

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 13, 2016

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Cross, Mizgorski, Shutter, McElhone, Fisher, Boyle
ABSENT: Skelley (on vacation)
ALSO PRESENT: Timothy Rogers, Manager; Bryan Kelly, Chief of Police; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer; Sherry Martin, Administrative Assistant

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred August 9, August 30 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, August 9, 2016 and the Special Meeting Minutes dated Tuesday, August 30, 2016. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting Minutes of August 9, 2016 and the Special Meeting Minutes dated August 30, 2016 be approved as received by each Commissioner. The motion was carried.**

Planning Commission:

The next item of business was the Planning Commission minutes. **Mr. Wagner** was present for any questions on the Planning Commission minutes. Mr. Wagner reported that they did not have a quorum for the August Planning Commission meeting. The ABC Transit Site Development was on the agenda and the owner expected an approval of the development that evening. Mr. Wagner stated that there were no drawings or documentation received to review the site development. **Mr. Rogers** stated that ABC Transit has not cured the application. Mr. Rogers and Mr. Vita will be meeting with ABC Transit tomorrow. It will be Management's recommendation and opinion that the Planning Commission respond to the short form application and refer ABC Transit to the Zoning Hearing Board for consideration on whether they meet the zoning requirements particularly as it applies to a pre-existing, non-conforming use. These issues may need resolved through the Zoning Hearing Board before the Planning Commission reviews the development. The Township will be willing to perform these reviews through the Zoning Hearing Board and the Planning Commission on a parallel track if ABC Transit agrees. **Mrs. Mizgorski** commented that there may be residents coming to speak at the meeting regarding the ABC Transit.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Fall Run Park*
 - Permit applications were submitted for the proposed work. It is anticipated that permits will be approved this fall. With permits in hand, we will be able to apply for additional grant funding.
 - The geotechnical report has been completed by Gateway Engineers. In conversations with Gateway, it appears that minimal work will be needed near the falls to maintain the site.
 - As part of the permit submittals, overall plans have been completed. The plans are currently under review, but I see no major issues with what has been designed. Plans will be available for review prior to Committee meetings.
- *Sanitary and Storm Sewer*
 - Repair projects continued in August. An open cut storm sewer replacement project was completed off of Vollmer Drive. In early September, a sanitary sewer repair was completed on Royal Court Drive. I'm happy to report that – unlike the last pipe replacement project at Wallace & Locust Ridge – there were no issues and the work went as planned.
 - Of the four projects that were submitted as possible ALCOSAN GROW grant candidates, three were found to meet the goals of the GROW program. Full applications will be submitted for these three projects. If they are approved, we could receive up to \$709,000 of funding for projects totaling an estimated \$834,000. These will be granted in January 2017.
 - I met with Duke's Root Control to schedule the treatment of about 12,500 feet of sanitary sewer. The root control work took place during the week of 9/5.
- *Road Paving*
 - Paving work was largely put on hold during August, as we allowed the contractor to divert their equipment and manpower to finish work in other municipalities. The contractor will return to Shaler in late September to complete their work. They expect to take 2-3 weeks to pave the remaining streets.
 - *Route 8 Gateway Sign* - KLH Engineers are preparing bidding documents for the Gateway Sign project. In addition to the sign designed by Avanti Architecture, the plans will include a new bench, some low maintenance landscaping, minor site grading, and lighting for the sign and waterfall.

Mr. Boyle inquired on when the state will finish paving Butler Plank Road. **Mr. Sebastian** stated that there are some landslide issues that are being dealt with before they finish paving the road. **Mr. Shutter** inquired on how many roads are left to be paved on the road paving project. **Mr. Rogers** estimated that it was close to 20 roads that are not yet paved. **Mr. Sebastian** reported that the road paving contractor, Youngblood Paving will be coordinating with the school district and the bus company to help alleviate the impact on these schedules.

New Business:

Subdivision and Land Development Ordinance - SALDO

The next item of business was an announcement to start the review process for the Township's Subdivision and Land Development Ordinance, (SALDO). **Mr. McElhone moved,**

seconded by Mrs. Mizgorski to announce and start the review process for the Subdivision and Land Development Ordinance. The motion was carried.

Allegheny County Conservation District Memorandum of Understanding

The next item of business was the possible approval of the Allegheny County Conservation District Memorandum of Understanding. **Mr. Rogers** explained that in 1979 the Allegheny County Conservation District took the regulatory roll to delegate certain programs for the State such as permitting, inspections and investigating complaints. They primarily administer chapter 102 for erosion and sedimentation control plans that all builders are subject to. They have been entering into Memorandum's of Understanding (MOU) with municipalities and this is necessary to comply with the MS-4 permit requirements under the department's new regulations. Township Management recommends that the Township enter into the MOU with the Allegheny County Conservation District. **Mr. McElhone moved, seconded by Mr. Cross to approve the Allegheny County Conservation District Memorandum of Understanding. The motion was carried.**

Receipts and Authorizations:

The next item of business was the receipts and authorizations for the month of August. **Mr. Boyle moved, seconded by Mr. Cross that the receipts be turned over to the proper officers for deposit. The motion was carried.**

Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn for the month of August. The motion was carried. A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

Resolutions

Resolution No. 13-16 Giant Eagle (Get Go), 1700 Wm. Flinn Highway, Liquor License Transfer The Resolution was passed.

(Resolution No. 13-16 – Public Hearing minutes are attached as an addendum.)

Resolution No. 15-16 Allegheny League of Municipalities – Local Government Week

The next item of business was the possible approval of Resolution No. 15-16 for the designation of Local Government Week through the Allegheny League of Municipalities. **Mr. Cross moved, seconded by Mr. Boyle that Resolution No. 15-16 designating the third week in April as the Local Government Week through the Allegheny League of Municipalities be approved by voice vote. The motion was carried.**

Comments:

Mr. McElhone reminded the audience that September is the “Be Friendly to your Library” month. If you donate to your local library the donation may be matched through foundations.

Chief Kelly commented that there will be a Prescription Drug Take Back drop off at the Shaler North Hills Library on Saturday, October 22 from 10:00 AM to 2:00 PM. You can also drop off your prescription drugs at the Shaler Township Police Department's drop off box.

Mr. Rogers reported that because of the installation of a new turf field at the middle school, there will be no fireworks at the Holiday “Lite Up” Night festivities. All other activities will proceed on Saturday, November 19, 2016.

Mr. Dave Lampe, 2512 Oakwood Road, Pittsburgh, PA 15209 reported that there has been a new grass roots organization formed in Shaler that started meeting in April called Walk Bike Shaler. Walk Bike Shaler has been formed to represent the needs of those that walk and bike in Shaler Township. They may come to the Board with future short or long term projects. They are in contact with other similar local groups from Ross Township and Millvale Borough. **Mr. Boyle** informed Mr. Lampe that his group is on the Parks and Recreation Committee agenda. **Mr. Lampe** stated that Walk Bike Shaler is not coming to the Board of a monetary hand out, they would like to work with the Board to improve conditions for those that walk and bike in Shaler.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:47 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary
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