

M I N U T E S  
SHALER TOWNSHIP PUBLIC SAFETY COMMITTEE MEETING  
TUESDAY, FEBRUARY 26, 2019

The meeting was called to order at approximately 6:30 p.m. by Commissioner Bill Cross. He announced that the meeting was being taped and asked the Secretary to call the roll as follows:

PRESENT: Cross, Fisher, McElhone  
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Mizgorski, and Boyle; Judith Kording, Assistant Manager; Chief Kelly; Sgt. Fowler; Harlan Stone, Solicitor; Sherry Martin, Admin. Assistant

**New Business:**

**Possible hiring of a Police Officer**

The first item of business was the possible approval to hire a Police Officer. **Chief Kelly** explained that one of the officers has given his notice that he will be retiring as of June 14, 2019. They would like to hire a new officer for training to take place before June. The Township has a current Civil Service Eligibility List. Upon inquiry by Mrs. Fisher, Chief Kelly stated that hiring of a new officer is in the budget. This was confirmed by Mrs. Kording.

**Mrs. Fisher moved, seconded by Mr. McElhone to recommend the hiring of a Police Officer to the full Board of Commissioners. The motion was carried.**

**Landlord/Tenant Nuisance Ordinance**

The next item of business was a discussion on a landlord/tenant nuisance ordinance. **Mr. Cross** explained that he had requested the police department to review potential ordinances regarding continuing disturbances at rental properties that the police have responded to. Neighboring municipalities have ordinances on the books that address this issue in order that after so many incidents, the property owner is notified. **Chief Kelly** indicated that the Township is in receipt of Etna Borough's ordinance and has been distributed to the Board members. Upon inquiry by Mr. Stone, Chief Kelly stated that Etna Borough indicated that the ordinance is helpful. **Mr. McElhone** explained that the problem has been that the police department does not have an ordinance on this that they are able to enforce. He recommended a review for a new ordinance. **Mr. Cross** thought that the Etna Borough ordinance is well done.

**Mrs. Fisher moved, seconded by Mr. McElhone to recommend to the full Board of Commissioners that the Solicitor draw up a new Landlord / Tenant Nuisance Ordinance.** Under question, Mr. Boyle suggested that the Solicitor work with Chief Kelly on the draft of the ordinance. **The motion was carried.**

**Anderson Road Ext. and Anderson Place**

The next item of business was a discussion on Anderson Road Ext. and Anderson Place. **Chief Kelly** and **Mrs. Martin** explained that the portion of road names Anderson Road Extension from Tartline to Vilsack is Anderson Place on the County website and the properties are addressed through the post office as Anderson Place. There are two ordinances in effect, one of the ordinances names from Tartline Drive to the cul-de-sac as Anderson Place and the other ordinance names the portion from Tartline Drive to Vilsack as Anderson Road Extension. Since the homes on both streets are addressed as Anderson Place it would be no inconvenience for the residents if the Township re-named the Anderson Road Extension to Anderson Place.

Lt. Frank had brought this matter up before the Committee as it was a public safety concern through the emergency services.

**Mrs. Fisher moved, seconded by Mr. McElhone to recommend to the full Board of Commissioners for the Solicitor to draw up a new ordinance to replace the Anderson Road Extension ordinance naming it Anderson Place. The motion was carried.**

