



Canvassers and Solicitors Permit

- All individuals soliciting in the Township must have a permit. The Township does not allow for shadowing or drivers without permits.
- A current background investigation (valid for one year) for each applicant must be done and a copy brought in or faxed to the Shaler Township office. The State Police website is www.psp.state.pa.us
- Application form must be completed and signed by the applicant to include complete permanent home and local address of applicant along with vehicle information. All persons (trainees or other) must have a permit to solicit in the Township.
- Photograph (size – 2” x 2”) of the applicant showing the head and shoulders in a clear and distinguishing manner.
- Copy of current Driver’s license must be provided and brought in as identification for permit.
- Company Fee: Month: \$100.00 for 5 Employees / additional \$25.00 each over 5
Year: \$200.00 for 5 Employees / additional \$25.00 each over 5
- The Township Ordinance can be found on-line at this site under Government, Ordinances, Chapter 169.
- You will receive a copy of the **No Solicitation List** when you come in for a permit. No person shall canvass, solicit, distribute circulars or other matter or call from house-to-house or place-to-place in the Township of any person who has specifically requested that canvassers and solicitors not solicit such persons at any time.
- Soliciting is permitted **Monday through Saturday from 9:00 AM to 7:00 PM.**
- Soliciting is not permitted on the following Holidays, the Shaler Township Ordinance follows the Allegheny County Court Holidays:

New Year’s Day	Veteran’s Day
President’s Day	Thanksgiving Day
Good Friday	By Court Order – Day after Thanksgiving
Memorial Day	Christmas Eve
Flag Day	Christmas Day
Independence Day	New Year’s Eve
Labor Day	
Columbus Day	



CANVASSER / SOLICITOR PERMIT APPLICATION

Name: _____

Date of Birth: _____ Height: _____ Weight: _____

Phone #: _____ Cell #: _____

Social Security #: _____

Color of Eyes: _____ Color Hair: _____

Permanent Home Address: _____

Local Home Address (if different): _____

Organization / Company Name: _____ Phone #: _____

Organization or Contact E-Mail: _____

Organization / Company Address: _____

Nature of Canvassing or Soliciting: _____

Dates permit will be used: _____

FEES: Please check applicable box: _____ \$100.00 Month (includes 5 Employees)
_____ \$ 25.00 each additional Employee
_____ \$200.00 Year (includes 5 Employees)
_____ \$ 25.00 each additional Employee

Has the applicant ever been convicted of, or plead guilty to a felony or misdemeanor involving moral turpitude?

Yes No

If so, describe where, when and the nature of the offense and penalty: _____

Vehicle Info: Make _____ Model _____ Year _____

Color _____ Vehicle Plate # _____ State _____

Driver's License # _____ State _____

Applicant Signature

Date