted at the events. He stated Township Management recommends approval of this Ordinance.

The next item of business was the possible passage of Ordinance Number 1963 Animals in the Parks. **Mrs. Fisher moved, seconded by Mr. Mizgorski that Ordinance No. 1963 Animals in the Parks be approved by roll call vote.**

Roll Call Vote: Ayes: Mr. Wagner, Mr. Mizgorski, Mrs. Fisher, Mr. Iozzo, Mr. Boyle and Mr. Cross

The motion was carried.

Ordinance No. 1964 Street Map

Public Hearing:

Mr. Rogers stated this was vetted through the Public Works Committee. He stated approximately every 10 years the Township reviews the Township Street Map, naming official streets. He stated this provides the Township with funding from the Commonwealth of Pennsylvania under the Liquid Fuels Act. He stated this has been reviewed by the Township Engineer and drawn up by KLH Engineers adding newer streets to the map. He stated Township Management recommends approval of this Ordinance.

The next item of business was the possible passage of Ordinance Number 1964 Street Map. **Mr. Mizgorski moved, seconded by Mr. Iozzo that Ordinance No. 1964 Street Map be approved by roll call vote.**

Roll Call Vote: Ayes: Mr. Wagner, Mr. Mizgorski, Mrs. Fisher, Mr. Iozzo, Mr. Boyle and Mr. Cross

The motion was carried.

Manager's Report

Mr. Rogers recognized his daughter, Julia Rogers, who is going to serve the country with the United States Air Force this month.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 8:00 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary

Seal