

MINUTES
PARKS AND RECREATION COMMITTEE MEETING
TUESDAY, JANUARY 22, 2019

The meeting was called to order at approximately 7:13 p.m. by Commissioner Fisher. She announced that the meeting was being taped and asked the Secretary to call the roll. The Secretary called the roll as follows:

PRESENT: Fisher. Mizgorski, McElhone sat in for Skelley
ABSENT: Skelley on vacation
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Boyle and Cross; Timothy J. Rogers, Manager; Harlan Stone, Solicitor; Sherry Martin, Administrative Assistant

New Business:

Adult Water Aerobics at Crawford Pool

The next item of business was the possible approval of Adult Water Aerobics at Crawford Pool. **Mrs. Sherry Martin** explained that as the Board had given preliminary approval for an adult water aerobics program at the pool. Mrs. Suzanne Jacobs, Assistant Manager at Crawford Pool has given a proposal of four sessions of eight classes each throughout the summer. Two of the sessions are before the pool opens and two are in the evening. The proposed cost for these sessions would be \$35.00 with a season pass and \$50.00 without a season pass. She has also proposed having an Assistant Instructor for the sessions and the individual would need to apply for employment at Crawford Pool. Equipment costs were included in the proposal for water dumbbells at a cost of 17 dumbbells for \$340.00 and noodles at a cost of 17 for \$51.00. The Committee was provided additional information on the swim lesson program and the fact that the Township does not have the Shaler Seadog schedule. Mr. Jon Banze, Crawford Pool Manager should be included in the recommendation on the times of the new program since there will also be additional evening swim lessons this year. Mr. Banze has recommended eliminating one of the pre-school sessions in the morning, one of the 6-12 year old sessions and the Saturday sessions since we will be adding evening lessons.

Mr. Rogers concern is the fact that the accommodation of swim lessons and water aerobics in the evening will delimit the use of the pool for dues paying members. He explained that when the pool is being used for other purposes the slide is shut down because of the current it creates in the water. The Shaler Seadog Manager met with Mr. Rogers and they are hoping to propose holding a regional swim event at the pool in 2020. This will depend on their discussion with the Kiwanis Club for permission to hold a concession at the regional swim meet to cover their costs. Pool crews also need time to clean the pool as there is still some cleaning done manually.

Mr. Boyle suggested that the participants supply their own noodles since they are not sturdy and would not hold up well. He also suggested that the Shaler Seadogs regional swim meet in 2020 not conflict with the baseball organization tournaments at Crawshaw Field.

Mr. McElhone thought that the Township should provide the water dumbbells to keep the equipment uniform. He also inquired where the water aerobics would be held in the pool, before or after the rope. There were further comments from Mrs. Fisher and Mr. Rogers on the space used for water aerobics. **Mrs. Fisher** stated that further details would be forthcoming once Mr. Banze makes recommendations on the swim lessons and water aerobics sessions.

Mr. McElhone moved, seconded by Mr. Mizgorski to recommend to the full Board of Commissioners that the Adult Water Aerobics at Crawford Pool be approved with the schedule and times to be confirmed. The motion was carried.

Public Comment:

Mr. Rogers commented that the Public Works Director decided to call all public works employees in at 5:00 AM tomorrow morning in case the Township roads are iced over.

There being no further business, the Chairman asked for a motion to adjourn.
Mr. McElhone moved, seconded by Mr. Mizgorski that the meeting be adjourned at approximately 7:25 p.m.

Respectfully submitted,

Timothy J. Rogers
Manager

TJR:sm

M I N U T E S
SHALER TOWNSHIP PUBLIC WORKS COMMITTEE MEETING
TUESDAY, JANUARY 22, 2019

The meeting was called to order at approximately 6:41 p.m. by Commissioner Boyle. He announced that the meeting was being taped and asked the Secretary to call the roll as follows:

PRESENT: Boyle, Mizgorski, McElhone sat in for Skelley
ABSENT: Skelley on vacation
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Fisher
& Cross; Harlan Stone, Solicitor; Matthew Sebastian, Township
Engineer; Anthony Zelina, Public Works Director; Sherry Martin,
Admin. Assistant

New Business:

