

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, MARCH 8, 2016

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Mizgorski, Shutter, Fisher, Skelley, Boyle, Cross
ABSENT: McElhone (illness)
ALSO PRESENT: Timothy Rogers, Manager; Judith Kording, Finance & Administration Director; Bryan Kelly, Chief of Police; Chris Lovato, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred February 23 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Lovato said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

PRESENTATION: West Penn Hospital to Shaler EMS

The next item of business was a presentation from West Penn Hospital to the Shaler EMS. The Chairman recognized Mr. Joe Johnson, Shaler EMS Director. Mr. Johnson introduced Ms. Kate Jones, Pre-hospital Care Coordinator at West Penn Hospital. Shaler EMS was dispatched on a call for an imminent delivery of a baby in February. The Shaler Public Safety team responded which includes the police and Shaler EMS. Patient Nicole Marchetto delivered one baby in the field and the second baby was delivered at the hospital. Nicole and babies Eve and Ethos were present this evening. Ms. Jones presented the Shaler Public Safety team with stork pins for their outstanding work in the delivery of a premature baby in the field. The West Penn Hospital labor and delivery team were impressed with the Shaler team with their professionalism and skill in delivering a premature baby in the field. The Shaler team included Rachel Young, paramedic; Brian Schutzman, EMT; David Gallagher, Crew Chief; Brianna Intrieri, EMT; and Officer Keith Zahniser. Mr. Shutter commented that Shaler Township is a special community and congratulated all those involved.

Approval of Minutes

The first item of business was the possible approval of the Reorganization and Regular Meeting Minutes of the Board of Commissioners held Monday, February 9, 2016. **Mr. Boyle moved, seconded by Mrs. Fisher that the Minutes of the Regular Meeting of the Board of Commissioners held Monday, February 9, 2016 be approved as received by each Commissioner. The motion was carried.**

Planning Commission: Mr. Piekarski was not in attendance. There was no Planning Commission meeting in February.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Road Paving*
 - Project specifications and the Contractors' Bid Package were developed. We will be altering our project specifications from recent years to include the ID-2 asphalt mix, which we believe will produce longer lasting roads in the Township. Ross Township is also including ID-2 in their 2016 paving. Efforts are being made to use ID-2 specifications similar to Ross Township's to encourage consistent bidding from interested contractors.
 - PennDOT hosted a meeting to discuss their paving plans for the area. During 2016, PennDOT plans to pave Babcock Boulevard and Kleber Road. Township staff will coordinate with PennDOT during these projects to protect our utilities and help ensure proper water control on the finished streets.
- *MS4*
 - The DEP has contacted Shaler to schedule an MS4 inspection. The inspection is scheduled on April 6th. Anthony Zelina and I attended an MS4 inspection workshop in February to learn more about the DEP inspection process. The inspection will involve reviewing paperwork and MS4 planning in the office, followed by on-site inspections at the Public Works garage and at least one Township BMP (most likely the rain garden at the Municipal Building). I believe that we will be able to show the DEP a satisfactory amount of effort in MS4 compliance. The overall MS4 program will require ongoing record keeping, reporting, inspections, public education, and more.
- *Fall Run Park*
 - Gateway engineers presented their due diligence report to the Parks & Recreation Committee. The Committee voted to have Gateway proceed with the project.

Mr. Sebastian also reported that the contractor for the sanitary and storm sewer lining work is being pushed to finish. They are currently working in the Township. **Mr. Rogers** explained that one of the issues is the amount of work that has been generated since the Department of Environmental Protection (DEP) consent decree for the contractor. The Township was up to \$400,000 in backlog just for the sanitary and storm sewer lining. The contractor is attempting to spread the workload to cover many of the municipalities. The North Hills Council of Governments may attempt to bid for a second contractor for the work. The Township will be adding more work on the current year and the contractor is still working on 2015 work. The Township is under a deadline for the work under the DEP Consent Decree. **Mr. Rogers** also explained that the Ravine Street project is a joint project with Sharpsburg, PennDOT and Alcosan with an approximate 3.7 million dollar budget.

Mrs. Mizgorski inquired if the project on Williams Street will be completed soon. **Mr. Sebastian** stated that it is on the schedule to be lined and should occur in the next few days. **Mr. Cross** inquired if the Township is working with Ross Township on the road paving specifications. **Mr. Sebastian** stated that he is trying to coordinate with Ross Township to have similar language in the road paving bid specifications because both municipalities are pulling back from the superpave material and using the ID-2 material which was the typical material used before superpave was brought in by PennDOT. **Mr. Skelley** inquired what areas of Babcock

Boulevard will Penndot be working. **Mr. Sebastian** explained that a small stretch in the southwest portion of the Township on Babcock Boulevard near Evergreen will be effected. **Mr. Rogers** explained that Penndot has been given permission to perform some of the work at night in non-residential areas.

New Business: No new business.

