

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, MAY 10, 2016

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: McElhone, Fisher, Skelley, Boyle, Cross, Mizgorski, Shutter
ALSO PRESENT: Timothy Rogers, Manager; Judith Kording, Finance & Administration Director; Bryan Kelly, Chief of Police; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred April 26 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Monday, April 12, 2016. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of the Board of Commissioners held Tuesday, April 12, 2016 be approved as received by each Commissioner. The motion was carried.**

Planning Commission: Mr. David Piekarski

The next item of business was the Planning Commission minutes. **Mr. Piekarski** was present and inquired if the Board had any questions. **Mr. Rogers** inquired of the Planning Commission's review of the Shaler Area School District Track and Field Renovations. The Township received a letter from the School District, dated April 20, 2016 as requested by Mr. Piekarski, stating "The School District acknowledges that by approving the land development plan for synthetic turf and track resurfacing at the Shaler Titan Stadium that Shaler Township has no liability regarding the products used on the project". Mr. Rogers stated that all other issues have been resolved through the architect.

Mr. Rogers requested that the Planning Commission inquire about the maintenance of the wetland area that will be fenced off on the School District Rogers School Plans. The wetlands are required to be kept clean according to federal requirements.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Road Paving*

- Paving bids were opened on April 20th. Most of the bids were near or under the initial project cost estimate. Our low bidder is Youngblood Paving, with a bid of \$1,276,712.40. Based on their bid and history of consistent quality work, I recommend that the contract be awarded to Youngblood. It is expected that paving will take place during June, July and August.
- *MS4*
 - The DEP conducted our MS4 inspection on April 6. As I explained during the April Board of Commissioners meeting, there were no violations, but we did receive minor comments. The comments will be addressed through our ongoing MS4 work.
- *Sanitary Sewer*
 - Flow Isolation work continued, establishing study points through mapping and field evaluation work.
 - The bulk of our CCTV work for 2016 was completed in April. Conditions have been favorable enough that we should be able to add in sewer pipe segments to the initial scope of work and remain within our rental agreement with RedZone Robotics.
 - Sanitary sewer improvements and rerouting work were completed on Short Street.
- *Stormwater Management*
 - A meeting was held with a local stormwater modeling specialist to discuss our issues in the area of Vollmer Drive and President Drive. The initial meeting was positive and I am hopeful that we will be able to determine a cost effective strategy to improve the stormwater management system in that area.

Mr. Boyle inquired if Youngblood has any issues with using a different material than Superpave. **Mr. Sebastian** stated that it was bid out to use the ID-2 or the Marshall mix and there were no issues from any of the bidders.

New Business:

Possible approval of Site Development – Shaler Area School District – Titan Track and Field Renovations, Mt. Royal Boulevard.

The next item of business was the possible approval of the Site Development for Shaler Area School District Titan Track and Field Renovations. **Mr. Rogers** invited the representative from the School District to step to the podium. **Mr. John Carly, Site Engineer from HHS DR, 40 Shenango Avenue, Sharon, PA 16146.** **Mr. Rogers** stated that HHS DR has been exceptionally responsive to the Township's concerns. **Mr. Rogers** also inquired about the groundwater control. There will not be as much water absorption since they are using a synthetic turf on the field and whatever is not evaporated will be piped to a holding facility. **Mr. Carly** stated that it is an infiltration holding facility. The synthetic field will be gravel underneath with some herringbone drains that flow into a larger, deeper drainage system that are perforated and wrapped in stone and the systems are six feet deep and seven feet wide. These are placed intermittently underneath the turf. This increases the infiltration substantially. There are three pipes going out over the east over the ravine, (this would be under the visitor's bleachers on the track). They decided to use all three pipes that existed to increase the outfall in three segments instead of one. It would also substantiate reduction in all of the posts flows. There are some issues and the School District is investing a lot of money and time to stay at the facility. This will decrease the chance of landslides and erosion. The south outlet is undermined and the gabion baskets will be re-set to promote what was intended to be sheet flow. They will also