Road Paving List and Discussion

The first item of business was a discussion on the road paving list for 2019. **Mr. Rogers** stated that the road paving budget is \$750,000. The proposed road paving for 2019 is \$700,000. **Mr. Sebastian** stated that \$535,000 is budgeted for road paving and the remainder will be taken from the liquid fuel fund bringing the total road paving budget to \$750,000. **Mr. Rogers** explained that the \$50,000 difference is to cover unexpected costs on base repair. The Township had significant base repair on the 2018 paving program. The need for base repair is not attained until the road is milled and proof rolled. The proof roll shows any movement in the road thus indicating if the road needs a base repair. If the base repair is not significant and there are funds left, the contractor is usually open to paving another road but they prefer that it is in the vicinity of work they are performing. The proposed list of roads cover all the wards in the Township. **Mr. Boyle** inquired if the streets that were on the preliminary list and were cut will be considered if there are additional funds. **Mr. Rogers** stated that the Township will need to provide the contractor with a street that is close to where they are paving for them to pave additional streets. There was continued discussion on the paving of additional streets. **Mr. Sebastian and Mr. Zelina** have some indications on which roads need base repair but it is difficult to determine on all of the roads. There are some contingency costs in the contract for base repairs but these costs went over in 2018. The work will be scheduled to permit flexibility at the end of the paving project to enable any additional paving. **Mr. McElhone** inquired if it is difficult to get a road paved at the end of the contract. **Mr. Sebastian** stated that the ability to add roads is written in the contract. The contractors are usually willing to negotiate since there are times when they need to pull out of the township to perform work in other municipalities. **Mr. Cross** inquired if all of Keystone Street in Shaler Township would be paved. **Mr. Sebastian** stated yes all of the Shaler Township portion of Keystone Street has been included for paving. **Mr. Rogers** stated that they will inform O'Hara Township in case they want their portion of Keystone Street included in the Shaler bid.

Mr. McElhone moved, seconded by Mr. Mizgorski to recommend to the full Board of Commissioners that the proposed 2019 Road Paving list be approved. The motion was carried.

Alternative Salt Dome Location

The next item of business was a discussion on an alternative salt dome location. **Mr. Rogers** stated that Mr. Zelina has done preliminary work on this issue. **Mr. Zelina** explained that the current salt dome does not permit proper rotation of the salt. He is proposing that an alternate salt dome would permit the rotation of the salt and the capability to store

reserves. The proposed alternate site would be the old girl scout camp which is located off Meyer Road in Kiwanis Park. This is an unpaved area to the left as you enter the park on Meyer Road. He has had an excavating contractor view the site and there is enough space for an 80' x 100' structure. The walls would be 8' or 10' high concrete walls. The 8' high concrete wall would give the Township an additional space for 4,200 ton of salt and the 10' high concrete wall would give an additional space for up to 5,400 ton of salt. The proposed structure would be a rectangular building to provide better management of salt rotation. **Mr. Rogers** stated that every winter Township Management is in panic mode over the amount of salt needed when storms occur for days. Morton Salt is a good salt supplier but it is often difficult to get delivery as needed when the salt is being used up quickly. Best management practices indicate that a municipality has 100% of salt on site by November 1. Shaler Township has a third to half of the salt supply depending on the year by November 1. To better utilize the current salt dome, salt ramps are set up inside the dome in order to dump salt to the back of the dome. This reduces the efficacy of the salt product. The Township may run out of salt when hit with a bad winter. An average run in the Township uses 250 ton of salt. This weekend used up approximately 750 ton of salt from the dome that holds 4,000 ton. The downside of the alternative salt dome location is that it is in a residential neighborhood, approximately behind four or five homes on Wetzel Road. **Mr. Boyle** inquired if the entire front of the building will be open. **Mr. Zelina** stated that the building would have to be secured. The building will be a Quonset hut design instead of a dome. **Mr. Rogers** stated that the new building will be used to pre-load trucks for anticipated storms. The proposed Quonset hut would be bid out and there is no estimated cost at this time. Electrical, security camera and fencing would be part of the project. These are pre-fab building with metal or canvas roof systems on top of concrete walls.

Mr. Mizgorski inquired if there were any other sites available. **Mr. Rogers** stated that the other site available is Beyrleye Park, which would require core drills since it was a fill site for Penndot. There was no compaction performed on the site and it is speculated that it was concrete fill. The property was then turned over to the Township. Kiwanis Park property is zoned R-1 Residential but Township uses are permitted in R-1 Residential areas. The Township will also have to investigate if there are restrictions on the deed when the land was acquired from the Kiwanis Club. **Mr. Mizgorski moved, seconded by Mr. McElhone that Township Management confirm zoning requirements as well as any restrictions on the deed and obtain a preliminary engineering estimate for a Quonset hut to be located in Kiwanis Park and report back to the Public Works Committee. The motion was carried.**

Public Comments: No comments.

