

MINUTES
REGULAR MEETING, SHALER TOWNSHIP
BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 9, 2016

The meeting was called to order at approximately 7:00 P.M. by the Chairman David Shutter. Following a prayer by Commissioner Cross and the Pledge of Allegiance, the Chairman asked the Secretary to call the roll as follows:

PRESENT: Cross, Mizgorski, Shutter, McElhone, Fisher, Skelley, Boyle
ALSO PRESENT: Timothy Rogers, Manager; Judith Kording, Finance & Administration Director; Bryan Kelly, Chief of Police; Harlan Stone, Solicitor; Robert Vita, Code Enforcement Officer; Matthew Sebastian, Engineer; Sherry Martin, Admin. Assistant

The Chairman announced that an Executive Session of the Board of Commissioners of Shaler Township occurred January 26 and this evening at 5:30 p.m. where the following topics were discussed: Employment and personnel matters, contracts and policies, an update on potential litigation; and agency business which if conducted in public would violate a lawful privilege or lead to the disclosure of confidential information. Mr. Stone said he was present for the sessions and they were absolutely necessary and were in full compliance with the Pennsylvania Sunshine Act.

Approval of Minutes

The first item of business was the possible approval of the Reorganization and Regular Meeting Minutes of the Board of Commissioners held Monday, January 4, 2016. **Mrs. Fisher moved, seconded by Mr. Cross that the Minutes of the Reorganization and Regular Meeting of the Board of Commissioners held Monday, January 4, 2016 be approved as received by each Commissioner. The motion was carried.**

Planning Commission: Mr. Piekarski was not in attendance. There was no Planning Commission meeting in January. Mr. Rogers stated that there will not be a meeting until March when the Commission will be reviewing two new ordinances for the Township.

Engineers Report: Mr. Matthew Sebastian

The Chairman recognized Mr. Sebastian who commented briefly on the Engineers report.

- *Road Paving*
 - Using the 5 Year Paving Plan, 2016 “Scheduled” and “Candidate” roads were re-evaluated to determine their current condition. A proposed paving list and cost estimate were developed and presented to the Public Works Committee. Project specifications will be finalized during February with the intention of bidding the 2016 Road Paving Program in March.
- *Sanitary Sewer and Storm Sewer*
 - I attended the Allegheny County Act 167 Watershed Plan Advisory Committee meeting in January. The status and direction of the Act 167 Plan was discussed. At this point, there is no action that needs to be taken by Shaler, as our Stormwater Management Ordinance is current and the timeline for the Act 167

Plan doesn't have County Ordinance adoption until May of 2017. Municipal adoption is to follow within 6 months of County adoption.

- *Fall Run Park*
 - It was determined that the scope of the work needed for Fall Run Park would require the use of a multi-disciplinary engineering firm for design services. A site walk was held with Gateway Engineers to familiarize them with the park. A structural engineer, geotechnical engineer, and stream restoration specialist were involved in the site walk. Gateway is putting together a due diligence report that will describe their proposed options for repairing and improving the park, as well as possible grant funding opportunities. The report should be ready in mid-February.

Mr. Sebastian also reported that he was on a site walk through of Fall Run Park with Gateway Engineers. There was a structural engineer, a geo-technical engineer and an engineer with stream bank restoration experience on the walk. Gateway Engineers will present the Township with a report next week with a number of options including grant opportunities and other potential funding sources. **Mr. Rogers** reported that as part of the project the Township has requested that Gateway Engineers consider green resolutions, MS-4 and TMDL (Total Maximum Daily Load) solutions. It would give the Township credibility with the DEP (Department of Environmental Protection) and EPA (Environmental Protection Agency) and minimize future water damage in the park.

Mr. Skelley inquired if Mr. Sebastian had pictures from the work that Gateway Engineers had done in Jefferson Borough. **Mr. Sebastian** stated that Gateway Engineers will include pictures of work including work in Jefferson Borough.

New Business: No new business.

Receipts and Authorizations:

The next item of business was the receipts and authorizations for the month of January. **Mr. Boyle moved, seconded by Mr. Skelley that the receipts be turned over to the proper officers for deposit. The motion was carried.**

Mr. Boyle moved, seconded by Mr. Cross that warrants be drawn. The motion was carried. A copy of the Receipts and Authorizations are attached to these minutes as an addendum.

REPORTS OF STANDING COMMITTEES

North Hills Council of Governments

The next item of business was on the North Hills Council of Governments. Mr. McElhone inquired if the Board had any questions on his report that was sent to the Board of Commissioners. There were no questions.

Finance

Possible approval of Electronic Device Policy for Elected Officials

The next item of business was the possible approval of Electronic Device Policy for Elected Officials. **Mr. Boyle moved, seconded by Mr. Cross that the recommendation from the Finance Committee meeting on January 26 to approve the Electronic Device Policy for Elected Officials. The motion was carried.**

Public Safety

Possible authorization to submit a grant application for Video Cameras

The next item of business was the possible authorization for the Police Department to submit a grant application for Video Cameras. **Mr. Cross moved, seconded by Mr. Skelley to approve the recommendation from the Public Safety Committee meeting on January 26 authorizing the Police Department to submit grant applications for video cameras. The motion was carried.**

Parks and Recreation

Employee / Volunteer Picnic

The next item of business the Employee / Volunteer Picnic date. **Mrs. Fisher moved, seconded by Mr. Boyle to approve the recommendation from the Parks and Recreation Committee meeting on January 26 that the Employee / Volunteer Picnic be held on Friday, August 5. The motion was carried.**

Public Works

Possible approval of the 2016 Road Paving List

The next item of business was the possible approval of the 2016 Road Paving List. **Mrs. Mizgorski moved, seconded by Mr. Skelley to approve the recommendation from the Public Works Committee meeting on January 26 for the 2016 Road Paving List. The motion was carried.**

Environmental and Land Use

Possible approval for authorizing the Solicitor to submit a Wind Turbine Ordinance

The next item of business was the possible approval for authorizing the Solicitor to submit a Wind Turbine Ordinance. **Mr. McElhone moved, seconded by Mrs. Mizgorski to approve the recommendation from the Environmental and Land Use Committee meeting on January 26 to authorize the Solicitor to draw up a Wind Turbine Ordinance. The motion was carried.**

Comments:

Chief Kelly commented that the Police Department received a thank you letter from a resident on Eade Avenue. She was coming back from the hospital on the night of a snow storm and two Shaler Township Police Officers shoveled her driveway to assist her getting into her home.

There being no further business, **Mr. Boyle moved, seconded by Mrs. Fisher that the meeting be adjourned at 7:15 PM.**

Respectfully submitted,

Timothy J. Rogers, Secretary

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