speak to the conservation district for review and feedback to determine the scope of work required. **Mr. Rogers** stated that the drop from the top over the ravine is 265 feet and the Township is concerned that it be controlled flow. Mr. Rogers agreed that re-setting the gabion baskets and the rip be part of the project and inspections. HHSDR will be dealing with the Conservation District for reviews. **Mr. Shutter** inquired of the condition of the concrete wall. **Mr. Carly** stated that there is no rotation but there are hairline cracks, nothing significant. They reviewed the plans and there are tie-backs on the retaining wall and under the track about 22 feet. They feel comfortable with the integrity of the wall. It is tied back with steel. Whatever water is in excess stays under the turf. Since there was a little bit of impervious, two runways, long jump and triple jump were placed to have another NPD (national pollutant discharge) for the conservation district, they placed an infiltration trench there. (a trench about 3 feet down and 2 feet wide, with a pipe and stone all wrapped in fabric) to promote infiltration and storage. If this trench ever fills up, it will just flow over and cascade down. Their NPDES permit is actually for two sites which allows them to remove the excess waste material from the Titan Stadium site and deposit the materials at the practice field on Anderson Road. They will have approximately 4,500 cubic yards of material to be deposited which allows them to fill in low spots on the existing field and the practice field is four feet lower and they are bringing up the elevation. The remainder will be left in a stockpile for the school. They will be working with the Conservation District and they have already received their permits. The contractor will be handling the grade and fill permit through the Township. **Mr. McElhone moved, seconded by Mrs. Mizgorski to approve the Site Development for the Shaler Area School District Titan Track and Field Renovation, 1810 Mt. Royal Boulevard in the Fourth Ward. The motion was carried.**

Possible approval to hire Summer employee for Crawford Pool

The next item of business was the possible hiring of a part-time Summer employee for Crawford Pool. **Mrs. Fisher moved, seconded by Mr. Boyle to hire Kristin Rost as a part-time summer employee for Crawford Pool. The motion was carried.**

Receipts and Authorizations:

The next item of business was the receipts and authorizations for the month of April. **Mr. Boyle moved, seconded by Mr. Skelley that the receipts be turned over to the proper officers for deposit. The motion was carried.**

Mr. Boyle moved, seconded by Mr. Skelley that warrants be drawn. The motion was carried. A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

REPORTS OF STANDING COMMITTEES

North Hills Council of Governments

Mr. McElhone stated that there was no meeting in April.

Finance

Possible approval of the Other Post-Employment Benefits (OPEB) Trust Fund

The next item of business was the possible approval of the OPEB Trust Fund. **Mr. Boyle moved, seconded by Mr. Cross to approve the recommendation from the Finance Committee meeting on April 26 to open an Other Post-Employment (OPEB) Trust Fund**

account and prepare a request for proposals for the post-retirement death benefits fund management. Under question, Mr. Rogers explained that the state enacted new Government Accounting Standards (GASB) requirements for municipalities to place whatever liabilities they have for employees in a future sense, as a result of collective bargaining agreements and benefits. The best example is that a police officer is able to retire at 55 years of age and the Township would provide their health care coverage for ten years. There are other (OPEB) that the Township has paid from its annualized budget. These new accounting standards require these benefits to be declared as liabilities on the Township's balance sheets starting in 2018. There is \$104,000 in an account for these types of benefits and these funds would be transferred to the OPEB account. The Township's OPEB pure liabilities exclusive of pensions is in excess of 4.5 million dollars. It is to the benefit of the Township's balance sheets to begin to fund these benefits. Once the funds are placed in the account, they cannot be withdrawn except to pay for post-retirement benefits. Township Management recommends approval of this OPEB account and the Township is required to advertise for a request for proposals for a financial institution for this fund. **The motion was carried.**

Public Works

Possible approval of the Republic Services Trash Contract Extension years.

The next item of business was the possible approval of the Republic Services Trash Contract Extension Years. **Mrs. Mizgorski moved, seconded by Mr. Skelley to approve the recommendation from the Public Works Committee Meeting on April 26 for the extension of the Republic Services contract for years 2017 and 2018.** Under question, Mr. Rogers explained that the Township bids out the trash removal which includes recycling, household hazardous waste and e-waste. The Township is in the third year of the contract and the extension years are optional in case there are changes in trash services. The Township has recorded one of the highest amounts of recycling for 2014 which decreases the landfill costs. Township Management recommends approval. **The motion was carried.**