### **Fire Hydrant Ordinance**

The next item of business was a discussion on a fire hydrant ordinance. **Sgt. Fowler** thanked the Committee for the opportunity to speak on two separate ordinances this evening. He was proposing a new ordinance for prohibiting the obstruction of fire hydrants in the Township. He has been a long-time volunteer fireman for over thirty years. Prior to merger of the Hampton Shaler Water Authority (HSWA), the Shaler Township Water Authority maintained the fire hydrants in the Township. Since the merger, HSWA is responsible for the fire hydrant maintenance. The Committee members received photos of fire hydrants that are obstructed by walls, shrubs, fences next to them or by the road blocking access. Fireman are not always able to use the tool that is used to open the fire hydrant because of these obstructions. He gave a sample ordinance from Hampton Township and was proposing a review for additional information to be included for a Township ordinance. Upon inquiry by Mr. Cross, Sgt. Fowler stated that he could not imagine the water authority building walls, fences or obstructions around the fire hydrants. **Mr. Cross** stated that the Township should educate residents that have fire hydrants on their property of what is permitted. Upon inquiry by Mr. Cross, Mr. Vita stated that the requirements on the books for fire hydrants are that they should be clear three feet from the center of the hydrant. He also indicated that three feet is not a lot of clearance when a fireman is trying to work to open the hydrant. Upon inquiry by the Solicitor, Mr. Stone, Sgt. Fowler stated that the Township would not cite any agencies as he was sure once informed of any obstructions the agency would cooperate on removal. Sgt. Fowler is requesting an ordinance to indicate when someone is in violation and permits the police department to enforce. He believes it is in the codes under the International Building Code but the police department is unable to enforce national fire codes. He is requesting parameters be set and a timeline for property owner correction be included in the ordinance. Upon inquiry by Mr. Cross, **Mr. Vita** stated that the Township uses the 2009 International Fire Code and Sgt. Fowler and our officers have had issues with the enforcement of the fire codes. The District Attorney's office has indicated that they do not have enforcement power for the fire codes. Mr. Vita, Code Enforcement Officer has the ability to charge and enforce the fire codes. There was discussion on the fire hydrant radius and it was agreed that Mr. Vita and Sgt. Fowler will investigate ordinances from neighboring municipalities. Upon inquiry from Mrs. Kording, Sgt. Fowler stated that he can make a list of fire hydrants that are an issue for HSWA to place on a maintenance list and in their budget. Mr. Vita commented that fire hydrants should be flushed once a year and that HSWA should have their own list of problem fire hydrants.

**Mrs. Fisher moved, seconded by Mr. McElhone to recommend to the full Board of Commissioners that the Solicitor draft a fire hydrant safety ordinance. The motion was carried.**

### **Code Violation Ordinance for junk/garbage on property**

The next item of business was a discussion on a code violation ordinance for junk and garbage on private property. **Sgt. Fowler** explained that when Shaler Township amended Chapter 171 and eliminated certain property maintenance requirements in the ordinance and adopted the use of the 2009 International Building Code, the adoption eliminated the enforcement of property maintenance by the police department. Laws adopted by the International Building Code are not enforceable by the police department. Sgt. Fowler and

officers from the police department are requesting a new ordinance addressing property maintenance enabling them to follow through on enforcement. The police department use Township Code Chapter 146 for Junked, Abandoned and Nuisance Motor Vehicles which does not stipulate enforcement of junk and other garbage on property. The District Attorney's office has indicated that the police department does not have enforcement authority for the International Building Code. There was further discussion on what the ordinance would cover and how property is zoned.

**Mrs. Fisher moved, seconded by Mr. McElhone to recommend to the full Board of Commissioners that the Solicitor draft an ordinance for junk and garbage on private property. The motion was carried.**

**Public Comment:**

**Mr. Eric Schmidt, Director of Shaler Hampton EMS** reported that they had approximately 80 calls on Sunday, February 24 on the day of the storm. Twenty-two patients were transported on Sunday. The subscription drive letter was delivered to the post office today.

**Mr. Cross** commended the police department, Shaler Hampton EMS, volunteer fire departments and the public works crews for the work during the storm.

There being no further business, the Chairman asked for a motion to adjourn.  
**Mrs. Fisher moved, seconded by Mr. McElhone that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:32 PM.

Respectfully submitted,

Judith Kording  
Assistant Manager

JLK/sm

M I N U T E S  
SHALER TOWNSHIP ENVIRONMENTAL & LAND USE COMMITTEE MEETING  
TUESDAY, FEBRUARY 26, 2019

The meeting was called to order at approximately 7:33 p.m. by Commissioner McElhone. He announced that the meeting was being taped and asked the Secretary to call the roll as follows:

PRESENT: McElhone, Boyle, Fisher  
ALSO PRESENT: David W. Shutter, Board Chairman; Commissioners Cross, Mizgorski, Skelley; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Sherry Martin, Admin. Assistant

**New Business:**

**Wireless Facilities Guide for Local Governments – local management of wireless poles and antennas in the public right of way.**

The first item of business was a discussion on local management of wireless poles and antennas in the public right of way. **Mr. Vita** explained that the telecommunication industry is now placing small cellular devices on light / telephone poles or existing structures. Shaler Township ordinances do not cover the installation of small cellular devices. The FCC has requirements on what the Township is permitted to charge for the installation of these devices. The request is for the Committee to authorize the Solicitor to draft an ordinance with the guidelines that were provided by the Cohen Law Group. The Township is under contract with the Cohen Law Group for telecommunication contract negotiations.