There being no further business, the Chairman asked for a motion to adjourn. **Mr. Mizgorski moved, seconded by Mr. McElhone that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 7:09 p.m.

Respectfully submitted,

Timothy J. Rogers
Manager

TJR:sm

M I N U T E S
SHALER TOWNSHIP FINANCE COMMITTEE MEETING
TUESDAY, JANUARY 22, 2019

The meeting was called to order at approximately 7:10 p.m. by Chairman Boyle. He announced that the meeting was being taped and asked the Secretary to call the roll. The Secretary called the roll as follows:

PRESENT: Boyle, Cross, McElhone sat in for Skelley
ABSENT: Skelley on vacation
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Mizgorski, & Fisher; Timothy J. Rogers, Manager; Harlan Stone, Solicitor; Sherry Martin, Admin. Assistant

New Business

Shaler Hampton EMS By-laws Amendment

The first item of business was the possible approval of the Shaler Hampton EMS By-laws amendment. **Mr. Rogers** stated that there was a proposed by-law change by the Shaler Hampton EMS. Amendments to the by-laws for Shaler Hampton EMS must be approved by the two incorporated municipalities. **Mr. Cross** explained that the amendments to the by-laws included:

- The addition of Section 3.4, which clarifies the procedure for the Shaler Hampton EMS Board of Directors;
- Revisions to Section 5.1 to provide the Presidents with the ability to establish one or more committees on behalf of Shaler Hampton EMS; and
- Revisions to Section 5.2 so that a committee established by the President may meet by conference telephone or other electronic means.

Mr. Cross moved, seconded by Mr. McElhone to recommend to the full Board of Commissioners that the amended Shaler Hampton EMS By-laws be approved upon approval by the Solicitor. The motion was carried.

Public Comment: No comments.

There being no further business, the meeting was adjourned. **Mr. Mizgorski moved, seconded by Mr. Cross that the meeting be adjourned at 7:13 PM. The motion was carried.**

Respectfully submitted,

Timothy J. Rogers
Manager

TJR:sm

M I N U T E S
SHALER TOWNSHIP PUBLIC SAFETY COMMITTEE MEETING
TUESDAY, JANUARY 22, 2019

The meeting was called to order at approximately 6:37 p.m. by Commissioner Bill Cross. He announced that the meeting was being taped and asked the Secretary to call the roll as follows:

PRESENT: Cross, Fisher, McElhone
ALSO PRESENT: David Shutter, Board Chairman; Commissioners Mizgorski, and Boyle; Timothy J. Rogers, Manager; Harlan Stone, Solicitor; Sherry Martin, Admin. Assistant

New Business:

Shaler Hampton EMS Subscription Drive for Shaler Township

The first item of business was the possible approval of the Shaler Hampton EMS (SHEMS) Subscription Drive for Shaler Township. **Mr. Eric Schmidt, Director of SHEMS** commented that it is a significant source of revenue. The subscription drive is scheduled to be sent out at the end of February and will take effect at the end of March. There will be a slight price increase of \$5.00 to each level of service. This is the first price increase in six years. The subscription will cover 100% of co-pays and deductibles. Many other EMS services only cover 75% and some only 50% of co-pays and deductibles. **Mr. Rogers** inquired if there will be any amendments to the subscription drive letter to inform residents of that information. **Mr. Schmidt** stated that the residents are incredibly supportive and that the letter will speak about who we are. **Mr. Boyle** inquired if the subscription drive dates will be the same or staggered for the three municipalities. **Mr. Schmidt** stated that the subscription drives will be sent out at the same time.

Mrs. Fisher moved, seconded by Mr. McElhone to send the Shaler Hampton EMS Subscription Drive to the full Board for approval. The motion was carried.

Public Comment: No public comment.

There being no further business, the Chairman asked for a motion to adjourn. **Mrs. Fisher moved, seconded by Mr. McElhone that the meeting be adjourned. The motion was carried.** The meeting adjourned at approximately 6:41 PM.

Respectfully submitted,

Timothy J. Rogers
Manager/Secretary

TJR/sm