

**MINUTES**  
**REGULAR MEETING, SHALER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**TUESDAY, JULY 12, 2016**

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

**PRESENT:** Skelley, Boyle, Cross, Mizgorski, Shutter, McElhone, Fisher  
**ALSO PRESENT:** Timothy Rogers, Manager; Kevin Boyle, Deputy Chief of Police; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer; Sherry Martin, Administrative Assistant

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred June 14 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

**Approval of Minutes**

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Tuesday, June 14, 2016. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting Minutes of June 14, 2016 be approved as received by each Commissioner. The motion was carried.**

**Shaler North Hills Library**

The next item of business was a report on the Shaler North Hills Library. **Ms. Sharon McRae** reported that the library is having a fabulous summer and the attendance at the library is up. Regional libraries are waiting for a feedback response from the Allegheny County Library Association (ACLA) Board on the new membership agreement. The issues are the desires for the Association to combine state funds with Regional Asset District (RAD) funds and the libraries are not in favor of this agreement. September brings the Love Your Library campaign that is sponsored by ACLA and the Carnegie Library of Pittsburgh and SNHL will participate but not to a great extent. This is a fundraising and awareness campaign but it coincides with the Pittsburgh Foundation Day of Giving which SNHL does participate. Upcoming fundraisers at the library are the Appraisal Fair on July 30<sup>th</sup> in partnership with the Heinz History Center, Touch a Truck on August 7 and the Mission Mahi Truck on July 14. The Garden Tour fundraiser raised \$1,500.00. Ms. McRae complimented Mr. Rogers for speaking at the Library Trustee meeting and she has received possible feedback on that meeting. The Library is working on plans for their Birthday Bash and planning resident's participation.

### **Planning Commission:**

The next item of business was the Planning Commission minutes. **Mr. Rogers** stated that any questions for the Planning Commission may be directed to Mr. Vita. There were no questions.

**(Engineers Report – scheduled later in the meeting)**

### **New Business:**

**Possible lot line revision – Robert Casey – Hoffman Street – Lot and Block 355-P-37, 355-P-40, 355-P-43 in the Fourth Ward.**

The next item of business was the possible approval of a lot line revision for Robert Casey on Hoffman Street. **Mr. McElhone moved, seconded by Mr. Skelley to approve the lot line revision for Robert Casey, Hoffman Street, Lot and Block 355-P-37, 355-P-40 and 355-P-43 in the Fourth Ward.** Under question, Mr. Rogers requested Mr. Vita describe the lot line revision. Mr. Vita explained that the owners are cleaning up some lot line issues between three property owners. One of the owners is building a garage. The garage will not be built on or near the water issues on Hoffman Road.

In anticipation of next month's agenda, Mr. Rogers requested Mr. Vita speak on the Peace Development and the ongoing stormwater issues on Hoffman Road. Mr. Vita explained that they will be increasing the size of the detention facility on the property. The work will reduce the flow rate with two 15-inch storm sewer pipes that will flow underground to the detention facility. The system will control the stormwater to slow it down and allow for dissipation before reaching the detention facility. Mr. Rogers stated that the development exceeds the stormwater requirements. **The motion was carried.**

### **Receipts and Authorizations:**

The next item of business was the receipts and authorizations for the month of June. **Mr. Boyle moved, seconded by Mr. Skelley that the receipts be turned over to the proper officers for deposit. The motion was carried.**

**Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn. The motion was carried.** A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

### **Reports of Standing Committees**

#### **North Hills Council of Governments**

The next item of business was a report on the North Hills Council of Governments. **Mr. McElhone** reported that there was no meeting held in June and he distributed highlights to the Board on the May meeting.

### **RESOLUTIONS**

#### **Resolution No. 11-16 Greenways, Trails and Recreation Program (GTRP) Grant**

The next item of business was Resolution No. 11-16 for the Greenways, Trails and Recreation Program Grant. **Mr. Cross moved, seconded by Mr Boyle that Resolution No. 11-**

**16 authorizing the Manager to execute a grant to the Greenways, Trail and Recreation Program for Fall Run Park be approved by voice vote. The motion was carried.**

**Resolution No. 12-16 STLocal5Restaurant Group, LLC, 3108 Wm. Flinn Highway for Liquor License Transfer**

**PASSAGE OF ORDINANCE**

**Ordinance No. 1938 Windmill Energy Systems**

**(Resolution No. 12-16 and Ordinance No. 1938 were public hearings and the minutes are attached as an addendum.)**

**Comments:**

**Mrs. Fisher** thanked all those that participated and worked on the July 4 and July 5<sup>th</sup> Community Day Celebration. There were over 140 runners at the Jane Neely 5K run. She thanked the Parks and Recreation crews, the Police, Shaler EMS, Mrs. Martin, Mrs. Kording, and Mr. Vita. The park was filled for the rescheduled July 4 celebration that was held on July 5.

**Mr. Shutter** gave a special thanks to Mrs. Fisher for all her work on Community Day. It was a challenging two days with the re-scheduling of events to July 5.

**Mr. McElhone** commented on the special Independence Day event that was held at Elfinwild Presbyterian Church on July 3<sup>rd</sup>. They had a service of celebration with patriotic music, reading of the Declaration of Independence and the Gettysburg Address. The local VFW was part of the service and he encouraged all to attend next year.