**Mr. Boyle moved, seconded by Mrs. Fisher to recommend to the full Board of Commissioners that the Solicitor amend the Township ordinance that regulates Wireless Facilities to include the recommendations made by the Cohen Law Group. The motion was carried.**

**Complete Streets Resolution: Mr. Chris Chirdon**

The next item of business was a presentation by Mr. Chris Chirdon on Complete Streets. **Mr. Chirdon** presented to the Committee a little over a year ago and gave a history of the Township's approval for walking trails. He presented information on possible steps that could be taken if the Committee approves the Complete Streets Resolution. These steps would start with a vision for the Township to include those with disabilities and all age levels. Let's Build a #Better Boulevard was presented to start off with a bicycling and walking lane on Mt. Royal Boulevard which is a state road. The next paving of Mt. Royal Boulevard is in 2023 and the resolution approval would allow Penndot notification to agree on a plan. There is a 50' right of way on Mt. Royal Boulevard and 55' right of way on Wetzel Road which is also a state road. Utility companies must provide moving of the light poles on a public project. Photos of a vision for different areas of Mt. Royal Boulevard were displayed. Funding is available for these types of projects. If the resolution is approved, the Township would meet with Penndot, identify areas for a design plan and negotiate on the plan for the 2023 Penndot road paving.

Upon inquiry by Mr. McElhone, Mr. Chirdon stated that the 50' right of way is 25' from the center of the road for both sides. Upon inquiry by Mr. Boyle, Mr. Chirdon presumes that the curves on Mt. Royal Boulevard would be straightened on the road through Penndot paving construction. The lines for a bicycling and walk area would be configured and decided by Penndot. The year 2023 Mt. Royal Boulevard paving information came from a conversation with Mr. Rogers. Mr. Chirdon stated that the 2023 Penndot road paving may only include the current paving of the road and not

additional construction but this would be a start and PennDOT may agree to bike and walk lanes north of Wetzel Road as it may not increase the funding for the project. It would be a start to a conversation with PennDOT on what the Township would like to plan. He will give a list of primary areas for the complete streets, north of the school and library on Mt. Royal Boulevard would be the easiest to start. This part of the road may just need to be striped (lines painted) out. The area that would most benefit the residents is to provide structure for walking and bicycling south of Wetzel Road.

**Public Comment:**

**Mr. Anthony Gromek**, a Shaler Township resident gave comment that it would be nice to have a safe place to walk or ride a bicycle on Mt. Royal Boulevard. He spoke about the danger of walking on Mt. Royal Boulevard from DeHaven north toward Ferguson Road.

**Mr. Jeffery Mulkern**, a Shaler Township resident walks Mt. Royal Boulevard most Sundays from his home to church and he would appreciate the extra space for walking and would appreciate if the Committee would start the process of starting with the complete streets program.

**Mr. Sean Stark**, a resident of McCandless Township was given permission to speak. Mr. Stark works for Transystems which provides architecture planning design and construction solutions to enhance the movement of goods and people across today's integrated transportation infrastructure. He explained that the future will bring a lot more municipalities participating in providing bike and pedestrian improvements as the millennial generation are active individuals. The City of Pittsburgh has been the first to provide travel lanes for bicycling. A recent study in Pittsburgh revealed that there are 500 bicyclists traveling on Penn Avenue each day. If a bike and pedestrian lane is provided, the use activity will increase. Upon inquiry by Mr. Boyle, Mr. Stark stated that there are issues with drivers adjusting to sharing the road with bicyclists and pedestrians and it is a learning curve. Some drivers do not want to share the road but there has been improvement and it is being accepted. Transystems suggests a linear post when a pedestrian lane is installed. Many other municipalities in the area are accepting and planning for bike and pedestrian improvements.