Receipts and Authorizations:

The next item of business was the receipts and authorizations for the month of February. **Mr. Boyle moved, seconded by Mr. Skelley that the receipts be turned over to the proper officers for deposit. The motion was carried.**

Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn. The motion was carried. A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

REPORTS OF STANDING COMMITTEES

Parks and Recreation

Possible approval of the Gateway Engineers Proposal for Fall Run Park

The next item of business was the Fall Run Park Proposal. **Mrs. Fisher moved, seconded by Mr. Boyle to approve the recommendation from the Parks and Recreation Committee meeting on February 23 for the Township to move forward with the Gateway Engineers Proposal for Fall Run Park.** Under question, Mr. Rogers explained that Fall Run Park was significantly damaged by storms in September 2015 to the extent that a good deal of restoration work will need done. As part of the program, Mr. Sebastian is working with Gateway Engineers to include some MS-4 and Total Maximum Daily Load (TMDL) environmental issue requirements under DEP. Mr. Rogers recommends the approval of the project. **The motion was carried.**

Possible approval of the Gateway Engineers Scope of Services for Fall Run Park

The next item of business was the possible approval of Gateway Engineers Scope of Services for Fall Run Park. **Mrs. Fisher moved, seconded by Mrs. Mizgorski to approve the Fall Run Park Gateway Engineers Scope of Services. The motion was carried.**

Finance

Possible approval of the First Commonwealth Bank Investment Proposal for the Capital Improvement Funds.

The next item of business was the possible approval of the First Commonwealth Bank Investment Proposal. **Mr. Boyle moved, seconded by Mr. Skelley that the recommendation from the Finance Committee meeting on February 23 to approve the First Commonwealth Bank Investment Proposal for the Capital Improvement Funds.** Under question, Mr. Rogers stated that at the direction of the Board of Commissioners the Finance Department requested proposals for the Township capital reserves in an effort to get a larger interest rate. Mr. Rogers thanked Mrs. Kording for her work on the proposals. The Township has close to 2.5 million dollars in capital reserves that also must be kept liquid for emergency repairs. The new vendor

will allow the Township to receive a larger interest rate than we had been receiving from the current vendor. **The motion was carried.**

ORDINANCES

Windmill Energy Systems Ordinance

The next item of business was the Windmill Energy Systems Ordinance. **Mr. Boyle moved, seconded by Mr. Skelley that the Windmill Energy Systems Ordinance be introduced, advertised and tabled and a public hearing be set for Tuesday, May 10, 2016 at 7:00 p.m. The proposed ordinance will be sent to the Planning Commissioner for any recommendations.** Under question, Mr. Rogers stated that a resident inquired at the Township on building windmills near Duss Park, in Friday Road area. They are not the standard windmill but are circular windmills that turn. The Township did not have a policy or ordinance to regulate windmills. The ordinance will protect the Township for proper installation. **The motion was carried.**

RESOLUTIONS

Resolution No. 5-16 Authorization for the PA State Police Agreement for Speed Enforcement on Route 28

The next item of business was Resolution No. 5-16 Authorization for the PA State Police Agreement for Speed Enforcement on Route 28. **Mr. Cross moved, seconded by Mrs. Fisher to approve Resolution No. 5-16 authorizing approval for the PA State Police Agreement for Speed Enforcement on Route 28.** Under question, Mr. Rogers explained that the Township is required to execute a speed enforcement agreement every two years for the Township to be reimbursed for a portion of the costs for this service. **The motion was carried.**

Resolution No. 6-16 Authorization for the Shaler EMS Subscription Drive

The next item of business was Resolution No. 6-16 Authorization for the Shaler EMS Subscription Drive. **Mr. Cross moved, seconded by Mr. Boyle to approve Resolution No. 6-16 authorizing approval for the Shaler EMS Subscription Drive.** Under question, Mr. Rogers recommended approval of the Resolution. The subscription drive letter was mailed last week and they had already received \$50,000 which is 20% of the budget. **The motion was carried.**

Resolution No. 7-16 Authorization for the Allegheny County Hazard Mitigation Plan.

The next item of business was Resolution No. 7-16 Authorization for the Allegheny County Hazard Mitigation Plan. **Mr. Cross moved, seconded by Mr. Boyle to approve Resolution No. 7-16 authorizing approval for the Allegheny County Hazard Mitigation Plan.** Under question, Mr. Rogers thanked Lt. Frank for his work with Allegheny County on the Hazard Mitigation Plan. The Hazard Mitigation Plan has been reviewed extensively. The Township is required to have a Hazard Mitigation Plan in place to be eligible for federal funding assistance in the event of a disaster in the community. **The motion was carried.**

Comments:

Mr. Cross recognized the efforts of the Police Department and Deputy Chief Boyle for their assistance in acquiring a \$6,500 grant from the Allegheny County District Attorney's office.

Mr. Rogers commented that Paul DiRenzo has retired from the public works department. Mr. DiRenzo has been in the country for 40 years and had 26 years working at the Township. Mr. DiRenzo was famous in the public works department for giving all the employees in the Township a nickname. The Township will miss Mr. DiRenzo's excellent work ethic.

Mr. Rogers also commented that the Hampton Shaler Water Authority (HSWA) and the firemen have managed to blow up Kenneth Drive three times in the last two weeks with significant water breaks. HSWA has announced and their Board has authorized an immediate emergency expenditure to raise 700 feet of pipe on Kenneth Drive. The work will begin on Monday, May 14 and the Township has given them access to Richter Park for their equipment.

Chief Kelly thanked the Board for approval of the Resolutions.

Mr. Perry, Girty's Run Chairman stated that he is looking forward to getting the work started on the Friday Road Extension. Girty's Run will also be starting in-house spot lining repair on the sanitary sewer lines.

Mr. Johnson, Shaler EMS Director thanked the Board for approval of the subscription drive. The drive has started out very well and is an integral part of the budget. Shaler Township has the highest return percentage at 35% of the local EMS organizations.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:45 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary

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