**Mrs. Mizgorski** ran the Jane Neely 5K Race on July 4<sup>th</sup> and gave a challenge to her fellow Commissioners to join her in participating in the Jane Neely 5K Race next year on Community Day.

**Engineers Report:** Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Fall Run Park*
  - An application was submitted for Greenways, Trails and Recreation Program (GTRP) grant funding. The requested amount was \$250,000. Previously, an application was submitted through the Gaming Economic Development Fund (GEDF). Confirmation of a GEDF grant could be coming in the near future.
  - Gateway continued the overall project design and permitting, including work on bridge abutments and structural design of bridges.
- *Sanitary and Storm Sewer*
  - The annual NHCOC Sewer Rehabilitation contract was put out to bid after revisions were made by a small committee of NHCOC engineers. We hope that the revisions will reflect positively on the outcome of the bidding process. Bids were opened on July 8 and more detailed information should be available for the July 12 Commissioners Meeting.

- CCTV results were submitted and information is under review. Sanitary sewer repairs will be scheduled as needed as a result of the CCTV work.
- Sanitary sewer repair projects were completed on Hoffman Street and Garden Place. Those roads should now be fully prepared for paving.
- After heavy storms, an overflowing detention pond at Wallace Road and Locust Ridge Drive led us to find a collapsed storm drain pipe. What we had hoped would be a straightforward spot repair of the pipe has escalated into a much more involved project, due to the very poor conditions found under the road and around the pond and associated piping. Through some hard work and coordination between the Township, the contractor, and HSWA, I believe that the project is now progressing well and the bulk of the work should be completed (aside from re-paving and restoration) during the week of July 11.
- *Road Paving*
  - Youngblood Paving agreed to start their work earlier than planned to help address deteriorating conditions on Fenway Road and Winterset Drive due to recent HSWA waterline replacement projects. Fenway and Winterset have been completed and Youngblood is due back in Shaler to tackle the remainder of the project starting July 18.
  - Anthony Zelina and I met with PennDOT project personnel to discuss the Kleber Road paving project. Through coordination between the PennDOT project and the Township's paving of Butler Plank Road, we anticipate that stormwater drainage in the area of Kleber and Butler Plank should improve.

**Mr. McElhone** inquired when Penndot would start the paving project on Kleber Road and Butler Plank Road. **Mr. Sebastian** indicated that he had a meeting with Penndot to coordinate the Township and Penndot's paving of Butler Plank Road and they indicated that they were waiting on a geotechnical report on some landslide issues. They did not have a start date.

**Comments:**

**Mr. Rogers** thanked Rep. Hal English for his assistance on the Gaming and Economic Development Fund (GEDF) grant. The Township will be receiving a \$260,000.00 grant for Fall Run Park. Mr. Rogers thanked the Board for encouraging him to re-schedule events on July 4<sup>th</sup> to July 5<sup>th</sup>. He also thanked Commissioner Fisher and Mr. Vita for the work on Community Day. Mr. Rogers commended Mr. Sebastian on working late hours the last two weeks with the emergency repair on Wallace Road.

**Deputy Chief** commented that Detective Heintz is still working on the burglary case that took place at McDonalds.

**Mr. Cross** requested that the Police Department expedite the camera installation on Route 8.

**Mr. Johnson**, Shaler EMS Director commented that Shaler EMS recently passed their state inspection for their license.

**Mr. Mike Bonfiglio, 1604 Tamarack Drive, Allison Park, PA 15101** brought continued concerns of water issues coming from South and North Pine Drive to the end of Tamarack Drive

and Black Oak Drive and the new construction on Tamarack Drive. Some of the concerns were that the catch basin on North Pine is too small and that is why Tamarack Drive is getting water and they were requesting the Township pipe the open stormwater run on Tamarack Drive.

**Mr. Rogers** stated that the owner of the new home being built on Tamarack Drive has agreed to install a swale on his property and erect a dirt mound on his property to help with the stormwater issue on Tamarack Drive. Mr. Rogers explained that there is no requirement for the owner to install the swale or erect the dirt mound. The Township cannot prove ownership of the basin on Tamarack Drive therefore, the Township will take ownership of the basin and will plan on repairing and re-lining. The Township cannot increase the size of the basin on North Pine Drive as it may cause issues in other areas. The Township also does not pipe natural open stormwater runs.

**Mr. Rogers** explained that after 21 years by operation of law a paper street goes to the adjoining property owners. The Township will assist if at all possible but cannot bear the burden of creating another problem for homeowners downstream. When there is an open run on your property, the owner has the responsibility to clean it out. The Township cannot commit piping an open run. The Township Engineer will review the water issues that flow into the open run from North Pine Drive.

**Mr. Shutter** commented that the Township will assist in any way it can but must be careful not to use township funds on private property. The final resolution will be made when the Township has an engineering report.

**Mr. Lawrence Basi, 3200 Black Oak Drive, Allison Park** insisted that when they bought their homes, that no homes would be built on the vacant lot on Tamarack Drive. **Mr. Rogers** stated that if that contingency is on his property deed, he can enforce the deed contingency against the builder.

**Mr. Rogers** invited the residents to view the building plans at the Township offices for the home being built on Tamarack Drive.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 8:07 PM.**

Respectfully submitted,

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Timothy J. Rogers, Secretary  
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