**Mr. Chris Watts**, a Shaler Township resident, a civil engineer and Vice President of Mobility for the City of Pittsburgh Downtown Partnership on bike infrastructure. He explained that there is design intervention to assist pedestrians on how to use the roadway. He walks and runs on Mt. Royal Boulevard daily and also walks with his 2-year old child to the library. Mt. Royal Boulevard is unsafe for these activities. He would love to see the Township approve the Resolution for Complete Streets to move forward and have streets that are safer for these activities through the process that Mr. Chiridon presented. The resolution opens doors for the process of speaking to PennDOT and the Southwestern Pennsylvania Commission (SPC). Alternative funding might be part of the 2023 Mt. Royal Boulevard paving project but there are other resources to accommodate larger scale projects. The resolution is not a commitment but permits the design process to go forward and allows for the Township to plan for a small or large project.

**Mr. David Lampe**, a Shaler Township resident uses Mt. Royal Boulevard to cycle, drive and uses the bus. He is a member of Walk Bike Shaler. Walk Bike Shaler has given away 250 safety vests to residents that are actively walking and biking in the Township. He urged the Committee to pass the Complete Streets Resolution.

**Mr. Boyle** recommends that the Committee have discussions with the Township Manager before moving forward.

**Mr. McElhone** stated that the Committee will take the presentation under advisement and review.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 8:20 p.m.

Respectfully submitted,

Judith L. Kording  
Assistant Manager

TJR:sm

M I N U T E S  
SHALER TOWNSHIP PUBLIC WORKS COMMITTEE MEETING  
TUESDAY, FEBRUARY 26, 2019

The meeting was called to order at approximately 6:47 p.m. by Commissioner Skelley. He announced that the meeting was being taped and asked the Secretary to call the roll as follows:

PRESENT: Skelley, Boyle, Mizgorski  
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Fisher, McElhone & Cross; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Matthew Sebastian, Township Engineer; Sherry Martin, Admin. Assistant

**New Business:**

**Road Paving List Presentation – Mr. Matthew Sebastian**

The first item of business was a presentation on road paving for 2019. **Mr. Sebastian** stated that the Board approved the road paving list at the February 12 meeting. There has been further discussion on additional funds from the budget for road paving and the approved list has been amended.

2019 Road Paving List

Ward	Street	SY	Est. Cost
1	Manhattan Avenue	1360	\$ 25,676.80
1	Rangley Drive	3832	\$ 72,348.16
2	Klir Road	2160	\$ 40,780.80
2	Walters Avenue	3339	\$ 63,040.32
3	East Hemlock	1927	\$ 36,381.76
3	Ponderosa Drive	3013	\$ 56,885.44
3	Pumice Road	1016	\$ 19,182.08
3	Sapling Street	7768	\$ 146,659.84
4	Dolores Drive	1629	\$ 30,755.52
4	W Glenn Avenue	1605	\$ 30,302.40
5	Garden Lane	1707	\$ 32,228.16
5	President Drive	1545	\$ 29,169.60
6	Coachman Road	2277	\$ 42,989.76
6	Dorothy Drive	815	\$ 15,387.20
6	Holly Springs Drive	1697	\$ 32,039.36
6	Laurel Hill Road	4853	\$ 91,624.64
6	Willhaven Drive	1896	\$ 35,796.48
7	Alma Street	3001	\$ 56,658.88
7	Highland Avenue	1147	\$ 21,655.36
7	Keystone Street	1520	\$ 28,697.60

**\$ 908,260.16**

**Mr. Boyle moved, seconded by Mr. Mizgorski to recommend to the full Board of Commissioners approval of the amended 2019 Road Paving list. The motion was carried.**

