

**MINUTES**  
**REGULAR MEETING, SHALER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**TUESDAY, APRIL 12, 2016**

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

**PRESENT:** Shutter, McElhone, Fisher, Skelley, Boyle, Cross, Mizgorski  
**ALSO PRESENT:** Timothy Rogers, Manager; Judith Kording, Finance & Administration Director; Bryan Kelly, Chief of Police; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred March 22 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

**Approval of Minutes**

The first item of business was the possible approval of the Regular Meeting Minutes of the Board of Commissioners held Monday, March 8, 2016. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of the Board of Commissioners held Monday, March 8, 2016 be approved as received by each Commissioner. The motion was carried.**

**Shaler North Hills Library:** Ms. McRae

The next item of business was a report from Ms. McRae on the Shaler North Hills Library (SNHL). **Ms. McRae** reported that the attendance at the library is up 15.2% overall for 2016. They have done a major collection move to free up space for programs and community groups. The Young Adult division of the American Library Association has chosen SNHL to present at their annual conference to be held in Pittsburgh November 4 through 6. The library held a Career Workshop on April 6 with several employers and had 25 participants. The Spring Book Sale will be held April 23 and 24. The Volunteer Breakfast will be held on May 25, the Great Gardens Contest and Tour is on June 26 and the Summer Reading program kicks off May 27. The library will be holding a 75<sup>th</sup> Anniversary Celebration this year. The library broke ground on December 7, 1941 and they opened the doors to the community in September 1942. Celebrations are planned to kick off in December, 2016. Mr. Sam Bennardo will be chairing the 75<sup>th</sup> Anniversary Celebration Committee.

**Planning Commission:** Mr. Wagner

The next item of business the Planning Commission minutes. **Mr. Wagner** was present and inquired if the Board had any questions. **Mr. Rogers** inquired if they were reviewing the Rogers School project. **Mr. Wagner** stated yes and they have some questions concerning turf

and field renovations at the school. **Mr. Boyle** inquired if they would be reviewing the Wind Turbine ordinance. **Mr. Wagner** stated yes.

**Engineers Report:** Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Road Paving*
  - Project specifications and the Contractors' Bid Package were finalized. The project has been advertised and multiple contractors are expected to bid. Bids will be opened on April 20<sup>th</sup>, with the intention of recommending a contractor to the Board at the May meeting.
- *MS4*
  - Preparation continued for the DEP's MS4 inspection. As part of our preparation, we had a thorough mock inspection on March 23<sup>rd</sup>. The DEP inspection occurred on April 6<sup>th</sup>. The inspection report may be available before the April Board meeting. Based on our interaction with the inspectors, I believe that the inspection went well and any deficiencies that might be noted will be items we are already working to improve. Our MS4 efforts will be ongoing, but I think we are in a good position to build from.
  - To help with efficiently meeting our MS4 mapping and inspection requirements, I have been working on setting up a cloud based, online GIS interface that can be used in the field. The GIS system has the potential to be used for many activities beyond MS4 once we get up and running.
- *Sanitary Sewer*
  - In accordance with the Consent Order, we started work on a series of flow isolation studies. The flow isolation work will allow for evaluation of inflow and infiltration trouble spots in our system. Demonstration projects will be completed to remove excess flow from the system. Overall, this is a multi-year project.
  - 2016 CCTV work was set up with RedZone Robotics. This year's CCTV work will be completed in the northern part of the Township, just west of Mt. Royal Boulevard.
  - Sanitary sewer improvements and rerouting work were started on Short Street. The work is expected to conclude in April.

**Mr. Boyle** inquired if there were any issues with the specified asphalt product and the elimination of the Superpave product on the road paving bid specifications. **Mr. Sebastian** stated that he had not received any comments or concerns on the bid specifications.

**Mr. Sebastian** reported that the MS-4 Inspection report was received today and the Township had no violations on the report. There are some issues in the report that the Township needs to continue working on. Mr. Sebastian thanked the administrative staff and the Public Works crews for their work efforts on the preparation of the MS-4 Inspection.

**Mr. Sebastian** stated that notifications will go out for the overnight work that will be performed on some of the manholes in the Township.