Possible approval of the 2016 Road Paving Bid

The next item of business was the possible approval of the 2016 Road Paving Bid. **Mrs. Mizgorski moved, seconded by Mr. McElhone to approve the recommendation from the Public Works Committee Meeting on April 26 to award Youngblood Paving, Inc. the 2016 Road Paving Project, they being the lowest responsible bidder at \$1,276,712.40.** Under question, Mr. Rogers stated that the Township is delighted that Youngblood Paving is the lowest responsible bidder. The Township has had very good experiences with Youngblood in the past. Youngblood has indicated that they will be ready to start paving in late June. The Township anticipated that the bid would come in at 1.5 million which will allow the Township to add another road. The Public Works Committee has agreed with Management's recommendation to pave Butler Plank Road. This is in conjunction with the County paving Vilsack Road and the State paving Kleber Road and their portion of Butler Plank Road. He commended Mr. Sebastian for his work on the bid specifications. **The motion was carried.**

Public Safety

Possible approval of the Prescription Drug Take Back Box for Police Department.

The next item of business was the possible approval of the Prescription Drug Take Back Box for the Police Department. **Mr. Cross moved, seconded by Mr. Boyle to approve the**

recommendation from the Public Safety Committee meeting on April 26 for the proposal of the Prescription Drug Take Back Box for the Police Department. The motion was carried.

RESOLUTIONS

Resolution No. 9-16 Authorization for Redevelopment Authority of Allegheny County (RAAC) Grant for Fall Run Park.

The next item of business was Resolution No. 9-16 RAAC Grant Authorization. **Mr. Cross moved, seconded by Mr. Boyle to approve Resolution No. 9-16 authorizing the execution of a grant to the Redevelopment Authority of Allegheny County for Fall Run Park. The motion was carried.**

PASSAGE OF ORDINANCE

Ordinance No. 1938 Wind Turbine

The next item of business was the passage of Ordinance No. 1938 Wind Turbine. **Mr. Rogers** stated that he is requesting the Ordinance and public hearing be tabled. **Mr. Boyle moved, seconded by Mr. Cross to table Ordinance No. 1938 Wind Turbine to give the Planning Commission time for review. The motion was carried.**

Comments:

Mr. Cross commented that the Board had a conversation last year regarding the summer hires being given a performance ranking for hiring allowing individuals to be hired without coming back to the Board for hiring additional employees. **Mrs. Fisher** commented that the Township did not have the application for the individual that was hired this evening and she had worked previously for the Township. **Mr. Cross** stated that when additional employees are hired, it should be by the performance ranking they are given. **Mr. Rogers** agreed with the performance ranking hiring.

Mr. McElhone commented what a great deal the Township has with the current trash contract with the additional services.

Mr. Rogers asked everyone to visit the new website at www.shaler.org. He commended the website team, Mrs. Judy Kording, Mrs. Sherry Martin, Mrs. Amanda Jennings, Lt. Sean Frank and Sgt. Joshua Watkins for all of the efforts on the new website.

Mr. Rogers requested that the Board schedule a Board of Commissioners meeting on Tuesday, May 24 to discuss the rehabilitation of Fall Run Park. The meeting will be confirmed if Gateway Engineers is able to come in for a review and discussion. The Township has applied for grant funding for this project which consists of a landslide, stream bank restoration and twelve bridges. The initial estimate was \$750,000.00 but this may be higher. **Mr. Shutter** commented that Fall Run Park is a wonderful asset to the community and the Board is committed to renovate the park.

Mr. Johnson, Shaler EMS Director, announced that Shaler EMS was notified today from the American Heart Association that they have achieved the 2016 Mission: Lifeline EMS Silver Level Recognition Award. This award is based upon the achievements as identified through the agency's online application submission of data representative of care delivered in 2015. This is for the care, recognition and transportation of STEMI (ST Elevation, Myocardial, Infarction)

patients. These are the most common type of heart attacks they have been treating. They look at 12 different criteria on how the patients are treated. This award is the second highest award next to the gold which we hope to receive next year. **Mr. Shutter** thanked Mr. Johnson and his crew. **Mr. Rogers** also congratulated Shaler EMS on the award.

Chief Kelly thanked Norma Hufnagel and Sharon McRae for the work on the Drug Take Back program. They collected 634 pounds of medications.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:41 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary

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