**Municipal Separate Storm Sewer System (MS-4) Presentation**

The next item of business was an MS-4 Presentation from Mr. Matthew Sebastian. **Mr. Sebastian** was taken unaware that he was speaking on MS-4 this evening. He explained that the Township will need a lot of funding to implement all that is required for the MS-4 permit. The 2019 budget will cover the requirements needed for projects this year. Additional projects for MS-4 will be expensive and will need to be budgeted for the next four years of the permit process. The Township has already completed half of the pollution reduction that was required for the Pine Creek watershed. Projects will need to be completed for the other half of the pollution reduction plan for the Pine Creek watershed. The Township will also have the Girty's Run watershed projects to complete which require a lot less sediment removal. The Township has identified a similar stream restoration project as was completed at Fall Run Park. The project is located between Fawcett Fields and the Wetzel Road bridge. This project is not the same level and expense as the Fall Run Park project but it will require funding from the budget. The Township consultant is working on identifying other areas that may qualify for the pollution reduction work. Upon inquiry by Mr. Skelley, Mr. Sebastian stated that the scope of the Fawcett Field to Wetzel Road stream project would be approximately half of the Fall Run Park project. The stream work would qualify for 25% of the pollution reduction required for MS-4. Upon inquiry from Mr. Mizgorski, Mr. Sebastian stated that the stream project would start at Fawcett Fields and end at the Wetzel Road bridge. There may be further evaluation for the stream work to go beyond Wetzel Road as the Township owns property to the Public Works garage. The permit process for this project would take approximately one year. The state will have already completed the Wetzel Road bridge replacement before the stream project will begin.

**Public Comments:**

**Mrs. Kording** thanked the public works, police department, volunteer fire departments and the Shaler Hampton EMS for the great job they did working through the storm and damage clean-up for the Township and residents. The Township had road closures and trees in power lines. The Township is not able to perform work if a tree is touching a power line.

**Mr. Boyle** agreed on the great job by all involved. He indicated that the Township and Commissioners received a lot of phone calls regarding trees falling on private property. The Township goal is to clear any roads that are blocked by trees and the Township employees are not permitted to go onto private property to remove trees.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Mizgorski moved, seconded by Mr. Boyle that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:00 p.m.

Respectfully submitted,

Judith L. Kording  
Assistant Manager

MINUTES  
PARKS AND RECREATION COMMITTEE MEETING  
TUESDAY, FEBRUARY 26, 2019

The meeting was called to order at approximately 6:30 p.m. by Commissioner Fisher. She announced that the meeting was being taped and asked the Secretary to call the roll. The Secretary called the roll as follows:

**PRESENT:** Fisher, Mizgorski, Skelley  
**ALSO PRESENT:** David Shutter, Board Chairman; Commissioners Boyle, Cross and McElhone; Judith Kording, Assistant Manager; Harlan Stone, Solicitor; Sherry Martin, Administrative Assistant

**New Business:**

**Shaler Area Little League – Foul line safety at Crawshaw Field**

The next item of business was a discussion on Shaler Area Little League foul line safety at Crawshaw Field. Commissioner Boyle sat in on the Committee meeting for discussion. Mr. Boyle explained that he was approached by Shaler Area Little League (SALL) regarding spectator safety at Crawshaw Field. **Mr. Greg McDonald**, President of Shaler Area Little League and resident of Shaler Township explained that they have just over 400 children in the little league program. There have not been any major injuries but the SALL is concerned about safety on Crawshaw Field. They are proposing 70 to 100 feet of temporary retractable netting with the capability of removing the netting as needed. **Mr. Boyle** presented the photos that were taken of the field. He commented on concerns issues with using netting on the field such as being used as a climbing device. The Township is trying to determine other ways to address the issue. One of those ways is to move the bleachers more in line with the backstops and extending the backstop fencing for two sets of bleachers on concrete pads. There is not enough room on the first base line because of the Crawshaw Memorial placement. **Mrs. Fisher** commented that another consideration is to place a bleacher behind the backstop and moving the picnic shelter grills. She thanked Mr. Burlett and Mr. Rogers for supplying the field photos. There was discussion on the use of wooden bats only on the field and Mr. McDonald stated that the new USA bat rules are lighter aluminum composite bats and SALL is following the rule through little league charter. Safety signage will be increased at the field. **Mr. Boyle** suggested members of the committee meet with SALL to review the field issues. There was further discussion on the use of chairs and blocking off areas.

**Public Comment:** No comments

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Skelley moved, seconded by Mr. Mizgorski that the meeting be adjourned at approximately 6:46 p.m.**

Respectfully submitted,

Judith L. Kording  
Assistant Manager