**Mr. Rogers** commended Mr. Sebastian on the work efforts on the MS-4 along with Sgt. Frank and Mr. Zelina. He explained that the MS-4 is a requirement that is invoked by the Environmental Protection Agency (EPA) which is trying to deal with storm systems in municipalities. The Township is currently under an Administrative Consent Order through the EPA for sanitary sewers and now they have invoked the MS-4 requirements and the Total Maximum Daily Load (TMDL) requirements. All three of these significant environmental issues have six-figure costs to the Township.

**Mr. John Bahndorf, 1335 Anderson Road** commented that Redzone Robotics is a very expensive company. What type of equipment are we looking at? **Mr. Rogers** stated that the Township does not buy equipment from Redzone. The testing work that Redzone performs is bid out through the North Hills Council of Governments. Redzone places camera robots in the sanitary sewer systems to view the integrity of the system and what repairs need to be performed. Redzone uses a sub-contractor to perform the work and they analyze the testing and a report and video is given to the Township. The Township is required under the EPA to perform this work on one of eight zones each year. There are seven zones with the main trunk lines being the eighth.

**Mrs. Mizgorski** inquired if the re-lining of William Street has started. **Mr. Rogers** stated that the sanitary line work has to be complete before they start on the storm water lines. **Mr. Sebastian** stated that Lakeside Drive was the last work to be performed on the sanitary lines. William Street was at the top of the list for work to be performed on the storm water lines and he was not aware if it had been completed. He will investigate and e-mail Mrs. Mizgorski with an update. **Mr. Rogers** explained that Redzone is backlogged on their work with municipalities.

**Mr. Cross** inquired where we are on the Gateway Sign? **Mr. Sebastian** stated that he and the Public Works Director reviewed the site last week. He still needs to acquire some documentation in order to start the bid process because of the monetary scale of the construction. He hopes to have the bid out shortly now that the road paving bid specifications and MS-4 projects are complete. The Township has received a permit from the state for the project.

#### **New Business:**

#### **Possible hiring of Summer part-time employees**

The next item of business was the possible hiring of Summer part-time employees. **Mrs. Fisher moved, seconded by Mr. Boyle to hire the following individuals for Summer part-time employment:**

FIRST NAME	LAST NAME
Jon	Banze
Karen	Banze
Devin	Gannon
Stephen	Seidelson
Suzanne	Jacobs
Allison	Banze
Michelle	Benna
Dillon	Brown
Gino	Cercone

FIRST NAME	LAST NAME
Molly	Powers
Ellie	Siwicki
Clinton	Volle
Daniel	Wigda
Abigail	Banze
Claire	Blaha
Meghan	Harris
Hunter	Jamison
Morena	Miller

Abbey	Conrad	James	Roberts
Hannah	Crawford	Alyssa	Royer
Gina	Della Valle	Jessica	Wetzel
Brendan	Donovan	Adam	Amrhein
Megan	George	Tanner	Boyle
Logan	Gray	Evan	Dellaera
Brittany	Hernon	Eric	Spiker
William	Keat	Joseph	Zangaro
Philip	LaManna	Chuck	Palucka
Julie	Loesch	Peter	Fisher
Zachery	Marker	David	Flory
Connor	Maroni	Matthew	Burlett
Zachary	Marshall	Anthony	Zelina
Roslyn	Mizgorski	Samantha	Bagwell
Christopher	Nagy		

**The motion was carried. Mrs. Mizgorski abstained.**

#### **Possible hiring of Part-time Substitute Crossing Guard**

The next item of business was the possible hiring of a part-time substitute crossing guard. **Mr. Cross moved, seconded by Mr. Boyle to hire Richard Gannon as a substitute crossing guard subject to receiving the following background clearances; Pennsylvania State Police, Child Abuse History Clearance and the Federal Bureau of Investigation Fingerprint Clearance. The motion was carried.**

#### **Receipts and Authorizations:**

The next item of business was the receipts and authorizations for the month of March. **Mr. Boyle moved, seconded by Mr. Skelley that the receipts be turned over to the proper officers for deposit. The motion was carried.**

**Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn. The motion was carried.** A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

### **REPORTS OF STANDING COMMITTEES**

#### **North Hills Council of Governments**

The next item of business was on the North Hills Council of Governments. Mr. McElhone inquired if the Board had any questions on his report that was sent to the Board of Commissioners. There were no questions.

#### **Public Safety**

#### **Possible approval of the Extension of the Civil Service Eligibility List for Police Officers and Sergeants to the Civil Service Commission.**

The next item of business was the Extension of the Civil Service Eligibility Lists. **Mr. Cross moved, seconded by Mr. Boyle to approve the recommendation from the Public Safety Committee meeting on March 22 for the extension of the Civil Service Eligibility**

**List for Police Officers and Sergeants to the Civil Service Commission. The motion was carried.**

**Possible approval to implement Naloxone use and Training in the Police Department**

The next item of business was the possible approval to implement Naloxone. **Mr. Cross moved, seconded by Mr. Boyle to approve the recommendation from the Public Safety meeting on March 22 to implement Naloxone use and training in the Police Department. The motion was carried.**

**Mr. John Bahndorf, 1335 Anderson Road** commented that he would approve of the Naloxone training and use but he felt there was something more that needs to be done with the program. He stated that the school budget is roughly 75 million dollars and the municipal budget is roughly 5 million dollars. **Mr. Rogers** corrected him and said the Township budget is approximately 13 million dollars. **Mr. Bahndorf** wanted more drug programs to come from the school and township budgets. He thought the Township should hire another undercover narcotics officer to apprehend more drug dealers. Mr. Bahndorf continued to speak about the current drug issues.

**Mr. Shutter** commented that the discussion Mr. Bahndorf started will be held at the close of the meeting under public comments.

**RESOLUTIONS**

**Resolution No. 8-16 Grant Authorization for the Three Rivers Heritage Trail Study for Millvale – Shaler – Etna.**

The next item of business was Resolution No. 8-16 Grant Authorization. **Mr. Boyle moved, seconded by Mr. Cross to approve Resolution No. 8-16 authorizing the Manager to execute a grant to the Department of Conservation and Natural Resources for the Three Rivers Heritage Trail Millvale – Shaler – Etna Connector Study. The motion was carried.**

**Comments:**

**Mr. Shutter** stated that Mr. Bahndorf's issue will be discussed at this point. Mr. Johnson declined to comment on the issue. **Chief Kelly** commented that the Township participates in the Attorney General's Task Force and the Danette Drug Task Force. These task forces have the ability to participate municipal wide. Drugs have been a problem in the past, present and will be a problem in the future. The hiring of another police officer will not solve the issue. The Police Department also participates in the 360 program which concentrates on where the drugs come from.

**Mr. Rogers** explained that the Board of Commissioners attended a training workshop done by the U.S. Attorney's office this past weekend. The workshop was based on the opioid abuse and how it leads to heroin use. Placing more officers on the payroll is not the solution, at some point it becomes something that the Township cannot afford. The Township has two full-time detectives and they are supervised by the Deputy Chief. A good deal of time is spent within the police department dealing with drug issues. The Township committed to placing a School Resource Officer in the school district full-time. This is to the benefit of four communities within the school district. Mr. Rogers explained that a lot of the opioid abuse comes from is the

doctors writing prescriptions. This cannot be controlled by local government but needs to be controlled by the medical profession and the District Attorney's office. There are very little discretionary expenses that the Township has in the budget to provide for more programs. The Police Department works with Allegheny County and the Health Department who have been very aggressive in citing where opioid and heroine abuse exists. Mr. Rogers speaks at three local universities and at the high school and middle school on these issues. The Managers of Etna, Millvale and Reserve also speak at the high school on these issues. Mr. Rogers also serves on a panel at Carnegie Mellon University to address these issues. Most of the crime in Shaler Township is derivative of drug use.

The discussion continued. **Mr. Shutter** stated that this issue is not going to be remedied this evening. It is a critical problem that the Board and Township Management do not take lightly. The Board is willing to do what we can by training our Police Officers and educate children in the schools. Unfortunately, it is real life and drug users and dealers are able to find ways to acquire drugs. Our Police Department continue to fight the battle on drugs and the Shaler EMS continue to treat those needing emergency assistance.

**Mr. Shutter** inquired on the Shaler EMS Subscription Drive. **Mr. Johnson** stated that Shaler EMS has received 77% of their budget through the subscription drive. This is a 28% return from the residents. The Shaler Journal article published an article on the Shaler EMS and this article was picked up by a national publication.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:41 PM.**

Respectfully submitted,

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Timothy J. Rogers, Secretary

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